



WILLITON PARISH COUNCIL

2 Killick Way, Williton, Somerset TA4 4PY

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Dear Councillor

27th January 2021

You are hereby summoned to attend the Meeting of the Williton Parish Council to be held on **Monday 1st February 2021** at 7.15 pm, via Zoom for the purpose of transacting the following business. If there are no items from the public, the meeting will commence at **7.00 pm**. *The Local Authorities (Coronavirus) (Flexibility of Local Authority meetings) (England) Regulations 2020*

There will be a period of public participation and members of the press and public are invited to address the Council 15 minutes prior to the commencement of the meeting at approximately 7.00pm, providing the notice period has been complied with. Please see Public Participation Notice.

Covid-19: changes to how we hold Parish Meetings

- Following changes to government rules, Williton Parish Council will use video conferencing for the purpose of this Parish Meeting.
- Councillors will use "Zoom" to take part in the meetings and vote on agenda items.
- Members of the Public who wish to attend the meeting via video conferencing, or wish to submit statements, questions and petitions ahead of the meetings please contact the Parish Clerk at clerk@willitonpc.org.uk

Topic: Williton Parish Council Meeting - February 2021

Time: Feb 1, 2021 07:00 PM London

Join Zoom Meeting

<https://zoom.us/j/94103980565?pwd=VVk4bit4NlhrZml0QThSY2V0Q25QQT09>

Meeting ID: 941 0398 0565

Passcode: 147084

Yours sincerely

Michelle Francis
Clerk to the Council

A G E N D A

- | | |
|---------------|---|
| 20/230 | To advise the recording of the meeting - Chairman |
| 20/231 | To note apologies for absence and approve reason, where appropriate |
| 20/232 | Declarations of Interest |
| 20/233 | Minutes of the last meeting held on Monday 4th January 2021 for approval (attached) |
| 20/234 | Matters from the Minutes – for the purpose of report only |
| 20/234.1 | (Item 20/220) Williton Surgery had declined the use of the pavilion for covid-19 vaccinations at the present time |
| 20/235 | Report from Avon and Somerset Constabulary |
| 20/236 | Report from Somerset County Councillor |
| 20/237 | Report from Somerset West and Taunton Councillors – Watchet and Williton Ward |
| 20/238 | Clerk's/Chairman's Notices |
| 20/238.1 | Williton Window report |
| 20/239 | Correspondence |
| 20/239.1 | To note contents of correspondence log (attached) |
| 20/239.2 | Letter of thanks from Williton Window for Donation |
| 20/239.3 | SWT Street Trading Consultations – notice received that Parish Councils will now be consulted (forwarded 07.01.2021)
Letter from Stogursey Parish Council regarding SWT Policy on S106 and Country Planning Act 1990 and the request to make it less restrictive and the same as CIL – to consider whether to support (forwarded 25.01.2021) |

- 20/240 Report from Environment & Planning held on 11th January 2021 and any recommendations for approval**
 20/240.1 (Item 20/119B) Recommendation to award WPC and SCC Ground Maintenance 2021/22 contract (to be discussed under item 20/252)
 20/240.2 (Item 20/120B) Recommendation to award Weed Spraying 2021/22 contract (to be discussed under item 20/253)
- 20/241 Report from Finance & Admin Committee held on 18th January 2021 and any recommendations for approval**
 (attached)
 20/241.1 To note the provisions as at 31st December 2020 (attached)
 20/241.2 (Item 20/72.3A) Recommendation to remove the Street Lighting allocation from the provisions
- 20/242 To receive any Accounts for Payment** – to be forwarded on the day of the meeting
- 20/243 Health and Safety**
- 20/244 Youth Council** (Cllr McDonald)
- 20/245 Defibrillator** – To agree to an unlocked cabinet after further advise from South West Ambulance Service, in place of the locked cabinet agreed at December 2020 meeting (to be forwarded)
- 20/246 Annual Parish Assembly – Wednesday 28th April 2021** - to consider how the meeting will be undertaken and presented
- 20/247 Report from Quantock Hills Joint Advisory Committee held on 26th January 2021**
- 20/248 Report from HPC Community Forum held on 21st January 2021** (forwarded 26.01.2021) – to note
- 20/249 Matters for the next meeting to be held on Monday 1st March 2021 via Zoom**
 Community Fibre Partnership
- 20/250 To pass resolution to exclude the Press and Public from the remainder of the meeting**
- 20/251 Safer Highstreet Allocation Funding to include Public Conveniences** – update on signing the Acceptance of Grant from District Council and progress
- 20/252 Leased Office** – verbal update to be given
- 20/253 Personnel Committee** – consideration of Clerks hours
- 20/254 To consider recommendation from EPC on which company should be awarded the WPC and SCC Grounds Maintenance contract 2021-2022 (attached)**
- 20/255 To consider recommendation from EPC on which company should be awarded the Weed Spraying contract 2021-2022 (attached)**