

WILLITON PARISH COUNCIL

**Minutes of the Parish Council Meeting held on Monday 3rd August 2020 at 7.00 pm.
Due to Covid-19 and following changes to the government rules during this period,
the meeting was held via Zoom video conferencing**

Attendees:

Councillors	Payne (Chairman), Aldridge, McDonald, Nye, White and Woods
SCC	None
SWAT	Cllr Aldridge
Avon and Somerset Constabulary	None
Press	None
Clerk	Mrs Michelle Francis
Public	One Member
Other	None

Apologies:

Councillors	Peeks, Hooper and Howes
SWAT	Cllrs Whetlor and Davies
SCC	Cllr Davies
Other	PCSO Thompson

20/74 The Chairman advised that the meeting would be recorded

20/75 Apologies as noted above

20/76 Declarations of Interest

Name	Agenda Item	Interest	Action
Cllr Payne	20/106	Pecuniary	Left the meeting
Cllr Woods	20/86 – application 3/37/20/006	Personal	Left the meeting

20/77 Approval of the Minutes of the Meeting held on 6th July 2020

It was **resolved** to approve the minutes of the meeting. Proposed Cllr McDonald; seconded Cllr Aldridge.

20/78 Matters from the Minutes – for the purpose of report only

There were none

20/79 Report from Avon and Somerset Constabulary

It was resolved to note the report that had been forwarded by email.

20/80 Report from Somerset County Councillor

It was resolved to note the press releases that had been forwarded.

20/81 Report from Somerset West and Taunton Councillors

- Cllr Aldridge advised he would follow up as to why the Police had not yet moved into West Somerset House as it was understood this should have taken place in March 2020; he had heard the police were seeking a base in Minehead and would ask why operational considerations had changed after being assured they would be based in Williton.
- Highways – no progress had been made regarding SID sign as no communications was being received from Highways, causing great concern.
- A member of the public had contacted Cllr Aldridge with concerns regarding the re-opening of Butlins and that social distancing was not being adhered to and had been asked to report the issue, which could ultimately be a police issue.

20/82 Cllrs Aldridge and Woods left the meeting and were temporarily put in the on-line zoom waiting room.

The Chairman explained how the following items would be conducted and shared his screen to show those present the presentation from Cllr Peeks regarding the first stage for the development of 75 houses.

20/83 The meeting was adjourned to hear comments from members of the public

20/84 Public Participation – the member present voiced their concern that a lot of development was proposed in the area at the moment with concern in the increase to traffic. It was difficult piecing all together regarding the overall effect.

20/85 The meeting was reconvened

20/86 To consider the following planning application

Application No	Location	Details	Comments
3/37/20/006	Liddymore Farm, Liddymore Lane, Williton Watchet TA23 0UA	Application for approval of reserved matters following Outline Application 3/37/17/020 for access, appearance, landscaping, layout and scale with additional information on drainage strategy and levels for a residential development of up to 250 No. dwellings	Object primarily on strategic traffic management plan in relation to the whole area. There are currently several large development applications and all need to be looked at together to prepare a traffic management plan due to the increase that the developments will cause. Plans are needed to control secondary traffic. Liddymore Road and Doniford Road are too narrow for construction traffic and the resulted increase in traffic flow. Wish to raise concern regarding lack of parking. If passed, we would request timed access for construction traffic to site being after 10am and before 3pm, due to the close proximity to the school. The site must be mindful about possible flooding issues and access roads must be properly maintained and kept clear
Cllr Woods re-joined the meeting			
3/39/20/013	The End of The Road, 16 Catwell, Williton, TA4 4PF	Variation of Condition No. 01 (approved plans) of application 3/39/12/053	No Objection. The council were pleased to note the use of porous tarmac and that previous comments had been addressed.

Cllr Aldridge re-joined the meeting

20/87 Clerk's/Chairman's Notices

20/87.1 Williton Window – Cllr Nye would write the next report for the clerk to submit.

It was confirmed that Williton Window would continue and that a new team were in place.

20/88 Correspondence

20/88.1 It was resolved to note the correspondence log

20/88.2 (Item 20/58.5) A response had been received from the leader of Somerset West and Taunton District Council suggesting a meeting in early September regarding a Unitary Council. It was resolved to reply confirming the council were flexible on dates and times during the working week, except for Monday evenings.

It was noted a letter had been received from Cllr David Fothergill, leader of Somerset County Council, stating the council had agreed to proceed with the unitary proposal and had submitted to the Secretary of State. Members expressed concern regarding the lack of consultation and questioned why this had been submitted.

20/89 Report from the Environment and Planning Committee held on 13th July 2020

It was resolved to note the report.

20/89.1 (Item 20/11.1B) Cllr Aldridge confirmed, as previously stated under item 20/81, he had not received any response from his requests to meet SCC David Peeke to discuss the footpaths and pavements around the parish. It was **resolved** the clerk would request a site meeting to discuss issues, including water drainage issues from gutters straight onto the pavement. In addition, Cllr Nye reported recent flooding in Bridge Street due to blocked drains.

20/90 Report from the Finance and Administration Committee held on 20th July 2020

It was resolved to note the report.

20/91.1 It was resolved to note the provisions as at 31st May and 30th June 2020

- 20/91 Williton Parish Council Account Summary for the Financial Year 2019/20** (attached)
It was unanimously **resolved** to note the report. Proposed Cllr McDonald, seconded Cllr White.
- 20/92 To consider Annual Governance Statement 2019/20** (to be forwarded)
As the documents had not been received back from the Internal Auditor, this item was deferred and an extra ordinary meeting would be held on Tuesday 18th August 2020 to enable completion.
- 20/93 To approve the Annual Governance Statement 2019/20 by resolution**
As the documents had not been received back from the Internal Auditor, this item was deferred and an extra ordinary meeting would be held on Tuesday 18th August 2020 to enable completion
- 20/94 To sign the Accounting Statements 2019/20**
As the documents had not been received back from the Internal Auditor, this item was deferred and an extra ordinary meeting would be held on Tuesday 18th August 2020 to enable completion
- 20/95 Somerset West and Taunton (Section 106) Funding**
After a proposal from Cllr Woods, seconded by Cllr Nye, it was unanimously **resolved** to write a letter of support to the WWMRG Trustees supporting the initiative and request the Parish Council were updated with financial implications when available.
- 20/96 Report from SALC zoom meeting - Local Government Reorganisation Discussion Forum**
Cllr Woods commented on her report that had been forwarded, confirming the councils concerns at being asked to take on responsibilities – the answer was County would only devolve services where they are wanted and there would be a fail safe attitude that they can hand back if things did not work out. Also concern in the reduction in Councillors from 250 presently to only 100. SALC advised they would send minutes of the meeting, which would be forwarded upon receipt. Members again expressed their concerns. The Chairman thanked Cllr Woods for attending at short notice.
- 20/97 Report from the Quantock Foodbank Meeting held on 15th July 2020**
It was resolved to note the report that had been forwarded by Cllr Payne
- 20/98 Report from HPC Transport Forum held on 16th July 2020**
Cllr Woods commented on her report that had been forwarded, confirming assurance had been received that the HPC bus had been suspended due to Covid-19, but would recommence – the date would be communicated when known. Cllr Aldridge requested that HPC consider re-routing the bus through Williton; Cllr Woods would request this be added to the agenda. It had been confirmed that Washford roundabout had been handed to Somerset County Council. It was resolved EPC would discuss regarding contacting County and Watchet Town Council regarding its upkeep through possible sponsorship.
- 20/99 Report from the Quantock Hills JAC meeting held on 21st July 2020**
It was resolved to note the report that had been forwarded by Cllr Payne.
- 20/100 Williton Youth Club**
A response had been received confirming how many children from Williton had been supported and confirming some staff had remained due to a grant received, but others had been furloughed. Their future plans were outlined, on how they hope to recommence through the summer holidays. An amended invoice had been received to cover three quarters of the year, due to one quarter being through lockdown. After a proposal from Cllr Woods, seconded by Cllr Aldridge, it was unanimously **resolved** to pay the amended invoice for £3,000.00.

20/101 To receive accounts for payment

It was unanimously **resolved** to pay the following invoices. Proposed Cllr Nye, seconded Cllr Woods.

Date	Details	Cheque No	Invoice No	Total Bank £	Cash	VAT £
03/08/2020	Minehead Eye 6635 Youth Provision	3630	MEYE19.105	3000.00		500.00
03/08/2020	Somerset County Council Pension 4220 Pension Deficit (replacement chq)	3631	60830766	178.00		0.00
03/08/2020	Function 28 Ltd 4605 Website	3632	7892	12.00		2.00
03/08/2020	Countrywide Grounds Maintenance 4560 SCC Ground Maintenance	3633	128310	184.00		30.67
03/08/2020	Countrywide Grounds Maintenance 4555 WPC Ground Maintenance	3644	128311	842.33		140.39

20/102 Health and Safety

Cllr Payne advised the parish office would remain closed at the present time; however, this was being kept under review. The play area was also regularly reviewed and would have the annual ROSPA inspection shortly.

20/103 Williton Helpline during Covid-19 pandemic

Requests had slowed, although had increased today due to volunteers returning to work. Prescription collections continued. Volunteers had received a Thank you card, Cllr Payne had sent one to Becca, Wendy, Alan and Guy on behalf of the Parish Council. The Helpline would continue in case of another spike.

20/104 Defibrillator

Details were still being collated. A discussion took place regarding a suitable venue and the solicitors were suggested, being central and by the car park.

20/105 Scam Marshalls

Cllr Nye advised there would be no further information until a public meeting could be held.

20/106 Grant Application received from Williton Allotments

Cllr Payne left the meeting and was temporarily put in the on-line zoom waiting room.
Cllr McDonald chaired the next item.

An application had been received from Williton Allotments for the replacement of communal equipment stolen on Tuesday 30th June 2020 and to go towards the purchase a secure store to prevent further problems. After a discussion it was **resolved** to award the amount requested, £250.00.

Cllr Payne re-joined the meeting

20/107 Matters for the next Parish Council meeting to be held on Monday 5th October, via Zoom

HR Consultant
Public Conveniences

Meeting closed at 9.10 pm

Signed as a true and correct record Cllr Payne Dated 5th October 2020