



## WILLITON PARISH COUNCIL

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Dear Councillor

6<sup>th</sup> October 2020

You are hereby summoned to attend a meeting of the Environment and Planning Committee of the Williton Parish Council to be held on **Monday 12<sup>th</sup> October 2020 at 7.15pm**, via Zoom for the purpose of transacting the following business. If there are no items from the public, the meeting will commence at 7.00pm. The Local Authorities (Coronavirus) (Flexibility of Local Authority meetings) (England) Regulations 2020. **PLEASE VIEW ANY PLANNING APPLICATIONS ONLINE AT** <https://www.somersetwestandtaunton.gov.uk/planning/>

***There will be a period of public participation and members of the press and public are invited to address the Council 15 minutes prior to the commencement of the meeting at approximately 7.00pm, providing the notice period has been complied with. Please see Public Participation Notice.***

### **Covid-19: changes to how we hold Parish Meetings**

- Following changes to government rules, Williton Parish Council will use video conferencing for the purpose of this Parish Meeting.
- Councillors will use "Zoom" to take part in the meetings and vote on agenda items.
- Members of the Public who wish to submit statements, questions and petitions ahead of the meetings please contact the Assistant to the Parish Clerk at [admin@willitonpc.org.uk](mailto:admin@willitonpc.org.uk)
- Details to Access the meeting via Zoom are:  
Topic: Environment and Planning Committee Meeting  
Time: Oct 12, 2020 07:00 PM London  
Join Zoom Meeting  
<https://zoom.us/j/92442203896?pwd=NnBBUFV0Q0xVbjZqSXVNOHh2ZEJkUT09>  
Meeting ID: 924 4220 3896  
Passcode: 030142

Yours sincerely

Jo Holmes  
Assistant to Parish Clerk

### **A G E N D A**

- |               |   |
|---------------|---|
| <b>20/50B</b> | <b>To advise the recording of the meeting.</b>  |
| <b>20/51B</b> | <b>To note apologies for absence and approve reason, where appropriate.</b>   |
| <b>20/52B</b> | <b>Declarations of Interest.</b>  |
| <b>20/53B</b> | <b>Minutes of the Environment and Planning Committee meeting held on the 14<sup>th</sup> September 2020 for approval</b> <i>(sent with Full Council papers).</i>  |
| <b>20/54B</b> | <b>Clerks Notices</b> – there are none.   |
| <b>20/55B</b> | <b>Matters from the Minutes</b> – for the purpose of report only.   |
| 20/55.1B      | Great British September Clean – 26 <sup>th</sup> September 2020 – This was well attended; 14 black bin bags of rubbish had been collected.  |
| <b>20/56B</b> | <b>Correspondence.</b>  |
| 20/56.1B      | 'Welcome to Williton' four entrance gateway signs – Parishioner informed of EPC decision to leave signs as they are, SCC Highway said although a low priority matter patches would be ordered and put over the 'Bakelite Museum' part of these signs in due course. |
| 20/56.2B      | (Item 20/31.3B) Bus Shelter at Tropiquaria – Tropiquaria have no knowledge of ownership, request sent to Highways and SWAT for information on who applied for original planning consent for bus shelter <i>(see attached scanned emails).</i>                       |

- 20/56.3B (20/31.4B) Washford Cross Roundabout – awaiting SCC Highway confirmation of ownership and of their plans regarding maintenance of the roundabout, chased 02/10/2020 – update.
- 20/56.4B (Item 20/31.5B) Blocked guttering above Tattoo Parlour on Fore Street and Wyndham Arms on High Street and downpipe at side of Spar building discharging rainwater – awaiting update on whether guttering is still blocked – Cllrs to report.  
SCC Highways were contacted about ongoing issues, on 22/09/2020 advised they would send letters to relevant owners requesting for the guttering to be cleared.
- 20/56.5B (Item 20/31.6B) Erosion to riverside footpath between Townsend and Catwell – contacted Wyndham Estate regarding ownership documents and their reply – *(see attached scanned email)*.
- 20/56.6B (Item 20/31.7B) Parishioner advised road defects on Bridge Street and Half Acre have now been repaired.  
Streetlight burning throughout the day on North Street to Doniford Road by Mason Arms - SCC Highway Lighting is aware of day burning problem, a task order has been issued and job created to repair this soon *(Highway Lighting email forwarded on 22/09/2020)*.
- 20/56.7B (Item 20/31.8B) Overgrown hedgerow/grass at the front of Quantock View flats – grass has now been cut.  
To agree on template letter reminding tenants/property owners of their responsibility to maintain these areas of their properties – *(letter to be forwarded)*.
- 20/56.8B To discuss email regarding promoting walking and cycling in and around the Parish - *(see attached scanned email)*.
- 20/56.9B Increase in seagulls around Roughmoor Industrial Estate and surrounding area becoming a nuisance – Idverde contacted 17/09/20 & 02/10/20 and parishioner updated *(see scanned information attached)*.
- 20/56.10B Two Valleys tree planting funding ending December 2020 – Wyndham Estates and Danesfield School have been contacted by Clerk and Cllr McDonald to discuss potential community project.  
To discuss Cllr McDonald report regarding Tumulus Fields *(report to be issued)*.
- 20/56.11B Parish online – discuss remote demonstration held on 5<sup>th</sup> October 2020.
- 20/56.12B Somerset Wildlife Trust re: Governments Planning White Paper - Discuss forming a working group/party for report, to then recommend to Full Council.
- 20/56.13B Parish and Town Councils free trees for National Tree Planting Week – discuss parishioners request to apply for this funding *(scanned copy of email attached)*.

**20/57B To consider the following planning applications** – There are no planning applications to discuss.

**20/58B To note the following planning decisions.**

Application No	Location	Outcome
3/39/20/012	Doniford Farm Park, Doniford Road, Watchet, TA23 0TQ.	Granted
3/39/20/013	The End Of The Road, 16 Catwell, Williton, TA4 4PF.	Granted

**20/59B Highways Matters.**

- 20/59.1B Doniford Bus Shelter – awaiting SCC Development Control Team response re missing commuted sums for maintaining infrastructure assets - update.
- 20/59.2B Doniford Road (Sustainable Verge) – working group formed and attended area to scatter wildflower seeds – update.
- 20/59.3B (Item 20/34.3B) Request to repaint fading gateway road markings on A39 between Mamsey House and Bank Street and Pondhead Cross junction – update.
- 20/59.4B SCC Highway gave permission for the grit bins to be sited at Five Bells, Bridge Close and Half Acre Close – to agree purchase of grit bins *(to be forwarded)*.
- 20/59.5B West Quantoxhead Parish Council confirmed they would discuss our request for their permission to request to SCC Highway for road hazards signs to be provided on the West Quantoxhead Road bottom and top of hill at their next meeting on 4<sup>th</sup> November 2020.
- 20/59.6B Request made to SCC highways on 18/09/20 to increase the double yellow lines along Long Street from Sir Gilbert Scott Court to Station Road entrance – update.
- 20/59.7B To discuss improving Pondhead Cross Junction of Station Road and Long Street.

**20/60B Footpaths/Pavements**

- 20/60.1B SCC Highway informed of difficulty of socially meeting now due to COVID-19, if we could forward a list and details of all poor footpaths/pavements within the Parish, upon receipt of this they will check areas and advise.

**20/61B Finance and Budget.**

- 20/61.1B Review and agree Ground Maintenance Contract renewal for 2021/22 *(forwarded 06/10/2020)*.
- 20/61.2B Review and agree the Weed Spraying Contract renewal for 2021/22 *(forwarded 06/10/2020)*.
- 20/61.3B Review and agree SCC Grass Verge Cutting Contract renewal for 2021/22 *(forwarded 06/10/2020)*.

20/61.4B	Review Budget considerations 2021/22 ( <i>forwarded 06/10/2020</i> ).
<b>20/62B</b>	<b>Weed Spraying.</b>
20/62.1B	Update from Cllrs regarding the weed spraying treatment checks around the village. To discuss email regarding pre-emergent ( <i>see copy email attached</i> ).
20/62.2B	Letter received from new owners of property adjacent to the Pavilion entrance agreeing for our Ground Maintenance Team to continue administering weed spraying treatment to their stone wall in the future.
<b>20/63B</b>	<b>Items of Report from Grounds Maintenance Officers.</b>
20/63.1B	Bridge Green (The Copse) – Cllr Payne - update
20/63.2B	Bellamy's Corner – update on bramble situation and weeding of flowerbeds and flowerpots, also discuss food waste still being left out.
20/63.3B	Street Furniture – Cllr Peeks – update.
20/63.4B	Grass Verges –Larviscombe/North Croft grass verge full of nettles - update.
<b>20/64B</b>	<b>Items of Report on Play Equipment in Recreation Ground.</b>
20/64.1B	To discuss Cllr Whites final report in respect of ground level trampoline.
20/64.2B	To discuss the Annual Playground Inspection Report received August 2020 – ( <i>forwarded 06/10/2020</i> ).
<b>20/65B</b>	<b>Flooding Matters.</b>
20/65.1B	Adding grooves/gulley's to pavements along Long Street alleviating future pavement flooding issues – awaiting SCC Highway response.
20/65.2B	Overgrown vegetation along river/stream at back of properties of Bridge Street, Blacksmith Close, Robert Street and Catwell through to Townsend – discuss Environment Agency email response ( <i>email forwarded 06/10/2020</i> ).
<b>20/66B</b>	<b>Community Speed Watch.</b>
20/66.1B	SID (Speed Indication Device) device and costs – update Cllr Aldridge and Cllr White.
20/66.2B	Training for SID installation – update.
<b>20/67B</b>	<b>Empty Homes.</b>
20/67.1B	Email sent to SWAT regarding empty homes situation – discuss report issued by Empty Homes Officer ( <i>to be forwarded</i> ).
<b>20/68B</b>	<b>Highway Finger Posts.</b>
20/68.1B	Renovation of Fingerposts – update.
<b>20/69B</b>	<b>Outdoor Gym Equipment.</b>
20/69.1B	To discuss Cllr Howes report regarding outdoor gym equipment and location – ( <i>report to be forwarded</i> ).
<b>20/70B</b>	<b>Village Notice Board.</b>
20/70.1B	To consider Cllr Howes report re village notice board and location - ( <i>forwarded 06/10/2020</i> ).
<b>20/71B</b>	<b>Village Crosses.</b>
20/71.1B	(Item 19/172.1B) Cllr White to report – update.
<b>20/72B</b>	<b>Green Initiatives.</b>
20/72.1B	To discuss SCC climate fund for Parish Councils' regarding green initiatives – Cllr Woods to report on wildflower meadows and location.
<b>20/73B</b>	<b>Matters for the next meeting to be held on 9<sup>th</sup> November 2020.</b>