



WILLITON PARISH COUNCIL

2 Killick Way, Williton, Somerset TA4 4PY

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Dear Councillor

3rd June 2020

You are hereby summoned to attend the Meeting of the Williton Parish Council to be held on **Monday 8th June 2020** at 7.15 pm, via Zoom for the purpose of transacting the following business. If there are no items from the public the meeting will commence at **7.00 pm**. *The Local Authorities (Coronavirus) (Flexibility of Local Authority meetings) (England) Regulations 2020*

There will be a period of public participation and members of the press and public are invited to address the Council 15 minutes prior to the commencement of the meeting at approximately 7.00pm, providing the notice period has been complied with. Please see Public Participation Notice.

Covid-19: changes to how we hold Parish Meetings

- Following changes to government rules, Williton Parish Council will use video conferencing for the purpose of this Parish Meeting.
- Councillors will use "Zoom" to take part in the meetings and vote on agenda items.
- Members of the Public who wish to attend the meeting via video conferencing, or wish to submit statements, questions and petitions ahead of the meetings please contact the Parish Clerk at clerk@willitonpc.org.uk

Yours sincerely

Michelle Francis
Clerk to the Council

A G E N D A

- 20/15 To advise the recording of the meeting - Chairman**
- 20/16 To note apologies for absence and approve reason, where appropriate**
- 20/17 Declarations of Interest**
- 20/18 Minutes of the last meeting held on 26th May 2020 for approval (attached)**
- 20/19 Matters from the Minutes – for the purpose of report only**
- 20/19.1 (Item 19/285.1) Due to the Covid 19 outbreak, the VE Day event had been cancelled and therefore the midi coach had been cancelled – to note
- 20/19.2 (Item 19/287) The Annual Parish Assembly - cancelled due to Covid 19 – to note
- 20/19.3 (Item 19/292) Chairman's Award – postponed due to Covid 19 – to note
- 20/20 Report from Avon and Somerset Constabulary**
- 20/21 Report from Somerset County Councillor (forwarded)**
- 20/22 Report from Somerset West and Taunton Councillors – Watchet and Williton Ward**
- 20/23 Clerk's/Chairman's Notices**
- 20/23.1 Williton Window report for July – (Cllr Hooper)
- 20/24 Correspondence**
- 20/24.1 To note contents of correspondence log (attached)
- 20/24.2 Email from Resident regarding Local Environment which would normally be directed to EPC – to decide how to progress these areas of concern (forwarded 27/05/20)
- Gate Way signs at entrance to Williton
 - Speed limit markings on road that have faded
 - Bus Shelter at Tropiquaria being in a poor state
 - Washford Cross Roundabout

20/25 To consider the following planning applications – Plans are available for inspection on the Somerset West and Taunton website under the Planning Portal.

Application No	Location	Description
3/39/20/008	Land off Bank Street with link to Fore Street, Williton	Outline planning application with all matters reserved, except for access, for the redevelopment of the site to provide a food store (A1), retail shops (A1), professional and financial services (A2), food and drink uses (A3), health services (D1), residential dwellings (C3), vehicle and pedestrian accesses, associated car parking and landscaping

20/26 Environment and Planning

20/26.1 (19/204B) To consider recommendation to accept the quotation for renovation of Fingerposts in the Parish (attached)
 20/26.2 To consider if there is a need to hold an EPC meeting in June 2020

20/27 Finance and Administration

20/27.1 To note the provisions as of 29th February, 31st March and 30th April 2020 (attached)
 20/27.2 (Item 19/283.6) To consider recommendation to adopt the amended Grant application document and the new guidance notes. (sent with March papers)
 20/27.3 To consider if there is a need to hold an FAC meeting in June 2020

20/28 To receive any Accounts for Payment

20/29 Health and Safety

20/30 Williton Helpline during Covid 19 pandemic – verbal report and update

20/31 Parish Online – verbal report on recent demonstration via zoom and to consider subscribing to package

20/32 Williton Twinning (Cllr Aldridge)

20/33 Scam Marshalls – update (Cllr Nye)

20/34 Public Conveniences – update (Cllr Aldridge)

20/35 HR Consultant

20/35.1 Notification has been received that current consultant is retiring and to consider a replacement

20/36 Matters for the next meeting to be held on Monday 6th July 2020 via Zoom

Defibrillator – to be added to the July 2020 meeting

20/37 To pass a resolution to exclude the Press and Public from the remainder of the meeting due to Personnel Matters

20/39 (Item 19/257) To review Clerk's extended hours after 31st July 2020