



WILLITON PARISH COUNCIL

2 Killick Way, Williton, Somerset TA4 4PY

Tel: 01984 633979

Email: clerk@willitonpc.org.uk

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Dear Councillor

20th May 2020

You are hereby summoned to attend the Meeting of the Williton Parish Council to be held on **Tuesday 26th May 2020** at 7.15 pm, via Zoom for the purpose of transacting the following business. If there are no items from the public the meeting will commence at **7.00 pm**. *The Local Authorities (Coronavirus) (Flexibility of Local Authority meetings) (England) Regulations 2020*

There will be a period of public participation and members of the press and public are invited to address the Council 15 minutes prior to the commencement of the meeting at approximately 7.00pm, providing the notice period has been complied with. Please see Public Participation Notice.

Covid-19: changes to how we hold Parish Meetings

- Following changes to government rules, Williton Parish Council will use video conferencing for the purpose of this Parish Meeting.
- Councillors will use "Zoom" to take part in the meetings and vote on agenda items.
- Members of the Public who wish to attend the meeting via video conferencing, or wish to submit statements, questions and petitions ahead of the meetings please contact the Parish Clerk at clerk@willitonpc.org.uk

Yours sincerely

Michelle Francis
Clerk to the Council

A G E N D A

20/01	To advise the recording of the meeting - Chairman	1 minutes
20/02	To note apologies for absence and approve reason, where appropriate	1 minutes
20/03	Declarations of Interest	3 minutes
20/04	Minutes of the last meeting held on 2 nd March 2020 for approval (attached)	3 minutes
20/05	Minutes of the Extra Ordinary meeting held on 26 th February 2020 for approval (to be forwarded)	3 minutes
20/06	Minutes of the Extra Ordinary meeting held on 9 th March 2020 for approval (to be forwarded)	3 minutes
20/07	Minutes of the Extra Ordinary meeting held on 11 th March 2020 for approval (to be forwarded)	3 minutes
20/08	Matters from the Minutes – for the purpose of report only	3 minutes
20/09	To consider Co-option of Councillor (attached)	3 minutes
20/10	To consider and agree Insurance Renewal (forwarded 19.05.2020)	5 minutes
20/11	Update on current position following Government guidelines that Parish Councils are unable to physically meet due to the current Covid 19 pandemic, until May 2021 or until the Government advises they would be permissible once again. (forwarded)	3 minutes
20/12	To consider whether to resume meetings to be held via the Zoom platform until May 2021 or until further notice is received and confirm which meetings, if any, will take place and agree the monthly cost of £11.99 associated with Zoom.	5 minutes
20/13	To consider and agree whether to allow the WWMRG Charity the use of the Parish Council zoom account, to enable the Charity to hold meetings without the monthly cost, on the basis that the Parish Council is the Corporate Trustee of the Charity	3 minutes
20/14	Date and time of next meeting	1 minute