

WILLITON PARISH COUNCIL

**Minutes of the Parish Council Meeting held on 3rd February 2020 at 7.00 pm
at the Parish Office, 2 Killick Way, Williton.**

Attendees:

Councillors	Payne (Chairman), Aldridge, Howes, Nye, Peeks, Stanford, White and Woods
SCC	Cllr Davies (arrived at 7.22pm during item 19/238)
SWAT	Cllrs Aldridge and Davies
Avon and Somerset Constabulary	PCSO Thompson
Press	None
Clerk	Mrs Michelle Francis
Public	None
Other	None

Apologies:

Councillors	Hooper
Other	None

Before the start of the meeting there was a presentation from the Project Officer for the Steam Coast Trail regarding creating a cycle and pedestrian friendly link between Watchet and Williton.

19/231 The Chairman advised that the meeting would be recorded

19/232 Apologies as noted above

19/233 Declarations of Interest

Name	Agenda Item	Interest	Action
Cllr Payne	19/140.2	Personal	Did not participate

19/234 Approval of the Minutes of the Meeting held on 6th January 2020

It was **resolved** to approve the minutes of the meeting. Proposed Cllr Peeks; seconded Cllr Woods.

19/235 Matters from the Minutes – for the purpose of report only

(19/168) The Clerk advised Langport Town Council had supplied the contact details for the company that installed their solar powered street lighting.

19/236 Report from Avon and Somerset Constabulary

It was reported shed and vehicle break-ins were relentless. There were two new beat officers, Jim Calloway and Steve Woodward. Cllr White reported a vehicle regularly speeded at what was considered to be approximately 60-70mph on Long Street, between 8pm and 9pm most nights and requested mobile speed cameras to monitor. This information would be passed on. Cllr Stanford reported an incident that had happened whilst walking at night; it was requested to report any incident to 101 so the police are informed. A site meeting had taken place regarding the parking outside St Peters First School – parking outside all schools was causing problems. Cllr Payne commented he was horrified to hear that a PCSO was recently assaulted and thanked PCSO Thompson and colleagues for all that they do.

19/237 Report from Somerset County Councillor

Apologies were given for being late due to urgent phone calls.

- Cllr Davies had attended a site meeting with representatives from the Police, school and County to discuss the parking problems outside St Peters School. It was confirmed Cllr Woods suggestion of parking on site had been put forward and was taken on board. A highway sign needed erecting to say no parking allowed on the Zig Zags. Feedback from the meeting was awaited.

Leaflets were handed out on

- Have you say on tackling Somerset's Climate Emergency
- Road Safety Programme helping young people Learn 2 Live
- Changes of key posts at County Council
- Future of Local Government in Somerset, UNITARY by David Fothergill, Leader of SCC
- Chairman's Award

19/238 Report from Somerset West and Taunton Councillors – Watchet and Williton Ward

Cllr Aldridge advised most of his time had been taken with the Watchet planning application and how the meeting had been conducted. He gave a verbal report on the CAB in Minehead, to which he is the SWAT representative.

Williton Parish Council had allocated £2,000.00 in the budget for the West Somerset Advice Bureau; Watchet Town Council had allocated £4,000.00 in their budget and it was hoped other councils would be encouraged to ensure the independence of the bureau. District council were considering bringing in a consultant at a cost of £50,000.00 to look at making the CAB more efficient, which Cllr Aldridge had reservations as each CAB were separate legal entities.

Cllr Aldridge further reported after the recent road closure from Washford Cross to Fair cross, that he would suggest Highways out on the signs the exact location of closures.

Cllr Davies brought to members attention the following

- Two leaflets from Somerset Waste Partnership.
- A letter from Prof. McDonald was handed out regarding the Somerset West Local Plan 2040
- The lack of meetings at West Somerset House - informed new microphones and speakers would be installed which would in time video conferencing, so reducing the need to travel to Taunton.

19/239 Clerk's/Chairman's Notices

19/239.1 Cllr White would write the next Williton Window report.

19/239.2 Cllr Woods was co-opted as an extra member on the Finance and Administration Committee due to low numbers, after a proposal from Cllr Aldridge, seconded by Cllr Peeks.

19/239.3 A planning application 3/39/20/003 for up to 350 houses - land to the west of Williton, off Priest Street, had been received. It had previously been agreed an extra ordinary meeting of the Full Council would be held for this matter. It was **resolved** to request the use of West Somerset House on Wednesday 19th February or if unavailable, Wednesday 26th February. If this venue was not available, the main hall in the pavilion would be booked.

- Cllr Peeks would produce a presentation. The following would be asked if they would like to speak at the meeting and/or give a representation to Cllr Peeks for inclusion in the presentation. Doctors, Police, Fire and Williton Allotments.
- Cllr Peeks proposed not to place an advert in the paper, but to write an article for both local papers. Posters to be displayed around the shops and notice to be displayed on the website.

Cllr Aldridge tendered his apologies due to a clash with District meetings, of which Cllrs Davies and Whetlor would also be attending. He further requested that notice was made at the meeting that as he was a member of the District Planning committee, he would be unable to attend, likewise Cllr Whetlor.

19/240 Correspondence

19/240.1 It was **resolved** to note the contents of the correspondence log

19/240.2 A request to erect a banner on Bellamys Corner for Potato Day had been received. It was unanimously **resolved** to give permission on the understanding it would be displayed for less than two weeks and located so as not to obstruct any highway line of vision. Proposed Cllr Peeks seconded Cllr Howes.

19/240.3 Notification of A39 Dunster to Williton road safety improvements had been forwarded. Cllr Peeks reported a Give Way sign had been suggested at the Stream junction but was concerned it would not only obscure the finger post so it could not be read by road users but the area of grass where it could be put is small being at a higher level than the road and on a slope and envisaged that it could be easily damaged. Cllr Peeks suggested that that a Give Way advance warning sign was added to the existing 50mph sign that is near the farm track junction on the Stream Road. This was unanimously **resolved**

19/240.4 (Item 19/109.6) A letter of request for financial contribution to a neighbouring property due to alleged water run-off had been received, for work that had been undertaken. Cllr White proposed that the Parish Council paid half of the invoice; this was seconded by Cllr Woods. An amendment was proposed by Cllr Peeks to pay a sum of £100.00; this was seconded by Cllr Aldridge who added it would be a one-off goodwill payment and no liability accepted. A vote was taken on the amendment, to pay £100.00 with the additional wording; four votes in favour with four abstentions. The vote replaced the previous motion as a substantive motion. As no further amendment was proposed a vote was taken on the substantive motion the pay the sum of £100.00 to the neighbour, which was passed with six votes in favour and two abstentions.

19/240.5 Williton Youth Club had advised due to antisocial issues the age range had been reduced to Danesfield School students only – noted.

- 19/240.6 Somerset West and Taunton Council Local Plan consultation – Monday 13th January to Monday 16th March. A drop in session had been held in Williton on the 30th January – other dates and venues were available. This would be addressed at EPC for recommendation to the March Full Council meeting.
- 19/240.7 Somerset West and Taunton Council had advised they would not pursue erecting their defibrillator on the outside of West Somerset House to give access 24/7 – noted.
- 19/240.8 Consultation – Employment Local Development Order (LDO) for small scale industrial space – this would be addressed at EPC for recommendation to the March Full Council meeting.

19/241 Report from the Environment and Planning Committee held on 13th January 2020

It was **resolved** to note the report.

19/242 Report from the Finance and Administration Committee held on 20th January 2020

It was **resolved** to note the report.

19/242.1 It was **resolved** to note the provisions as at 31st December 2019.

19/242.2 (Item 19/89.2A) It was unanimously **resolved** to accept the quotation for the I5 processor for Office IT Equipment. Proposed Cllr Peeks; seconded Cllr Howes. **Action: Clerk**

19/243 To receive accounts for payment not covered by Finance and Admin Committee

It was **resolved** to pay the following invoices. Proposed Cllr Howes, seconded Cllr Aldridge – carried.

Date	Details	Cheque No	Invoice No	Total Bank £	Cash	VAT £
03/02/2020	Nadine Ridge 4510 Office Cleaning	3538	49	72.00		0.00
03/02/2020	Vision Office Technical Services Ltd 4505 Printing, Stationery & Postage	3539	100106740	114.00		19.00
03/02/2020	Countrywide Grounds Maintenance 4560 SCC Ground Maintenance	3540	99850	177.00		29.50
03/02/2020	Countrywide Grounds Maintenance 4555 WPC Ground Maintenance	3541	99851	837.98		139.66
03/02/2020	Function 28 Ltd 4605 Website	3542	6979	12.00		2.00
03/02/2020	Lyreco UK Ltd 4505 Printing, Stationery & Postage	3543	6410253861	102.33		6.89
03/02/2020	Exmoor Cleaning Services 4510 Office Cleaning	3544		14.00		0.00
03/02/2020	The WASPS 6815 Other Grants	3545	Grant	280.00		0.00

19/244 Health and Safety

The Chairman advised members of an incident where a member of the public entered the office when a member of staff was working alone, then stole a book on their way out. Security measures were being changed to ensure this could not happen again.

19/245 Annual Parish Assembly – Wednesday 29th April 2020

After a proposal from Cllr Howes, seconded by Cllr Aldridge, it was unanimously **resolved** to hold the Assembly in the main hall of the pavilion and to serve refreshments. Cllr Peeks suggested asking four local groups to talk – groups to be confirmed.

19/246 Difficulties of communicating with District Council

Cllr Aldridge confirmed if users had a call package, there was no charge to call the SWAT 0300 number, however, if there was no package then calls could cost up to 50p. It was **resolved** to remove this item from the agenda.

19/247 Report on the Engage Voluntary Sector Forum held on 8th January 2020

It was **resolved** to note the report forwarded from Cllr Payne.

- 19/248 Report on the Quantock Foodbank Trustees meeting held on 15th January 2020**
It was **resolved** to note the report forwarded from Cllr Payne.
- 19/249 Report from EDF Community Forum held on 23rd January 2020**
It was **resolved** to note the report forwarded from Cllr Payne.
- 19/250 Steam Coast Trail – to consider the request for support**
After a proposal from Cllr Aldridge, seconded by Cllr Peeks, it was unanimously **resolved** to support the broad objectives of the Steam Coast Trail organisation.
- 19/251 Report from West Somerset Flood Group meeting held on 28th January 2020**
It was **resolved** to note the report forwarded from Cllr Payne.
- 19/252 Report from Williton, Watchet and Quantock Vale Area Panel Meeting held on 14th January 2020**
It was **resolved** to note the report forwarded from Cllr Payne.
- 19/253 Scam Marshalls**
Cllr Nye gave a verbal report on Scam Marshalls and the value to the community. After a proposal from Cllr Peeks, seconded by Cllr Howes, it was unanimously **resolved** Cllr Nye would register as a marshal and represent the Parish Council. An article would be submitted to the Williton Window and a notice would be added to the website. **Action: Cllr Nye**
- 19/254 Public Conveniences**
Cllr Aldridge understood that District Council were aware of the different levels of service throughout the district and were looking at how more conveniences could be opened. Cllr Aldridge would report back when further information was available.
- 19/255 Bellamys Corner**
The Clerk advised she had contacted Somerset County Council to express concern that the lease had expired and that no progress was being made with regards to the purchase and had been informed they were aware but due to work load had not been able to complete as yet. After a discussion it was **resolved** to write and confirm that whilst the Parish were happy to continue maintaining the area an undertaking was required confirming the purchase of the land would be progressed and in the meantime an extension to the lease would be sought until 31st March 2021. Proposed Cllr Aldridge, seconded Cllr White and unanimously **resolved**.
- 19/256 Matters for the next Parish Council meeting to be held on Monday 2nd March 2020, Parish Office**
Cllr Davies left at 8.45pm.
- 19/257 Report from Personnel Meeting held on 20th January 2020**
The Chairman gave a verbal report on the minutes that had been forwarded. After a proposal from Cllr Payne, seconded by Cllr White, it was unanimously **resolved** the Clerk would continue on extended hours until July 2020, with a review in June 2020.

Meeting closed at 8.53 pm

Signed as a true and correct record ... Cllr Payne Dated 2nd March 2020