



WILLITON PARISH COUNCIL

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Dear Councillor

26th February 2020

You are hereby summoned to attend the Meeting of the Williton Parish Council to be held on **Monday 2nd March 2020** at 7.15 pm, at Parish Council Office, Williton for the purpose of transacting the following business. If there are no items from the public the meeting will commence at **7.00 pm**.

There will be a period of public participation and members of the press and public are invited to address the Council 15 minutes prior to the commencement of the meeting at approximately 7.00pm, providing the notice period has been complied with. Please see Public Participation Notice.

Yours sincerely

Michelle Francis
Clerk to the Council

A G E N D A

At 6.45pm, before the start of the meeting there will be a presentation from the National Trust to update to members of the council on their Riverlands project, particularly around the enclosed release of Beavers.

- 19/270 To advise the recording of the meeting - Chairman
- 19/271 To note apologies for absence and approve reason, where appropriate
- 19/272 Declarations of Interest
- 19/273 Minutes of the last meeting held on 3rd February 2020 for approval (attached)
- 19/274 Minutes of the Extra Ordinary meeting held on 19th February 2020 for approval (to be forwarded)
- 19/275 Minutes of the Extra Ordinary meeting held on 26th February 2020 for approval (to be forwarded)
- 19/276 **Matters from the Minutes – for the purpose of report only**
19/276.1 (Item 19/240.3) A39 Dunster to Williton road safety improvements – further to comments made at the February meeting, an email has been received confirming the designers will be asked to consider more appropriate sign placement.
- 19/277 Report from Avon and Somerset Constabulary
- 19/278 Report from Somerset County Councillor
- 19/279 Report from Somerset West and Taunton Councillors – Watchet and Williton Ward
- 19/280 **Clerk's/Chairman's Notices**
19/280.1 Williton Window report
- 19/281 **Correspondence**
19/281.1 To note contents of correspondence log (attached)
19/281.2 Proposal from WWMRG to include as a proviso of the subsidy that the Parish Council can use the Pavilion for public parish meetings, free of charge
19/282.3 To consider the request to submit a full copy of the Parish Councils comments on planning application 3/39/20/003 in the Williton Window – if extra pages were needed, the cost would be £70.00
- 19/282 **Report from Environment & Planning held on 10th February 2020 and any recommendations for approval** (attached)
19/282.1 (Item 19/161.1B) Employment Local Development Order (LDO) for small scale industrial space consultation – to consider recommendation on comments to be submitted
19/282.2 (Item 19/178B) Recommendation to award WPC and SCC Ground Maintenance 2020/21 contract (to be discussed under item 19/296)
19/282.3 (Item 19/179B) Recommendation to award Weed Spraying 2020/21 contract (to be discussed under item 19/297)
- 19/283 **Report from Finance & Admin Committee held on 17th February 2020 and any recommendations for approval** (attached)
19/283.1 To note the provisions as at 31st January 2020 (attached)
19/283.2 (Item 19/104.1A) Recommendation to enter a new Printer Contract (attached)

- 19/283.3 (Item 19/109.1A) Recommendation that staff and councillors can be authorised to attend courses if appropriate for their work, by agreement of Personnel Committee, by email, if it remains within budget
- 19/283.4 (Item 19/111A) Recommendation that an application for a charge card is submitted, the use of which would be in accordance with the Financial Regulations.
- 19/283.5 (Item 19/114A) Recommendation to purchase two pay as you go mobile phones, up to a value of £50.00 in total
- 19/283.6 (Item 19/115A) Recommendation to adopt the amended Grant application document and the new guidance notes.
- 19/284 To receive any accounts for payment not covered by Finance and Admin Committee**
- 19/285 Report from Events Meeting held on Thursday 8th February 2020**
- 19/285.1 To consider the request to fund 29 seater midi coaches at a cost of £100.00 for parishioners to be collected and returned from various pick up points for VE Day event.
- 19/286 Health and Safety**
- 19/286.1 Asbestos Report on the Parish Office – (forwarded 20.02.2020)
- 19/287 Annual Parish Assembly – Wednesday 29th April 2020** to consider who to ask to be speakers
- 19/288 Scam Marshalls** (Cllr Nye)
- 19/289 Public Conveniences - update**
- 19/290 Bellamys Corner – update**
- 19/291 Pavilion User Group – recommendation to agree the formation of the group and the terms of reference**
- 19/292 Chairman’s Award – to consider a nominee**
- 19/293 Williton Flood Group Meetings**
- 19/293.1 To consider request to hire the Quantock Room for meetings when the Parish Office is unavailable (Cllr Aldridge)
- 19/294 Matters for the next meeting to be held on Monday 6th April 2020, Parish Office**
Defibrillator – July 2020
- 19/295 To pass resolution to exclude the Press and Public from the remainder of the meeting**
- 19/296 To consider recommendation from EPC on which company should be awarded the WPC and SCC Grounds Maintenance contract 2020-2021** (attached)
- 19/297 To consider recommendation from EPC on which company should be awarded the Weed Spraying contract 2020-2021** (attached)