

# WILLITON PARISH COUNCIL

Minutes of the Parish Council Meeting held on 2<sup>nd</sup> December 2019 at 7.00 pm  
at the Parish Office, 2 Killick Way, Williton.

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## Attendees:

<b>Councillors</b>	Payne (Chairman), Aldridge, Hooper, Howes, Nye, Stanford, White and Woods
<b>SCC</b>	None
<b>SWAT</b>	Cllr Aldridge
<b>Avon and Somerset Constabulary</b>	None
<b>Press</b>	None
<b>Clerk</b>	Mrs Michelle Francis
<b>Public</b>	None
<b>Other</b>	None

## Apologies:

<b>Councillors</b>	Peeks; SWAT Cllr Whetlor, SWAT & SCC Cllr Davies
<b>Other</b>	None

Before the start of the meeting there was an address by Heartstart Somerset regarding Defibrillator cabinets

Due to the absence of the Chairman and Vice Chairman, it was unanimously **resolved** Cllr Woods would Chair the meeting until the first item.

### 19/177 Election of Chairman due to resignation of Cllr Perrett

Cllr Peeks was proposed for Chairman by Cllr Hooper, seconded by Cllr Howes.  
Cllr Payne was proposed for Chairman by Cllr White, seconded by Cllr Nye.  
After a vote, Cllr Payne was elected as Chairman and took the remainder of the meeting

### 19/178 Appointment of Positions

Cllr White was elected to join the Personnel committee - proposed by Cllr Hooper, seconded by Cllr Stanford – resolved.  
Cllr Nye was elected to join the Health and Safety – proposed by Cllr Hooper, seconded by Cllr White - resolved

### 19/179 The Chairman advised that the meeting would be recorded

### 19/180 Apologies as noted above

### 19/181 Declarations of Interest

Cllr Aldridge regarding any planning issues

### 19/182 Approval of the Minutes of the Meeting held on 4<sup>th</sup> November 2019

It was **resolved** to approve the minutes of the meeting. Proposed Cllr Aldridge; seconded Cllr Hooper.

### 19/183 Matters from the Minutes – for the purpose of report only - There were none

### 19/184 Report from Avon and Somerset Constabulary No report had been received

### 19/185 Report from Somerset County Councillor

A written report had been submitted and circulated before the meeting. Included:  
Change of date for Squibbers Way opening at Bridgwater to Monday 16<sup>th</sup> December  
Temporary road closure A39 Cannington Road – revised date 13<sup>th</sup> December

### 19/186 Report from Somerset West and Taunton Councillors – Watchet and Williton Ward

Cllr Aldridge advised he was still trying to make contact with Highways regarding the pavements in the Parish. Presently dealing with some sub-standard accommodation affecting parishioners. Cllr Woods asked if a date had been advised regarding the planning application on the old Mill site. Cllr Aldridge advised he was experiencing communication problems still, but was unaware of a date. He raised concern that the 2032 Local Plan did not include the Mill site and that all the housing was being built within the first 5 years – in the Local Plan it stated 120 houses per year. Concern the number of houses being built may exceed the plan and concerned regarding lack of infrastructure. Cllr Aldridge asked all to collect evidence of any traffic delays/bottle necks that could be presented to the planning committee.

Cllr Davies had submitted details regarding Taunton Park and Ride which had been circulated

**19/187 Clerk's/Chairman's Notices**

Cllr Payne would write to next Williton Window report; Cllr Aldridge volunteered to write the January report. Williton, Watchet & Quantock Vale Area Panel next meeting would be held on 21<sup>st</sup> January 2020  
 West Somerset Engage Voluntary Sector Forum next meeting would be held on 8<sup>th</sup> January 2020  
 Somerset Waste Partnership Christmas collection dates. Public drop in session regarding the new Petrol station at Washford Cross would be held on Wednesday 4<sup>th</sup> December in the Pavilion  
 A request for a public meeting regarding the proposed development by Mamsey House had been received. It was resolved to hold an extra ordinary meeting when the planning application had been received. The Clerk would obtain advise from SALC regarding formalities.

**19/188 Correspondence**

19/188.1 It was **resolved** to note the contents of the correspondence log

19/188.2 Leaflets had been received from Age UK Somerset and had been displayed in the office

19/188.3 Somerset West and Taunton Council Precept and Tax Base – noted as received for action at the January 2020 meeting

**19/189 Report from the Environment and Planning Committee held on 11<sup>th</sup> November 2019**

It was **resolved** to note the report.

**19/190 Report from the Finance and Administration Committee held on 18<sup>th</sup> November 2019**

It was **resolved** to note the report.

19/190.1 It was **resolved** to note the provisions as at 31<sup>st</sup> October 2019.

**19/191 Budget Considerations 2020-2021**

Cllr Howes proposed an extra £2,500.00 was added to the budget for a Village Notice Board. This would increase the village signage budget to £3,500.00; Seconded by Cllr Aldridge; unanimously **resolved**.  
 Cllr Aldridge proposed a sum of £4,000.00 was added to the budget for Traffic Management to ease speeding through the village; seconded by Cllr Woods; unanimously **resolved**.

With the additions, the final budget for 2020-2021 was set at £121,781.10. Proposed by Cllr Howes, seconded by Cllr Hooper and unanimously **resolved**

**19/192 To receive accounts for payment not covered by Finance and Admin Committee**

It was **resolved** to pay the following invoices. Proposed Cllr Hooper, seconded Cllr Howes – carried.

Date	Details	Cheque No	Invoice No	Total Bank £	Cash	VAT £
02/12/19	Countrywide Grounds Maintenance 6035 Playground Maintenance	3500	74673	29.40		4.90
02/12/19	Vision Office Technical Services Ltd 4505 Printing, stationery & postage	3501	100101973	114.00		19.00
02/12/19	Tindle Newspapers Ltd 4415 Advertising (tenders)	3502	338979	134.40		22.40
02/12/19	Wicksteed Leisure Ltd 6035 Playground Maintenance	3503	807776	351.54		58.59
02/12/19	Exmoor Cleaning Services 4510 Office Cleaning	3504	2866	14.00		0.00
02/12/19	N Ridge 4510 Office Cleaning	3505	41	84.00		0.00
02/12/19	J Jones and Son 6720 Xmas Lighting	3506		187.20		31.20
02/12/19	Mr Peeks - reimburse Gliddons 6720 Xmas Lighting	3507		12.15		2.03
02/12/19	Function 28 Ltd 4605 Website	3508	6650	12.00		2.00

**19/193 Health and Safety**

It was resolved to note the defibrillator located in the SPAR had been fitted with a new battery and new pads. Checks would be made on the machine every fortnight and reported to South West Ambulance Service every month.

**19/194 Events Sub Committee**

19/194.1 Christmas Festival – Councillors were asked to help with the parade on 11<sup>th</sup> December 2019. Wrapping Monday 9<sup>th</sup> December in the Parish Office. Cllr Aldridge would collect and return the gazebos. Next meeting on Thursday 5<sup>th</sup> December.

**19/195 Report from Transport Forum held on 21<sup>st</sup> November 2019**

Cllr Woods gave a verbal report on the meeting. It was **resolved** Cllrs Woods and Stanford would become the new representatives to attend this meeting on behalf of the Parish Council.

**19/196 Williton Youth Club**

A request for a letter of support for an application to Hinkley Point for a Young People's Resilience and Well Being Project had been received from Minehead Eye. After a proposal from Cllr White, seconded by Cllr Aldridge it was **resolved** to agree in principle. The Chairman and Clerk would write a letter in reply.

**19/197 Public Conveniences**

Cllr Aldridge advised he had been approached by a member of the public as a District Councillor with regards to the financing of the conveniences and the LGA. A meeting would be held under Cllr Aldridge's role as District Councillor and a report would be given on any update.

**19/198 Defibrillator**

A discussion took place. Cllr Aldridge proposed that a new defibrillator was bought with a new cabinet and placed outside for 24 hour access at a cost of £2,500.00; seconded by Cllr White. A vote was held; four votes in favour and four votes against, which meant the Chairman had the casting vote. The Chairman voted against so the proposal was lost.

A discussion took place regarding the SWAT defibrillator – the Clerk confirmed it would be offered with new pads and a new battery. After a proposal from Cllr Hooper, seconded by Cllr Woods, it was resolved with one abstention to not take on the defibrillator from SWAT. The Clerk would write to say the Parish Council had changed their mind.

**19/199 Matters for the next Parish Council meeting to be held on Monday 6<sup>th</sup> January 2020, Parish Office**

Growing responsibilities for staff (Cllr Aldridge)  
Scam Marshalls

**19/200** After a proposal from Cllr Aldridge, seconded by Cllr White, it was **resolved** to pass a resolution to exclude the Press and Public from the remainder of the meeting due to commercial sensitivity and personnel items.

**19/201 Doniford Car Park**

A request to retain the footpath sign had been received – it was resolved to reply through the Solicitor advising the sign was the property of the District Council. It was further resolved to ask the Solicitor for clarification that the gates and car park closed signs would be passed onto the owners. An update regarding the oak information sign would requested.

**19/202 Bellamys Corner**

There had been no further update.

**19/203 Personnel Committee report**

The Christmas opening hours were agreed, the office would close on Monday 23<sup>rd</sup> December and re-open on Monday 6<sup>th</sup> January 2020. An emergency contact number would be displayed on the front door. A verbal report was given regarding staff hours.

Meeting closed at 9.18 pm

Signed as a true and correct record .....Cllr Peter Payne ..... Dated .....6<sup>th</sup> January 2020 .....