



WILLITON PARISH COUNCIL

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Dear Councillor

19th December 2019

You are hereby summoned to attend the Meeting of the Williton Parish Council to be held on **Monday 6th January 2020** at 7.15 pm, at Parish Council Office, Williton for the purpose of transacting the following business. If there are no items from the public the meeting will commence at **7.00 pm**.

There will be a period of public participation and members of the press and public are invited to address the Council 15 minutes prior to the commencement of the meeting at approximately 7.00pm, providing the notice period has been complied with. Please see Public Participation Notice.

Yours sincerely

Michelle Francis
Clerk to the Council

A G E N D A

- 19/204 To advise the recording of the meeting - Chairman**
- 19/205 To note apologies for absence and approve reason, where appropriate**
- 19/206 Declarations of Interest**
- 19/207 Minutes of the last meeting held on 2nd December 2019 for approval (attached)**
- 19/208 Matters from the Minutes – for the purpose of report only**
- 19/209 Report from Avon and Somerset Constabulary**
- 19/210 Report from Somerset County Councillor**
- 19/211 Report from Somerset West and Taunton Councillors – Watchet and Williton Ward**
- 19/212 Clerk's/Chairman's Notices**
Williton Window report
- 19/213 Correspondence**
- 19/213.1 To note contents of correspondence log (attached)
- 19/213.2 Citizens UK Somerset- Transport committee – request for information regarding problems such as overcrowding experienced on the Number 28 Bus
- 19/213.3 SWAT Planning Application 3/39/18/017 – An appeal has been made to the Secretary of State against the District Council's decision to refuse planning – to consider if the Parish Council wished to make any further comment to the original submission, being "Object due to the increase of traffic and poor access visibility"
- 19/213.4 Williton PCC – Letter of thanks for donation towards running costs of Williton Window
- 19/213.5 Somerset County Council School Admission Arrangements 2021/22 Consultation (forwarded 18.12.19)
- 19/213.6 West Somerset Advice Annual Report – copy available in the office

19/214 To consider the following planning applications – Plans are available for inspection in the Parish Office

Application No	Location	Description
3/39/19/036	Kingsmeade Farm, Williton to Bridgwater Road, West Quantoxhead	Erection of single storey extension on the front elevation

- 19/215 Report from Environment & Planning and any recommendations for approval**
There is no report this month
- 19/216 Report from Finance & Admin Committee and any recommendations for approval**
There is no report this month
- 19/216.1 To note the provisions as at 30th November 2019 (attached)
- 19/217 Final Budget and Precept 2020-2021 – to note the final budget had been agreed and set precept (attached)**
- 19/218 To receive any accounts for payment not covered by Finance and Admin Committee**

- 19/219 Health and Safety** – to note any update from Cllr Payne
- 19/220 Difficulties of communicating with District Council** (Cllr Aldridge)
Cost of 0300 number – Clerk had been told verbally by District Reception that cost of a call ranged from 10p to 50p per minute
- 19/221 Growing responsibilities for staff** (Cllr Aldridge) including amount of calls for the District Council coming into the Parish Office
- 19/222 Events Committee**
19/222.1 Christmas Festival – verbal report
- 19/223 Scam Marshalls** (Cllr Nye)
- 19/224 Communication with Parishioners via Social Media** (Clerk)
- 19/225 Public Conveniences**
- 19/226 Doniford Car Park** – to note the final Deed of Surrender - Lease of Doniford Car Park - had been completed and received
- 19/227 Bellamys Corner** – update
- 19/228 Councillor Training** – to agree attendance to SALC training sessions
- 19/229 Matters for the next meeting to be held on Monday 6th January 2020, Parish Office**
Presentation from Project Officer for the Steam Coast Trail regarding creating a cycle and pedestrian-friendly link between Watchet and Williton – request for support for project
- 19/230 Personnel** – staffing hours