



WILLITON PARISH COUNCIL

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Dear Councillor

30th October 2019

You are hereby summoned to attend the Annual Meeting of the Williton Parish Council to be held on **Monday 4th November 2019** at 7 pm, at Parish Council Office, Williton for the purpose of transacting the following business. If there are no items from the public the meeting will commence at **6.45 pm**.

There will be a period of public participation and members of the press and public are invited to address the Council 15 minutes prior to the commencement of the meeting at approximately 7.00pm, providing the notice period has been complied with. Please see Public Participation Notice.

Yours sincerely

Michelle Francis
Clerk to the Council

AGENDA

Before the meeting there will be a presentation from a Trustee of the West Somerset Railway Association regarding the proposed Minehead Rail Link

- 19/148 To advise the recording of the meeting - Chairman**
- 19/149 To note apologies for absence and approve reason, where appropriate**
- 19/150 To consider Co-option of Councillor (attached)**
- 19/151 Appointment of Councillors to Committees (FAC and EPC) and agreement of days and dates of meetings**
- 19/152 Declarations of Interest**
- 19/153 Minutes of the last meeting held on 7th October 2019 for approval (attached)**
- 19/154 Matters from the Minutes – for the purpose of report only**
 - 19/154.1 (Item 19/132.5) **Forelle Estates** – Drop In Session regarding proposed Washford Cross roundabout – Wednesday 4th December 2019 at Williton Pavilion
 - 19/154.2 (Item 19/132.7) **Road Safety Presentation – Route 60+** - date confirmed as Wednesday 9th September 2020
- 19/155 Report from Avon and Somerset Constabulary**
 - 19/155.1 Request to complete survey regarding Neighbourhood Policing – (forwarded 17.10.19)
- 19/156 Report from Somerset County Councillor**
- 19/157 Report from Somerset West and Taunton Councillors – Watchet and Williton Ward**
- 19/158 Clerk's/Chairman's Notices**
 - Williton Window report
 - Temporary Road Closure St Audries to Doniford Road, 19th November 2019 for 3 days
- 19/159 Correspondence**
 - 19/159.1 To note contents of correspondence log (attached)
 - 19/159.2 Big Lottery - Community get together funding (forwarded 30.10.19)
 - 19/159.3 Atwest – Accessible Transport West Somerset – (forwarded 30.10.19)
 - 19/159.4 Minehead Rail Link – Notes on illustration of train pathing and timetabling – (forwarded 29.10.19)
 - 19/159.5 Letter from the Trustees of WWMRG
 - 19/159.6 Invitation to Engage AGM & Voluntary Sector Forum, Taunton - Monday 4th November (forwarded 28.10.19)
 - 19/159.7 Invitation to West Somerset Advice AGM and Membership Review 2019 – (forwarded 29.10.19)
- 19/160 Report from Environment & Planning held on 14th October 2019 and any recommendations for approval (attached)**
- 19/161 Report from Finance & Admin Committee held on 21st October 2019 and any recommendations for approval (attached)**
 - 19/161.1 To note the provisions as at 30th September 2019 (attached)
 - 19/161.2 (Item 19/69A) **Grievance and Disciplinary Policy and Procedure** – for adoption (forwarded 30.10.19)

- 19/162** **To receive any accounts for payment not covered by Finance and Admin Committee**
- 19/163** **Minehead Rail Link Group** – to consider the request to submit a motion of support in principle for the aims of Minehead Rail Link Group after representations from Minehead Rail Link Group and Trustee of West Somerset Railway Association
- 19/164** **Health and Safety** – update from Cllr Payne
- 19/165** **Events Committee** – to note report forwarded 30th October 2019
19/165.1 Christmas Festival
- 19/166** **Report from SALC West Area Meeting would be held on Thursday 17th October 2019**
- 19/167** **Report from SALC AGM Saturday 26th October 2019** (Cllr Payne)
- 19/168** **Street Lighting** – to decide on the way forward after the site meeting held on Monday 7th October after the last Parish Council meeting.
- 19/169** **Dog Bins** – request received for a dog bin between Butts Close and Aller Meade Way
- 19/170** **Public Conveniences** – update
- 19/171** **Defibrillator** – update
- 19/172** **Matters for the next meeting to be held on Monday 2nd December 2019, Parish Office**
- 19/173** **To pass resolution to exclude the Press and Public from the remainder of the meeting**
- 19/174** **Doniford Car Park** - update
- 19/175** **Bellamys Corner** – update
- 19/176** **HR training for Personnel Committee and Clerk regarding staff appraisals** - update
19/176.1 To consider Clerks hours