

# WILLITON PARISH COUNCIL

Minutes of the Parish Council Meeting held on 5<sup>th</sup> August 2019 at 7.00 pm  
at the Parish Office, 2 Killick Way, Williton.

## Attendees:

<b>Councillors</b>	Peeks (Chairman), Aldridge, Hooper, Nye, Payne and White
<b>SCC</b>	Cllr Davies
<b>SWAT</b>	Cllrs Aldridge and Davies
<b>Avon and Somerset Constabulary</b>	None
<b>Press</b>	None
<b>Clerk</b>	Mrs Michelle Francis
<b>Public</b>	None
<b>Other</b>	None

## Apologies:

<b>Councillors</b>	Howes and Perrett. SWAT Cllr Whetlor
<b>Other</b>	None

**19/98 The Chairman advised that the meeting would be recorded**

**19/99 Apologies as noted above**

**19/100 Declarations of Interest**

Name	Agenda Item	Interest	Action
Cllr Peeks	19/109.8	Personal	Involved with planning application in 2015 and enforcement during employment at WSC

**19/101 Approval of the Minutes of the Meeting held on 1<sup>st</sup> July 2019**

It was **resolved** to approve the minutes of the meeting. Proposed Cllr Hooper; seconded Cllr Payne.

**19/102 Approval of the Minutes of the Extra Ordinary Meeting held on 24<sup>th</sup> July 2019**

It was **resolved** to approve the minutes of the meeting. Proposed Cllr Hooper; seconded Cllr Nye.

**19/103 Matters from the Minutes – for the purpose of report only**

19/103.1 (Item 19/80.2) A reply had been received from Devon and Somerset Fire and Rescue Service advising due to the high number of requests they had to prioritise those that had been affected most by the proposed options, so were unable to accept invitation to attend the Parish Council meeting. Noted.

**19/104 Report from Avon and Somerset Constabulary**

There was no report.

**19/105 Report from Somerset County Councillor**

- It was reported the Chairman's Award Ceremony had been a pleasant evening.
- Details were given regarding projects eligible for a funding stream that Cllr Davies had – please could any applications be submitted before the 30<sup>th</sup> November.
- It had been reported in the West Somerset Free Press that trees in the Avenue, Minehead would be felled and when asked, the officer had said there was no replacement policy and no budget. Cllr Davies took this to Full County Council meeting and has since received a Highway Tree Management Policy with the possibility to replant. It was hoped this meant trees would replanted county wide if any were felled.
- The consultant firm regarding the possible garage at Washford Cross had again called Cllr Davies asking for any report – the answer given was no.
- Cllr Davies was surprised that Tropiquaria had not been approached by the company, Cllr Peeks confirmed the Parish Council had advised they should have been contacted when the informal meeting had been held with the previous consultee company.
- Temporary road closure at Five Bells, 3<sup>rd</sup> September for 3 days
- Temporary Closure of part of Footpath at Egrove Farm.
- Cllr Aldridge advised he had received a complaint regarding the pavement around the old Egremont Hotel; upon further investigation, several footpaths around the parish were in a poor state of repair. Cllr Aldridge had sent an email to Highways requesting the pavements in the parish were looked at – a copy would be forwarded to Cllr Davies.

- Cllr Aldridge raised concern regarding the recent disruption to traffic whilst contractors worked upon trees at Dunster Steep – the queue of traffic tailed back to Bilbrook. It was felt these works should have been carried out during the evening to ease congestion.

#### 19/106 **Report from Somerset West and Taunton Councillors – Watchet and Williton Ward**

Cllr Aldridge reported on projects currently being worked upon. There were currently no issues for the Williton Parish.

Cllr Davies reported several officers from Taunton had attended a recent event in Watchet and that it was nice they had come to the area. The new council had agreed to fund the Park and Ride until March 2020. A motion had been passed to make the area a Frack Free zone. Warnings had been given regarding 5G – if any Councillor would like a copy of the report, please contact Cllr Davies who would be happy to pass on. The West Somerset Council accounts had been signed off. The Taunton Deane Council accounts had not been audited, therefore, not signed. A challenge had been lodged regarding the accounts and the outcome was awaited.

Cllr Aldridge said definitive answers on health concerns regarding the 5G were needed before a decision should be made and that the district needed the facts before a decision.

#### 19/107 **Planning Applications for consideration - Cllr Aldridge left the room for this item**

Application No	Location	Details	Comment
3/39/19/023	31 Long Street, Williton, TA4 4QN	Erection of link-to timber structure to the rear (retention of works already undertaken)	No Objection, however would like to advise there are 3 air conditioning units, not 2 as per the plans. Should there be an amendment to include doors the Parish would have no objection.
3/39/19/021	Brook Food Processing Equipment Ltd, The New Works, Roughmoor, Williton, TA4 4RF	Construction of two storey office (Use Class B1) and storage building (Use Class B2)	No objection
3/39/19/024	Doniford Holiday Village, Sea Lane, Williton, TA23 0TJ	Erection of extension to main complex building with associated landscaping and drainage works	No objection

Cllr Aldridge re-joined the meeting

#### 19/108 **Clerk's/Chairman's Notices**

- Cllr Aldridge volunteered to write the next Williton Window article. The rota would be updated.
- Temporary road closure at Five Bells, 3<sup>rd</sup> September for 3 days
- Temporary Closure of part of Footpath WL 28/5 at Egrove Farm. The closure would take effect on 16 August 2019 and would remain in force for 21 days
- Staff holiday dates were given

#### 19/109 **Correspondence**

- 19/109.1 It was **resolved** to note the contents of the correspondence log
- 19/109.2 Somerset West and Taunton Council – consultation on draft of new Licensing Act 2003 – any comments would be forwarded to the Clerk for response.
- 19/109.3 Quantock Landscape Partnership Scheme had requested a letter of support for their Stage 2 bid to the National Lottery Heritage Fund. A letter of support would be given to include a suggestion of a venue within Williton for meetings/events. Proposed Cllr Hooper seconded Cllr Nye. Unanimously **resolved**.
- 19/109.4 Devon and Somerset Fire Service - Proposed changes to Service Delivery within Devon and Somerset Fire and Rescue Service – Consultation venue list poster. Noted.
- 19/109.5 An invitation to attend The Chair Annual Civic Service on Saturday 14<sup>th</sup> September at St Peters Church, Williton had been received. Unfortunately the date and time clashed with the opening of the Pavilion. Cllr White would attend as Parish Council representative. **Resolved**.

- 19/109.6 An email had been received regarding water run-off from the Parish Council car parking area to a neighbouring garage. As no alternations had been made during the past 8 years and this was the first notification received, the owner would be contacted to request an investigation to ensure there were no blockages and to ascertain the route of the drain. Three quotations would then be requested before consideration could be given regarding any financial contribution. The Parish Council deeds would be investigated to enable a definitive boundary to be noted. Proposed Cllr White, seconded Cllr Nye – unanimously **resolved**.
- 19/109.7 JAC Meeting - Tuesday 6th August 2019 at 2.15pm, Enmore Village Hall – apologies would be sent as nobody was able to attend.
- 19/109.8 A letter of concern had been received from a resident regarding a suspected planning breach on application number 3/39/15/002. After a discussion, it was agreed a letter of support would be sent to Planning Enforcement and copied to the resident, stating due to the proximity of the property, the privacy issue was deemed to be in breach of the planning condition and that the Parish Council would request the window re-glazed to meet the conditions set. Proposed Cllr White seconded Cllr Hooper. **Resolved** with one abstention from Cllr Aldridge.
- 19/110 Report from the Environment and Planning Committee held on 15<sup>th</sup> July 2019**  
It was **resolved** to note the report.
- 19/111 Report from the Finance and Administration Committee held on 15<sup>th</sup> July 2019**  
It was **resolved** to note the report.
- 19/111.1 It was **resolved** to note the provisions as at 30<sup>th</sup> June 2019.
- 19/112 To receive accounts for payment not covered by Finance and Admin Committee**  
It was unanimously **resolved** to pay the following invoices. Proposed Cllr Payne, seconded Cllr Aldridge

Date	Details	Cheque No.	Invoice No.	Total Bank £	Cash £	VAT £
05/08/19	Safety Synergy 4815 Consultants/H&S	3429	22519	85.00		0.00
05/08/19	Martin James Consultancy 4815 Consultants/H&S	3430	470	60.00		10.00
05/08/19	Exe Valley Electrical 4540 Maintenance of Building	3431	1127	31.20		5.20
05/08/19	Countrywide Grounds Maintenance 4560 SCC Ground Maintenance	3432	71436	177.00		29.50
05/08/19	Countrywide Grounds Maintenance 4555 WPC Ground Maintenance	3433	71437	837.98		139.66
05/08/19	WWMRG - Talking Café Pavilion Booking	3434	85/19-20	252.00		0.00
05/08/19	SALC Training	3435	19576	275.00		0.00
05/08/19	Lyreco Stationery	3436	6410223632	162.98		27.16
05/08/19	Countrywide Grounds Maintenance 4555 WPC Ground Maintenance	3437	65336	837.98		139.66
05/08/19	Countrywide Grounds Maintenance 4560 SCC Ground Maintenance	3437	65336	177.00		29.50
05/08/19	SLCC Membership	3438	22520	156.00		0.00
05/08/19	Nadine Ridge Office Cleaning	3439	42	96.00		0.00
05/08/19	WWMRG - Youth Club Pavilion Booking	3440	87/19-20	260.00		0.00

**19/113 Health and Safety**

- 19/113.1 A verbal report on the meeting was given by Cllr Payne. The report was awaited. The following items would be purchased, up to a budget of £200.00 – needle stick proof gloves, litter picker, portable sharps box. Proposed Cllr Aldridge seconded Cllr White. Unanimously **resolved**.
- 19/113.2 Safety Synergy recommended a local contractor be used for an ongoing service, as they felt they were too far away to give the best service, but in the meantime would be happy to provide a phone service. The Clerk would obtain 4 or 5 quotations via the suggested website.

**19/114 Williton Youth Club**

- 19/114.1 A discussion took place regarding the continued funding for the use of the kitchen in the Pavilion during the Youth Club booking. Councillors were disappointed they had not attended the Fete, had not raised the subs and had not appeared to apply to other funding streams such as the Co-op grant, to raise their own funds. After a proposal from Cllr Aldridge, seconded Cllr Nye it was unanimously **resolved** to fund the cost for a further 3 months to give the Youth Club the opportunity to obtain other funding stream.

**19/115 Street Lighting**

Somerset County Council had advised they do not pay for new installations, only maintain existing lighting. A site visit would be made but it was advised a minimum of 1.2m clearance was required to meet regulations. A reply would be awaited.

**19/116 Purchase of Toilet Block**

Several responses had been received from Parish and Town Councils. A reminder would be sent during the middle of September requesting any outstanding comments to enable a discussion regarding a level playing field, at the October PC meeting.

It was **resolved** to change the item name to 'Public Conveniences'

**19/117 (Item 19/17.7) Defibrillator**

An email had been received from SWAT to advise they were looking into the request for the Defibrillator in the District Council offices to be moved to the outside wall of the Parish Office to enable 24/7 access.

**19/118 Matters for the next Parish Council meeting to be held on Monday 7<sup>th</sup> October 2019, Parish Office**

Cllr Aldridge advised he would raise under Somerset County Council report any news regarding a possible re-routing of the Watchet to Blue Anchor road.

- 19/119 After a proposal from Cllr Hooper, seconded by Cllr White, it was **resolved** to pass a resolution to exclude the Press and Public from the remainder of the meeting due to commercial sensitivity.

**19/120 Doniford Car Park**

There had been no further update regarding a response through the owner's solicitor. A discussion took place. After a proposal from Cllr Aldridge, seconded by Cllr Hooper, it was unanimously **resolved** Cllr Peeks would hold an informal talk to look at another alternative site.

**19/121 Bellamys Corner**

The latest response from the solicitor was discussed. After a proposal from Cllr White, seconded by Cllr Hooper, it was **resolved**, with one vote against, to agree to the Deed of Pre-Emption where Somerset County Council have first refusal if the Parish Council wished to dispose of the land, whereby they could buy the land back for £1.00 on the agreement that Somerset County Council would pay all legal costs.

After a proposal from Cllr Hooper, seconded by Cllr White it was unanimously **resolved** to agree to the Water and Drainage search.

Meeting closed at 9.28 pm

Signed as a true and correct record .....Cllr Peeks..... Dated .....7<sup>th</sup> October 2019.....