



WILLITON PARISH COUNCIL

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Dear Councillor

2nd October 2019

You are hereby summoned to attend the Meeting of the Williton Parish Council to be held on **Monday 7th October 2019** at 7.00 pm, at Parish Council Office, Williton for the purpose of transacting the following business. If there are no items from the public the meeting will commence at **6.45pm**.

There will be a period of public participation and members of the press and public are invited to address the Council 15 minutes prior to the commencement of the meeting at approximately 7.00pm, providing the notice period has been complied with. Please see Public Participation Notice.

Yours sincerely

Michelle Francis
Clerk to the Council

A G E N D A

Before the meeting there will be a presentation from Minehead Rail Link Group who are looking to attain an agreement in principal with their proposal

- 19/122 To advise the recording of the meeting - Chairman**
- 19/123 To note apologies for absence and approve reason, where appropriate**
- 19/124 To consider Co-option of Councillor (attached)**
- 19/125 Declarations of Interest**
- 19/126 Minutes of the last meeting held on 5th August 2019 for approval (attached)**
- 19/127 Matters from the Minutes – for the purpose of report only**
- 19/128 Report from Avon and Somerset Constabulary**
- 19/129 Report from Somerset County Councillor**
- 19/130 Report from Somerset West and Taunton Councillors – Watchet and Williton Ward**
- 19/131 Clerk's/Chairman's Notices**
To agree Rota for Williton Window report (forwarded)
- 19/132 Correspondence**
 - 19/132.1 To note contents of correspondence log (attached)
 - 19/132.2 SALC – AGM Saturday 26th October – Cllr Payne has offered to attend
 - 19/132.3 Love Musgrove – newsletter detailing two new appeals – Maternity Unit and Eliot Ward – copy available in the office
 - 19/132.4 Wessex Water – Flushing of water main in Williton area between 7th October and 11th October 2019
 - 19/132.5 Forelle Estates – request to address Parish Council before the November meeting on the possible new petrol station at Washford Cross
 - 19/132.6 West Somerset Advice – Proposal & rationale for a Service Level Agreement with West Somerset Advice – to consider (attached)
 - 19/132.7 Road Safety Presentation – Route 60+ - to consider providing a venue for presentation for older drivers (forwarded 05.08.19)
 - 19/132.8 Somerset Rivers Authority Annual Report 2018-19
- 19/133 Report from Environment & Planning held on 16th September 2019 and any recommendations for approval (to be forwarded)**
- 19/134 Report from Finance & Admin Committee held on 16th September 2019 and any recommendations for approval (attached)**
 - 19/134.1 To note the provisions as at 31st July and 31st August 2019 (attached)
 - 19/134.2 (Item 19/52A) Recommendation to re-adopt the Risk Management policy with no amendments
- 19/135 To receive any accounts for payment not covered by Finance and Admin Committee**

- 19/136 End of Year Audit 2018-2019**
 19/136.1 Notice of Conclusion of Audit from PKF Littlejohn LLP
 19/136.2 External Auditor Report and Certificate – (attached) *confirmation that AGAR is in accordance with Proper Practices and no other matters have come to their attention.* To note
- 19/137 Health and Safety**
- 19/138 Report from Watchet, Williton and Quantock Vale Area Panel Meeting held on 17th September 2019** – (report forwarded Cllr Perrett)
- 19/139 Events Committee** – to note report forwarded 17th September 2019
 19/139.1 Christmas Festival -
 Request funding towards holding VE Day celebrations
 Request to hold a competition for a Village Crier and provide outfit
- 19/140 Street Lighting** – to consider email forwarded 02.10.19 with proposed change to siting
- 19/141 Public Conveniences** – to note responses from Parish and Town Councils and to agree a response (forwarded 03.10.19)
- 19/142 (Item 19/117) Defibrillator** – To decide way forward further to District Councils response they would be happy for the Parish Council to relocate the Defibrillator at the Parish Councils cost.
- 19/143 Matters for the next meeting to be held on Monday 4th November 2019, Parish Office**
- 19/144 To pass resolution to exclude the Press and Public from the remainder of the meeting**
- 19/145 Doniford Car Park**
 19/145.1 To agree and sign documentation
 19/145.2 Update regarding alternative location
- 19/146 Bellamys Corner** – update
- 19/147 Report from Personnel Meeting held on 1st October 2019 and any recommendations for approval** (to be forwarded)
 19/147.1 To consider HR training for Personnel Committee and Clerk regarding staff appraisals