



WILLITON PARISH COUNCIL

2 Killick Way, Williton, Somerset TA4 4PY

Tel: 01984 633979

Email: clerk@willitonpc.org.uk

www.willitonparishcouncil.org

Dear Councillor

31st July 2019

You are hereby summoned to attend the Meeting of the Williton Parish Council to be held on **Monday 5th August 2019** at 7.15 pm, at Parish Council Office, Williton for the purpose of transacting the following business. If there are no items from the public the meeting will commence at **7pm**.

There will be a period of public participation and members of the press and public are invited to address the Council 15 minutes prior to the commencement of the meeting at approximately 7.00pm, providing the notice period has been complied with. Please see Public Participation Notice.

Yours sincerely

Michelle Francis
Clerk to the Council

A G E N D A

19/98 To advise the recording of the meeting - Chairman

19/99 To note apologies for absence and approve reason, where appropriate

19/100 Declarations of Interest

19/101 Minutes of the last meeting held on 1st July 2019 for approval (attached)

19/102 Minutes of the Extra Ordinary meeting held on 24th July 2019 for approval (attached)

19/103 Matters from the Minutes – for the purpose of report only

19/103.1 (Item 19/80.2) Reply from Devon and Somerset Fire and Rescue Service advising due to a high number of requests they have to prioritise those that have been affected most by the proposed options, so unable to accept invitation to attend the Parish Council meeting.

19/104 Report from Avon and Somerset Constabulary

19/105 Report from Somerset County Councillor

19/106 Report from Somerset West and Taunton Councillors – Watchet and Williton Ward

19/107 To consider the following planning applications – Plans are available for inspection in the Parish Office

Application No	Location	Description
3/39/19/023	31 Long Street, Williton, TA4 4QN	Erection of link-to timber structure to the rear (retention of works already undertaken)
3/39/19/021	Brook Food Processing Equipment Ltd, The New Works, Roughmoor, Williton, TA4 4RF	Construction of two storey office (Use Class B1) and storage building (Use Class B2)
3/39/19/024	Doniford Holiday Village, Sea Lane, Williton, TA23 0TJ	Erection of extension to main complex building with associated landscaping and drainage works

19/108 Clerk's/Chairman's Notices

19/109 Correspondence

19/109.1 To note contents of correspondence log (attached)

19/109.2 Somerset West and Taunton Council - Consultation on draft of new Licensing Act 2003 statement of licensing policy – to agree a response

19/109.3 Quantock Landscape Partnership Scheme – request for letter of support for their Stage 2 bid to the National Lottery Heritage Fund – (forwarded 29.07.19) to agree a response

19/109.4 Devon and Somerset Fire Rescue Service - Consultation venue list poster

19/109.5 Invitation to attend The Chair Annual Civic Service on Saturday 14th September at St Peters Church, Williton

- 19/109.6 Email received regarding water run-off from Parish Council car parking area (forwarded 30.07.19)
 19/109.7 JAC Meeting - Tuesday 6th August 2019 at 2.15pm, Enmore Village Hall – if available to agree a representative to attend
 19/109.8 Letter of concern from resident regarding suspected planning breach on application number 3/39/15/002 – *to consider a response* (forwarded 31.07.19)
- 19/110 Report from Environment & Planning held on 15th July 2019 and any recommendations for approval** (attached)
- 19/111 Report from Finance & Admin Committee held on 15th July 2019 and any recommendations for approval** (attached)
 19/111.1 To note the provisions as at 30th June 2019 (attached)
- 19/112 To receive any accounts for payment not covered by Finance and Admin Committee**
- 19/113 Health and Safety**
 19/113.1 Report from meeting held on 31st July 2019
 19/113.2 To consider continuation of contract with Safety Synergy
- 19/114 Williton Youth Club**
 19/114.1 (Item 19/25.1) To consider continuation of funding the Youth Club the use of the kitchen in the Pavilion
 19/114.2 Annual Youth Club report – forwarded 30.07.19 – to note
- 19/115 Street Lighting** – verbal update to be given
- 19/116 Purchase of Toilet Block** – verbal update to be given
- 19/117** (Item 19/17.7) **Defibrillator** – update - *To note email from SWAT advising they are looking into request*
- 19/118 Matters for the next meeting to be held on Monday 7th October 2019, Parish Office**
- 19/119 To pass resolution to exclude the Press and Public from the remainder of the meeting**
- 19/120 Doniford Car Park** - update
- 19/121 Bellamys Corner** – (email forwarded 30.07.19) *To consider points for agreement*