

WILLITON PARISH COUNCIL
Minutes of the Finance and Administration Committee Meeting
held on 15th July 2019 at 6.30 pm at the Parish Office, Williton

Attendees:

Councillors	Payne (Chairman), Aldridge (arrived at 6.55pm), Nye (arrived at 6.47pm) Perrett and White
Public	None
Other	Mrs M Francis

Apologies:

Councillors	Hooper, Howes and Peeks
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19/28A The Chairman advised the meeting would be recorded.

19/29A **Apologies as noted above**

19/30A **Declarations of Interest - There were none.**

19/31A **Approval of Minutes of the Finance & Administration Committee Meeting held on 10th June 2019**

After a proposal from Cllr White, seconded by Cllr Perrett, it was **resolved** to approve the minutes.

19/32A **Matters from the Minutes – for the purpose of report only**

19/32A (Item 19/21) WASPS Grant – at the request of WASPS, as they were moving away from Parkinsons UK and hoping to set up their own charity, due to the expectations of volunteers, it was agreed to hold the grant money awarded within the Parish Council provisions until the end of this financial year.

19/33A **Parish Office**

19/33.1A (Item 19/20.1A) Repair to Parish Clock – The Clerk reported the mechanism had been removed and the part would be forwarded to the clock maker “As Time Goes By” to be cleaned.

Cllr Payne had been offered by a parishioner a picture of Orchard Wyndham as they were moving away and would like to picture to remain within the village. It was **resolved** to accept the picture and hang on the Parish Office wall; Cllr Payne would liaise.

After a proposal from Cllr White, seconded by Cllr Payne, it was **resolved** to allocate a budget of up to £150.00 to enable the Parish Office carpets to be cleaned.

19/34A **Budget**

19/34.1A It was **resolved** to note the detailed Receipt and Expenditure Analysis sheet as at 30th June 2019.

19/34.2A The provisions as at the 30th June 2019

Current Account	£ 76,150.24
Santander Time Deposit 18mths	£ 71,602.39
Nationwide Building Society	£ 50,081.03
Petty Cash	£ 20.24
	<u>£ 197,853.90</u>

19/35A **Bank Reconciliation**

It was **resolved** to note that Cllr Payne had carried out the bank reconciliation for the month of June 2019.

19/36A **Accounts for payment**

It was unanimously **resolved** to note the payments on the attached list.

19/37A **Correspondence**

19/37.1A A letter had been received from the electricity supplier, Opus, advising that the electricity supply had been sourced from 100% renewable electricity.

19/38A **Matters for the next meeting to be held on 16th September 2019** – Cllr Aldridge sent his apologies

Meeting closed at 7.00 pm

Signed as a true and correct record ...Cllr Payne..... Dated16th September 2019.....
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