

WILLITON PARISH COUNCIL

**Minutes of the Environment and Planning Committee Meeting
Held on 10th June 2019 at 7.00 pm at The Parish Office, Killick Way, Williton.**

Attendees:

Councillors: Howes, Payne, White and Perrett

Public: None

Other: Miss Jo Holmes

Apologies:

Councillors: Peeks, Aldridge and Hooper

19/25B The Vice Chairman advised that the meeting would be recorded.

19/26B Apologies as noted above.

19/27B Declarations of Interest.

There were none.

19/28B Minutes of the Environment and Planning Committee Meeting held on 20th May 2019.

After a proposal from Cllr Payne, seconded by Cllr Howes, it was **resolved** to approve the minutes.

19/29B Matters from the Minutes – for the purpose of report only.

It was reported repainting of Killick Way junction box and road lines were now completed.

19/30B Correspondence.

19/30.1B It was **resolved** to note a brochure from Glasdon advertising village gateway signs and benches, it was agreed to keep this on file.

19/30.2B It was **resolved** to note an email from Creative Play detailing new playground designs, it was agreed to keep this on file for future reference.

19/30.3B It was **resolved** to write to the scrutiny committee at Somerset Waste Partnership to put a complaint in regarding the new Williton Recycling Centre opening times, to inform the parishioner who had contacted us originally that we had emailed Somerset Waste Partnership on several occasions, but unfortunately at the moment no change in the opening times had been advised, however they have our complaint on record should anything come up in the near future.

19/30.4B It was **resolved** to email Highway Department together with a photograph of the footpath from Archway Cottage along to Wyndham Arms to report this area of footpath had become delaminated where the top layer of tarmac is coming away from the underneath making it uneven to walk on, and could in time become a hazard.

19/30.5B It was proposed by Cllr White, seconded by Cllr Payne, all in favour to email and thank Carhampton Parish Council of their offer for us to buy the half pipe skateboard ramp, however due to not having sufficient large enough area for this to be located, on this occasion we would have to decline their offer.

19/30.6B It was **resolved** to note Highway Department had been informed of the overgrown hedge going up the hill to St Audries on the left by the hump back bridge that was causing visibility problems, the highway superintendent confirmed they would write to the property owner and request the hedge is cut back.

19/30.7B It was **resolved** to note all Cllrs were in full agreement to provide letters of full support to St Peters Primary School P.T.A. application to EDF for funding towards a new classroom to be built. It was proposed by Cllr Howes, seconded by Cllr Payne, with all members in agreement for the Clerk to provide a standard word document letter enabling the Cllrs to add to this letter, giving their full support of this application, to personally sign and send onto St Peters School for them to put forward with their application.

19/31B Planning Applications for consideration.

19/31.1B It was **resolved** to note SW & TC Council had been approached requesting 3 members of the Parish Council, two admin and one Cllr attend the training session which they agreed to, we are now waiting for a date when this will be held at the Williton Council offices.

Application No	Location	Details	Comments
3/39/19/017	Doniford Farm Park, Doniford Road, Watchet, TA23 0TQ.	Erection of a 2m block and render wall.	No objection subject to the conditions of the planning application is complied with.
3/39/19/018	Doniford Farm Park, Doniford Road, Watchet, TA23 0TQ.	Erection of a 2m block and render wall.	No objection subject to the conditions of the planning application is complied with.

19/32B Notification of Planning Decisions

19/32.1B There were none.

19/33B Highway Matters.

19/33.1B Doniford Bus Shelter – It was **resolved** to note there had been no update on this matter and to send a reminder email.

19/33.2B Grit Bin at Five Bells – A discussion took place on the purchase of the new grit bin at Five Bells item (18/155.2B) and was agreed a 160 litre sized bin would be sufficient for this area.
It was proposed by Cllr Payne, seconded by Cllr Howes, for Cllr Payne to carry out a survey at Bridge Close and report back at the next meeting whether an additional salt bin should also be located on Bridge Close, Cllr Payne would provide photographs of suggested areas for the location of this.
It was therefore decided to wait until the survey had been carried out at Bridge Close, and then purchasing the two grit bins at the same time.

19/33.3B Aller Mead Way and Blacksmith Close - It was **resolved** to contact the parishioner who enquired about this and advise that we had worked very hard to contact all the relevant people to try and obtain an explanation as to why Aller Mead Way and Blacksmith Close had not been adopted to date, and that we are very sorry but have not been able to get any further on this, to suggest it may be worth the parishioner contacting the developer themselves and hopefully obtain further information this way, it was **resolved** to take this matter off the Agenda as we had not been able to get any further with this.

19/33.4B Deteriorating stone wall on Long Street outside the Social Club - It was **resolved** to note a letter received from the Social Club - all Cllrs had been forwarded a copy of this and the overall opinion was that although no repairs were going to take place, the area where the wall had been crumbling had been tidied up and cleared away and is passable, it was expressed how we had done all we can to make the Social Club aware of the condition of this wall and the safety issues, and that this can now be taken off the Agenda.

19/33.5B Overgrown hedge between 'Potters Yard' and 'Little House' – It was **resolved** to note the owner of Potters Yard had now cut the over grown hedge as requested, however the hedge outside 'Little House' still remained overgrown causing pedestrians to walk onto the road causing this to be a safety matter, to chase Highways again requesting this be cut back further and the middle part of the hedge up to the top to also be chopping back.

19/33.6B Slippery pathway from Tower Hill to Half Acre – Although the Highway Department stated they had inspected the path in question and reported there were no safety defects, resulting in no work being required, the Clerk should email advising that this area is well used by the older parishioners gaining access to their homes on a daily basis and we are concerned for their safety and ask if there is anything they could do. The Clerk is to check the public right of way areas with West Somerset Public Footpaths and gain further information.

19/33.7B Faulty Street Lamp on Limpetshell Lane – It was **resolved** to contact Cllr Davies, Cllr Aldridge and Cllr Whetlor requesting their help to try and resolve this matter. Advise how a concerned parishioner reported this faulty street lamp not working and giving off buzzing sounds to us several months ago after getting no further forward himself when contacting the Highway Department, West Somerset Council and Magna to try and fix this. We also had contacted all the relevant departments, but no-one is accepting ownership of this street lamp, is there anything they could do to help move this forward and be repaired.

19/33.8B New speed signs on Doniford Road obscured by foliage – It was **resolved** to advise that the overgrown foliage of the trees/hedges obscuring the view of the new road sign had now been cut back.

19/33.9B This matter had been discussed under item 19/33.2B.

19/33.10B It was **resolved** to note a parishioner had reported to us the overgrown hedges along the Doniford coastal path, the Highway Department had been notified and this has now been cut back.

19/34B Finance and Budget.

19/34.1B This item had been discussed under item 19/46B.

19/34.2B This item had been discussed under item 19/47B.

19/34.3B This item had been discussed under item 19/33.2B.

19/35B**Areas for Grounds Maintenance Officers.**

19/35.1B

Environment & Planning Committee	Peeks (Chair), Howes (Vice Chair), Aldridge, Hooper, Payne, Perrett and White
Responsibility for Bellamy's Corner	Aldridge
Responsibility for Doniford Car Park	White
Responsibility for The Copse	Payne
Responsibility for Street Furniture	Peeks
Responsibility for Recreation Ground in relation to Contractors	White
Responsibility for Children's Play Area	Hooper
Responsibility for Grass Verges	Howe

19/35.2B

It was agreed that Cllr Perrett would be the Cllr responsible for the Recreation Ground in relation to Contractors, and Cllr White agreed to be the reserve.

19/35.3B

It was agreed that Cllr White would be responsible for Doniford Car Park.

19/35.4B

It was proposed by Cllr Howes, seconded by Cllr Perrett to keep the responsibility of the Children's Play Area on the list for Grounds Maintenance Officers and for Cllr Hooper to remain checking this area.

19/35.5B

It was **resolved** for Cllr Howes to check through the list of grass verges and confirm at the next meeting what areas Cllr Howes could cover.

19/35.6B

A list of all streets that are included in the weed spraying contract had been issued at this meeting and it was agreed for the Clerk to fill out the areas in which the Cllrs at this meeting agreed to check 2/3 weeks after the weed spraying had taken place, this list is then to be forwarded to all EPC Committee members to check and agree on, and notify the Clerk of any changes.

19/36B**Items to Report from Grounds Maintenance Officers.**

19/36.1B

Bridge Green - The Copse (Cllr Payne) – It had been reported of an unknown new tree being planted where the dead tree had been removed, it was agreed to leave this for the time being and see if continues to grow and report back at the next meeting.

19/36.2B

Bellamy's Corner (Cllr Aldridge) – It was **resolved** to chase up the removal of the Bakelite Museum and Orchard Mill Museum signs with the Traffic Management team.

19/36.3B

Doniford Car Park (Cllr White) – It was **resolved** to defer this matter as it is being discussed at the Full Council meeting.

19/36.4B

Play Equipment in Recreation Ground –

1. It was **resolved** to note Somerset Fields had carried out the Playground Inspection Report and would issue this in due course.
2. It was agreed to make sure that when the grass is cut before events take place on the Memorial Ground, the grass should be cut no higher than 2 inches and the cuttings are to be picked up and disposed of in the MUGA site, the Clerk is to obtain a price from Countrywide Grounds Maintenance to do this. It was agreed to monitor when the grass cuts are taking place and how often, to report back at the next meeting.
3. It was **resolved** to obtain quotations to add additional top soil to the areas where it had dipped around the goal posts, to then re-lay grass or seeding around this area.

19/36.5B

Street Furniture – It was **resolved** to note the repainting of the benches and rubbish bins had started and is ongoing.

19/36.6B

Grass Verges – It was agreed that Magna had been advised of the new tree planted on the grass verge at North Croft and as they are now aware of this, the Cllrs agreed for this matter to be taken off the Agenda.

19/37B**Flooding Matters.**

19/37.1B

It was agreed to contact the Highway Department stating it had been reported that when it rains how the rainwater goes through the downpipes and straight onto the footpath on some of the properties along Long Street. The excess rainwater pours straight onto the footpath and in very cold weather this could cause a slippery surface or even freeze becoming a hazard, ask if it would be possible for them to consider adding some under pavement channels for these downpipes to drain straight into, diverting all the excess rainwater straight under the footpath rather than on the top surface.

- 19/38B Community Speed Watch.**
- 19/38.1B It was suggested by Cllr White that the four approaching roads coming into Williton may benefit from having speed limit signs being put up, these being the ones that flash what speed you are doing, it was agreed to obtain some prices and bring to the next meeting. The Community Speed Watch group had been deferred due to not having enough volunteers or Cllr to represent it.
- 19/39B Changing EPC Meeting Day**
- 19/39.1B It was proposed by Cllr Howes, seconded by Cllr Payne to agree changing the EPC Committee meeting to every 3rd Monday of the Month.
- 19/40B Empty Homes.**
- There was no update.
- 19/41B Highway Finger Posts.**
- 19/41.1B It was **resolved** to note the Licence had now been received for the repairs on the Finger Posts and the work on these had now started. It was agreed to chase up Somerset Forge for a response on providing the arms.
- 19/42B Village Crosses.**
- 19/42.1B It was agreed for Cllr White to contact three Stone Masons requesting quotations on the Village Crosses, Cllr White would collate all details and bring them to the next EPC Committee meeting.
- 19/43B Outdoor Gym Equipment.**
- 19/43.1B It was advised that Cllr Howes had the trial questionnaires back from the Cllrs, these are to be corrected where necessary by Cllr Howes and emailed to the Parish Office for the Clerk to forward onto Williton Window. Cllr Howes suggested questionnaires being handed out at Film Night and at the Village Fete to get it out to as many parishioners as possible.
- 19/44B Matters for the next meeting to be held on 15th July 2019**
- To discuss blocked guttering above Spar and Tattoo Shop in Fore Street, downpipe not attached.
- To discuss obtaining costs to level off the area where dipping on the Memorial Field.
- 19/45B** After a proposal by Cllr White, seconded by Cllr Payne, it was **resolved** to pass a resolution to exclude the press and public from the remainder of the meeting due to the items being commercially sensitive.
- 19/46B** It had been agreed for Countrywide Grounds Maintenance to carry out rolling flat the playingfield, to advise them that as the grass roller had been idle for over 5 years, the on-site roller may be ceased and require dragging out and oiling/greasing, if they could do this within the cost stated, and removing the goal posts before rolling flat, their quote would be accepted, we would require confirmation of this and of the best time to start, preferably after the Summer Fete on 6th July 2019.
- 19/47B** It was proposed by Cllr White, seconded by Cllr Perrett to accept J B Jet Washing quotation to jet wash all the children's play area and footpaths, and request a starting date.
- 19/48B** This item had been discussed under item 19/33.2B.

Meeting closed at 9.15 pm

Signed as a true and correct record Dated