



WILLITON PARISH COUNCIL

2 Killick Way, Williton, Somerset TA4 4PY

Tel: 01984 633979

Email: admin@willitonpc.org.uk

www.willitonparishcouncil.org

Dear Councillor

4th June 2019

You are hereby summoned to attend a meeting of the Environment and Planning Committee of the Williton Parish Council to be held on **Monday 10th June 2019, at the rising of the FAC meeting**, at the Parish Office, Williton for the purpose of transacting the following business. If there are no items from the public the meeting will commence at the rising of the Finance and Administration Committee meeting. **PLEASE ARRIVE 15 MINUTES EARLIER TO LOOK AT THE PLANS OR VIEW THEM ONLINE AT www.westsomersetonline.gov.uk/planning**

Members of the press and public are invited to address the Council 15 minutes prior to the commencement of the meeting at approximately 7.15pm, providing the notice period has been complied with. Please see Public Participation Notice.

Yours sincerely
Jo Holmes
Assistant to Parish Clerk

A G E N D A

- 19/25B To advise the recording of the meeting.**
- 19/26B To note apologies for absence and approve reason, where appropriate.**
- 19/27B Declarations of Interest.**
- 19/28B Minutes of the Environment and Planning Committee meeting held on the 20th May 2019 for approval** (sent with Full Council papers).
- 19/29B Matters from the Minutes – for the purpose of report only.**
19/29.1B Update on repainting of Killick Way junction box and road lines.
- 19/30B Correspondence**
19/30.1B To note brochure from Glasdon re village gateways signs and benches/rubbish bins.
19/30.2B To note email from Creative Play detailing new playground designs.
19/30.3B (Item 19/08.3B) update on the Williton Recycling Site opening hours.
19/30.4B (Item 19/08.5B) update on cracked footpath outside Wyndham Arms.
19/30.5B (Item 19/08.6B) update on half pipe skateboard ramp offered by Carhampton Parish Council.
19/30.6B Report from Parishioner of overgrown hedge causing visibility problems on the highway at Doniford – update.
19/30.7B Discussion about issuing recommendation letters supporting St Peters School application for HPC Funding to facilitate new SENCO/Special Needs Classroom.
- 19/31B To consider the following planning applications** – Plans are available for inspection in the Parish Office
19/31.1B Update on District Council decision to stop providing paper copies of all planning applications.
- 19/31.2B
- | Application No | Location | Description |
|----------------|---|---|
| 3/39/19/017 | Doniford Farm Park, Doniford Road, Watchet, TA23 0TQ. | Erection of a 2m block and render wall. |
| 3/39/19/018 | Doniford Farm Park, Doniford Road, Watchet, TA23 0TQ. | Erection of a 2m block and render wall. |
- 19/32B To note the following planning decisions.**
19/32.1B There were none.
- 19/33B Highways Matters.**
19/33.1B Doniford Bus Shelter – update.
19/33.2B Grit Bin at Five Bells – update.
19/33.3B Aller Mead Way and Blacksmith Close – update.
19/33.4B Deteriorating stone wall on Long Street outside Social Club – to note letter received from Williton Sports and Social Club dated 28th May 2019 (*forwarded 04/06/19*)
19/33.5B Overgrown Hedge between access to 'Potters Yard' and 'Little House' situated along Long Street – update.

19/33.6B	Slippery pathway between Tower Hill and Half Acre – update
19/33.7B	Street light not working by the steps at Limpetshell Lane – update.
19/33.8B	Doniford Road overgrown foliage obscuring view of new road signs – update.
19/33.9B	(Item 18/134.4B) Request from parishioner for a grit bin on Bridge Close. To discuss a date to carry out survey on the need for more grit bins around the Parish.
19/34B	Finance and Budget.
19/34.1B	To consider quotation to use a roller to roll flat the playing field on the Memorial Ground – <i>to be considered under item 19/46B.</i>
19/34.2B	To consider quotations for removal of moss in children’s playground area by using chemicals and by jet washing – <i>to be considered under item 19/47B.</i>
19/34.3B	To make a decision on quotations for new grit bin at Five Bells – <i>to be considered under item 19/48B.</i>
19/35B	Areas for Grounds Maintenance Officers to be arranged.
19/35.1B	(Item 19/03) To confirm the areas Cllrs were elected to report on as Ground Maintenance Officers, as the full list of areas was not available at the previous meeting.
19/35.2B	To ask if Cllr Perrett would like to represent the Responsibility for Recreation Ground in relation to Contractors for 2019/20 Ground Maintenance Officer.
19/35.3B	To ask if Cllr White would like to represent the Doniford Car Park for 2019/20 Ground Maintenance Officer.
19/35.4B	The Children’s Play Area had not originally been included on the Grounds Maintenance Officers list, however as Cllr Hooper had been nominated to represent this area at the last meeting, a decision on whether to keep this on the list or be taken off.
19/35.5B	To provide Cllr Howes with a list of grass verges to be checked under the Grounds Maintenance Officer role.
19/35.6B	To decide what areas Cllrs will cover on the list of streets that are to be checked after weed spraying has been carried out.
19/36B	Items of Report from Grounds Maintenance Officers.
19/36.1B	Bridge Green (The Copse) – unknown tree planted where dead tree had been removed.
19/36.2B	Bellamy’s Corner – update on removal of signs.
19/36.3B	Doniford Car Park – This matter is to be deferred, it is being discussed at Full Council Meeting.
19/36.4B	Play Equipment in Recreation Ground: <ul style="list-style-type: none"> 1. To advise email received from Somerset Fields confirming their Inspector will be commencing site visits week commencing 3rd June 2019. 2. To discuss the cost of having the grass cuttings picked up and disposed of after each cut. 3. Discuss adding top soil around the existing goal posts and re seeding in time for the new September 2019 season.
19/36.5B	Street Furniture – update.
19/36.6B	Grass Verges – update on planted tree on grass verge North Croft.
19/37B	Flooding Matters
19/37.1B	Directional diverter to channel large amounts of overflowing rain water from the downpipe going straight onto the pavement at Long Street – to discuss..
19/38B	Community Speed Watch - no update.
19/39B	Changing EPC Meeting Day
19/39.1B	A request from Cllr Aldridge to change the meeting day to the third Monday of every month to ensure attendance due to clash of meetings.
19/40B	Empty Homes
19/41B	Highway Finger Posts
19/41.1B	Update on this matter.
19/42B	Village Crosses – update from Cllr White.
19/43B	Outdoor Gym Equipment
19/43.1B	To discuss the questionnaire on outdoor gym equipment - <i>(Item 18/163.1B).</i>
19/44B	Matters for the next meeting to be held on 8th July 2019
19/45B	To pass a resolution to exclude the Press and Public from the remainder of the meeting
19/46B	To consider quotation received to use a roller on the playing field on the Memorial Ground – to be given at meeting.
19/47B	To consider quotations for removal of moss in children’s playground area by using chemicals and by jet washing – to be given at meeting.
19/48B	To consider quotations for new grit bin for Five Bells.