

# WILLITON PARISH COUNCIL

Minutes of the Full Council Meeting held on 4<sup>th</sup> February 2019 at 7.00 pm  
at the Parish Office, 2 Killick Way, Williton.

**Attendees:**

<b>Councillors</b>	Perrett (Chairman), Aldridge, Bramall, Howes, Pearson, Peeks (left after item 18/252 at 8.50pm) and White
<b>SCC</b>	Cllr Davies
<b>WSC</b>	Cllr Aldridge
<b>Avon and Somerset Constabulary</b>	PCSO Thompson
<b>Press</b>	None
<b>Clerk</b>	Mrs Michelle Francis
<b>Public</b>	One
<b>Other</b>	None

**Apologies:**

<b>Councillors</b>	Cllrs Hooper and Vaughan
<b>Other</b>	None

**18/225** At the start of the meeting a one minute silence was held in remembrance of Cllr Mike Bennett.

**18/226** **The Chairman advised that the meeting would be recorded**

**18/227** **Apologies as noted above**

**18/228** **Declarations of Interest**

Name	Agenda Item	Interest	Action
Cllr Peeks	18/237.5 and 18/253	Pecuniary	Left Meeting

**18/229** **Co-option of Councillor**

An application had been received by Mr Phillip Bramall for the casual vacancy on the Council. After a proposal from Cllr Aldridge, seconded by Cllr Pearson is was unanimously **resolved** to co-opt Mr Bramall to the Council. As Cllr Bramall was in attendance he duly signed the Declaration of Acceptance, after which he was able to take part in the remainder of the meeting.

**18/230** **To appoint Members to the following vacant positions**

18/230.1 Cllr White volunteered to be the extra Member on the Personnel Committee

18/230.2 Cllr Bramall volunteered to be the extra Health and Safety Representative

18/230.3 Cllr White volunteered to be the extra First Aider. Cllr Aldridge advised he had undertaken a basic first aid course and volunteered to be an extra first aider.

It was **resolved** all of these positions were filled.

**18/231** **Approval of the Minutes of the Meeting held on 7<sup>th</sup> January 2019**

After a proposal from Cllr Peeks, seconded by Cllr Howes, it was **resolved** to approve the minutes, after a slight amendment to item 18/222

**18/232** **Matters from the Minutes – for the purpose of report only**

18/232.1 (Item 18/206.1) Hinkley C Nuclear Power Station There had been no update.

18/232.2 (Item 18/207) ANPR Camera update – The Clerk advised Cllr Davies had passed on an email from Somerset County Council regarding the possibility of a 12-volt supply to the cameras. The Clerk had (with consent) forwarded the email and exchanged contact details between PC Munro and Somerset County Council.

**18/233** **Report from Avon and Somerset Constabulary**

It was noted that since the arrest of two persons, there had been no further shed burglaries. There had been several reports of a suspicious vehicle looking for scrap metal, please keep vigilant and report any incidents. After a recent door knock in Williton, a cannabis grower had been found to have 50 plants growing in the roof. This resulted in members of the same family in Minehead being found to also having a cannabis cultivation. It was an ongoing investigation, but success in getting the drugs of the street. Members reported several incidents of parking around the village that was causing problems, namely the Co-op deliveries, outside the Bakery and Post Office. PCSO Thompson advised if they are seen they will be told to move.

## 18/2234 Report from Somerset County Councillor

Cllr Davies distributed leaflets which included the following

1. A358 Drainage and Resurfacing works at Black Arch Bridge. The road will be closed to all traffic from 18<sup>th</sup> March 2019 to 31<sup>st</sup> March 2019 inclusive.
2. Details of Engagement Champions with operational responsibilities
3. Somerset Waste Partnership briefing
4. Copy of an email regarding 'Keeping the gas flowing in cold weather'
5. A39 at East Quantoxhead would be re-surfaced between 6<sup>th</sup> and 8<sup>th</sup> March 2019.
6. A reminder, that Bus Passes will be reviewed every 5 years to monitor use, especially within the 18 months before expiry date. Failure to notify change of address will result in a £10 charge for re-issue. If the passes are used in London, because of the oyster system, usage will not be recorded.
7. The crossing by St Peters School was due between 4<sup>th</sup> and 29<sup>th</sup> March 2019. Cllr Davies asked for the Parishes support to request a handrail by the steps, the area of which is owned by Magna. After a proposal from Cllr Peeks, seconded by Cllr White, it was resolved to follow-up with the request for the hand rail.

## 18/235 Report from West Somerset District Councillors – Williton Ward

Cllr Aldridge reported on the parking scrutiny committee and how in his opinion had not covered the necessary areas, such as ring-fencing money for the maintenance of car parks, traffic management, co-ordinating on-street (SCC) and off-street (WSC) parking, unpractical disabled parking bays, therefore he had stepped back from the committee. The recent planning meeting had been postponed due to the inclement weather and would now be held on the 7<sup>th</sup> February. Copy of an email regarding 'Keeping the gas flowing in cold weather'. Somerset Waste Partnership had been recognised in The Department for Environment, Food and Rural Affairs (DEFRA) Resources and Waste Strategy for England document.

## 18/236 Clerk's/Chairman's Notices

- Williton Window – It was **resolved** Cllr Pearson would write the article for March.
- Road Closure prohibiting all traffic from proceeding along North Street from the junction with Fore Street and Long Street for 3 days from 18<sup>th</sup> February 2019.
- The Transport Forum was cancelled last week due to weather conditions, the meeting was rescheduled for 2<sup>nd</sup> May 2019 – The Clerk would send apologies and advise this date clashed with Election Day.
- Community Forum – Thursday 7<sup>th</sup> February 2019.
- The Chairman put forward a suggestion of listing events in Williton Window that were taking place in the Pavilion. A discussion took place – users would be encouraged to contact Williton Window direct. It was further resolved after a proposal from Cllr Aldridge, seconded by Cllr White, that the Clerk would contact the editors to enquire their thoughts and how they would like to see events listed.

## 18/237 Correspondence

18/237.1 It was **resolved** to note the contents of the correspondence log.

18/237.2 A358 closure from 18<sup>th</sup> March 2019 to 31<sup>st</sup> March 2019 for drainage and resurfacing at Black Arch Bridge, Sampford Brett - **NOTED**

18/237.3 Dorset and Somerset Air Ambulance – Coast to Coast Cycle Challenge – Sunday 12<sup>th</sup> May 2019. It was **resolved** Cllr Howes would advertise the request for volunteers on social media.

18/237.4 A request to erect a banner on Bellamys Corner for the Potato Day had been received. After a proposal from Cllr Peeks, seconded by Cllr Howes, it was **resolved** to allow the request provided they had their own insurance and the banner was erected no more than two weeks before the event

18/237.5 Email regarding Doniford Car Park - This would be discussed under item 18/253

## 18/238 Report from the Environment and Planning Committee held on 14<sup>th</sup> January 2019

It was **resolved** to note the report.

## 18/239 Report from the Finance and Administration Committee held on 21<sup>st</sup> January 2019

It was **resolved** to note the report. Cllr Peeks noted the Parish Office tables were looking to be replaced and suggested the Trustee were asked if they would like to buy them,

18/239.1 It was **resolved** to note the provisions as at 31<sup>st</sup> December 2018.

**18/240 To receive accounts for payment not covered by Finance and Admin Committee**

Date	Details	Cheque No.	Invoice No.	Total Bank £	Cash £	VAT £
04 February 2019	Countrywide Ground Maintenance 4555/4560 Ground Maintenance	3328	43669	997.75		165.79
04 February 2019	Nadine Ridge 4510 Office Cleaning	3329	90	84.00		0.00
04 February 2019	Safety Synergy Ltd 4815 H&S Consultant	3330	17919	85.00		0.00
04 February 2019	Lyreco UK Ltd 4510 Office Cleaning	3331	6410200014	37.12		6.19
04 February 2019	WWMRG 4575 Hire of Hall	3332	PR036/2019	14.00		0.00
04 February 2019	M Francis (Re-imburement) 4525 H&S	3333		35.88		0.00
04 February 2019	Function 28 Ltd 4605 Website	3334	5149	12.00		2.00

**18/241 Report from Events Sub Committee meeting held on 9<sup>th</sup> January 2019**

It was **resolved** to note the report

**18/242 Health and Safety**

18/242.1 The Chairman gave a verbal report from the meeting held on 23<sup>rd</sup> January 2019. Each hirer would be issued with a Risk Assessment for their completion. It was **resolved** to forward the notes of the meeting to Trustees.

18/242.2 After a proposal from Cllr Aldridge, seconded by Cllr Peeks, it was **resolved** with two abstentions, to adopt the Fire Policy after an alteration confirming birthday candles could be used, but no other candles to be used at any time.

**18/243 Annual Parish Assembly**

After a proposal from Cllr Aldridge, seconded by Cllr Howes, it was **resolved** to book the Pavilion for the Parish Assembly to be held on Wednesday 24<sup>th</sup> April 2019. It was **resolved** to invite the new Chief Executive to be the guest speaker.

**18/244 Grant Application**

*(Cllr Aldridge left the meeting during this item to attend a Pavilion call out)*

A discussion took place regarding the grant application that had been received from WASPS. It was **resolved** to refer the application to FAC for further consideration, which would then be referred back to Full Parish for a final decision. It was further **resolved** to ask WASPS for an up-to-date set of accounts.

The Grant Application policy would be reviewed.

**18/245 E Car Club**

There was nothing to report

**18/246 Williton Twinning Association**

A discussion took place regarding the request for the Parish Council to pay for hire of the Pavilion. It was **resolved** as the Parish Office was available free of charge, the Parish would not pay the hire cost.

**18/247 Flood Group Meeting**

It was agreed in principal to pay for the hire of the Pavilion for the flood group meeting, but this would need to be put to the March meeting for authorisation.

**18/248 Street Lighting**

There had been no further update

**18/249 Bellamy's Corner**

It was **resolved** the Chairman and Vice Chairman would sign the relevant documentation.

*(Cllr Aldridge returned to the meeting)*

**18/250 Purchase of Toilet Block**

There had been no update. It was **resolved** to defer the item for 3 months until the new authority was in place.

**18/251 Matters for the next Parish Council meeting to be held on Monday 4<sup>th</sup> March 2019, Parish Office**

There would be a presentation the Response Manager for Williton Fire Station regarding a new Rapid Intervention Vehicle due at Williton Fire Station.

**18/252 To pass resolution to exclude the Press and Public from the remainder of the meeting**

After a proposal from Cllr Peeks, seconded by Cllr White, it was unanimously **resolved** to pass a resolution to exclude the Press and Public from the remainder of the meeting.

*(Cllr Peeks left the meeting)*

**18/253 Doniford Car Park**

A discussion took place regarding an email received from the owner of Doniford Farm car park regarding the surrender of the Parish Council lease over the land. After a proposal from Cllr Howes, seconded by Cllr White, it was unanimously **resolved** to instruct the Parish Council solicitor to commence a surrender document and to pay legal costs up to a set limit. It was noted the signs and gate would be removed at the surrender.

Meeting closed at 9.10 pm

Signed as a true and correct record .....Cllr Perrett..... Dated .....04.03.2019.....