

WILLITON PARISH COUNCIL

Minutes of the Environment and Planning Committee Meeting
Held on 14th January 2019 at 7.00pm at The Parish Office, Killick Way, Williton.

Attendees:

Councillors: Pearson, Perrett, White, Peeks, Howes.
Public: None
Other: Miss Jo Holmes.

Apologies:

Councillors: None

Before the start of the meeting a minute's silence was held in respect of Councillor Bennett's sad passing.

18/112B The Chairman advised that the meeting would be recorded.

18/113B Apologies as noted above.

There were none.

18/114B Declarations of Interest.

Name	Agenda Item	Interest	Action
Cllr Peeks	18/118B and 18/119B	Pecuniary	No Comment
Cllr Peeks	18/121.2B and 18/125B	Pecuniary	No Comment

18/115B Minutes of the Environment and Planning Committee Meeting held on 12th November 2018.

After a proposal from Cllr Perrett, seconded by Cllr Howes, it was **resolved** to approve the minutes.

18/116B Matters from the Minutes – for the purpose of report only.

18/116.1B It was **resolved** to note the removal of the wooden stumps in the playground play area had been removed.

18/116.2B It was **resolved** to note the overgrown footpath from Long Street to Danesborough View had now been completed.

18/116.3B It was **resolved** to note SCC Footpaths had been out viewed and advised that the first style would have a separate step added, but the second needed no work to be carried out.

18/117B Correspondence.

18/117.1B It was proposed by Cllr Perrett and seconded by Cllr Howes to forward the Parish Paths Consultation list regarding the vegetation clearance to Cllr Peeks to check it again and comment where necessary, once checked send back to the Clerk to email our response.

18/117.2B It was put forward by Cllr Peeks to request from the Somerset Playing Fields Association what the cost would be for them to carry out the Playground Equipment Inspection Report.

18/118B Planning Applications for consideration.

Application No	Location	Details	Comments
3/39/18/032	18 Bridge Street, Williton, Taunton, TA4 4NR.	Erection of a garage.	No Objection

18/119B Notification of planning decisions – Noted.

Application No	Location	Outcome
3/39/18/028	Doniford Farm Park, Doniford Road, Watchet, TA23 0TQ.	Granted

18/120B Highway Matters.

18/120.1B It was **resolved** to note an email had been received from TDC regarding Doniford bus shelter advising they were looking into the matter of upkeep and maintenance of the Doniford bus shelter and would respond soon, it was agreed to wait for their reply.

18/120.2B It was proposed by Cllr Howes and seconded by Cllr Peeks, unanimously agreed by all to pay the Invoice from Pete Broadey, although he had removed the rubbish bin from the Doniford Bus Shelter before his quote was accepted, to email and request that in future can he please make sure he has permission before going ahead with any repairs.

- 18/120.3B It was **resolved** to note the Traffic Engineer at Highways Department advised repainting of Killick Way junction box and road lines is on the new financial years white line refurbishment list, it was suggested to email the Highways Department and ask for them to please ensure these areas are on the list for April 2019.
- 18/120.4B It was **resolved** to note Cllr Perrett had sent letters out to the residents along Five Bells asking for their suggestions on where the grit bin should be located, Cllr Perrett advised no one had replied to date, it was agreed for Cllr Perrett to chase this up again.
- 18/120.5B It was agreed that Cllr Perrett and Cllr White would collect 5 x 20kg sandbags each from the Minehead Highways Depot and would leave them in the grit bins outside the Williton Parish Office. It was agreed to email Cllr White details of where to collect these from.

18/121B Finance and Budget.

- 18/121.1B It was **resolved** to agree it was too expensive to advertise the proposed new outdoor gym equipment project in the Free Press Newspaper. It was **resolved** to agree for our press officer, Cllr Howes to prepare a questionnaire and forward this to the office, it would then be emailed to all Cllrs to agree with the wording of the questions and to add any further questions they feel relevant, it is then to be discussed at the next EPC meeting, once approved it was **resolved** to put a stand-alone article into the Williton Window informing parishioners of this proposed new future project and that questionnaires are available at the Parish Office welcoming their opinion and suggestions on this.
- 18/121.2B A discussion took place over the upcoming Ground Maintenance SCC and WSC Contracts going out for tender. It was **resolved** to add to the contract that we expect to be given details of all dates and times when the grass would be scheduled to be cut and the rubbish bins to be emptied, it was agreed that these areas would be inspected after each time to make sure all work is carried out to the contract specification. It was agreed to email all Cllrs of these proposed dates when these become available.
- 18/121.3B It was proposed by Cllr Howe and seconded by Cllr Peeks to add onto the weed spraying contract the main Pavilion entrance walls both sides to be sprayed 4 times a year between May and September.
- 18/121.4B It was discussed that all Cllrs should be equally responsible for checking and keeping an eye on all areas around the parish and that the Cllrs would be notified when the weed spraying is to commence, the Cllrs would be asked that in one to two weeks later, check all areas to make sure the weed spraying had worked and had been carried out correctly.
- 18/121.5B It was suggested by Cllr Peeks to check if the new area at Aller Mead Way had been adopted by the parish council or if it was privately owned and not our responsibility.

18/122B Items to Report from Grounds Maintenance Officers.

- 18/122.1B Bridge Green (The Copse) - It was noted this area is kept well.
- 18/122.2B Bellamy's Corner - It was **resolved** to note this area was looking good and well used.
- 18/122.3B Doniford Car Park - It was proposed by Cllr Howes and seconded by Cllr Perrett allocate the padlock key for the gate to the landowner upon request should he require to carry out any repairs to the lime kiln wall that backs onto the car park, it had been advised this area should have restricted access due to health and safety reasons.
It had been discussed that as Cllr Bennett had sadly passed away, that Cllr White take over this area, and it was recommended that Cllr White read through all previous correspondence in connection with Doniford Car park over the stipulations made by the landowner should we want to terminate the lease, it was agreed for Cllr White to put together a proposal on a plan of action on how to move forward and discuss this at the next EPC meeting.
- 18/122.4B Play Equipment in Recreation Ground - It was **resolved** to note that the Playground Inspection Report had been carried out.
- It was proposed by Cllr Peeks, seconded by Cllr Howes to obtain three quotes on all the high risk repairs first, these were to repair the post, gate and catch, and were to be actioned first, then to obtain individual quotes on all moderate risks these were to clean, paint and repair various items in the playground, these will be discuss at the next meeting.
 - It was **resolved** to note the fortnightly inspection report and to obtain a quote to renew the side step on the rocking horse, and to also obtain three quotes for the removal of moss on the tarmac.
 - It was discussed about using alternative methods to clear the moss, Cllr Howes suggested enquiring how much it would cost to jet wash these areas rather than using weed spray around the playground equipment.
 - It was proposed by Cllr Howes and seconded by Cllr Perret to agreed and approve the quote for the swing seat and to go ahead and order it.

- 18/122.5B Street Furniture - It was **resolved** to note updating the handyman list had not been completed at the moment and it was **resolved** to go ahead and obtain quotes for repainting all the benches and rubbish bins located on the Memorial Ground.
- 18/122.6B Grass Verges - It was **resolved** to advise that all grass verges around the Parish had been cut, it was also **resolved** to note that the grass verge between The Green and Danesborough View had now been cut back.
- 18/123B Flooding Matters.**
- 18/123.1B It was **resolved** to contact Cllr Aldridge requesting dates for the Flood Group meetings and to advise the office of these before the next EPC meeting.
- 18/123.2B It was **resolved** to note an email received from Groundworks South and the Pilot Project Evaluation Report and next phase attachments.
- 18/124B Community Speed Watch.**
- 18/124.1B Due to the unfortunate sad passing of Cllr Bennett whom had been representative Cllr for the Community Speed Watch Group, and the low amount of Cllrs at the moment, it was agreed to defer matters on the Community Speed Watch Group and the joint venture with Watchet for the 3 months as previously agreed.
- 18/125B Empty Homes.**
- 18/125.1B It was **resolved** to note the briefing email received on the empty properties within Williton Parish from the Empty Homes Co-Ordinator at WSC and TDBC. A discussion took place over some of the information being incorrect, it was agreed to send an email to the District Council to ask for clarification on these details and for the Parish Council to talk to the land owners about their properties.
- 18/126B Highways Finger Posts.**
- 18/126.1B It was **resolved** to agree for Cllr Peeks to have a discussion with the Clerk detailing what is required on each finger post, to obtain quotes for each individual repair, once quotes are received to bring them to the next EPC meeting.
- 18/127B Outdoor Gym Equipment.**
- 18/127.1B It was **resolved** to note this matter had been discussed earlier in the meeting during the Finance and Budget matters (item 18/121.1B).
- 18/128B Matters for the next meeting to be held on Monday 11th February 2019 at 7.00 pm in Parish Office**
- To discuss the crumbling of the stone wall which is falling onto the pavement along Long Street outside the Social Club, now some of the hedges along this area had been cut right back it is evident the wall may require some repair.
The Highways Department should be notified about the rest of the overgrown tall hedge protruding onto the pathway which requires cutting back and to advise of the crumbling stone wall.

Meeting closed at 8.12 pm

Signed as a true and correct record Dated.....