

# WILLITON PARISH COUNCIL

Minutes of the Full Council Meeting held on 3<sup>rd</sup> December 2018 at 7.00 pm  
at the Parish Office, 2 Killick Way, Williton.

**Attendees:**

<b>Councillors</b>	Perrett (Chairman), Aldridge, Hooper, Howes and Peeks
<b>SCC</b>	None
<b>WSC</b>	Cllr Aldridge
<b>Avon and Somerset Constabulary</b>	None
<b>Press</b>	None
<b>Clerk</b>	Mrs Michelle Francis
<b>Public</b>	None
<b>Other</b>	None

**Apologies:**

<b>Councillors</b>	Cllrs Bennett and Vaughan SCC Cllr H Davies
<b>Other</b>	None

**18/176 The Chairman advised that the meeting would be recorded**

**18/177 Apologies as noted above**

**18/178 Declarations of Interest**

Name	Agenda Item	Interest	Action
Cllr Peeks	18/199	Pecuniary	Informed meeting
Cllr Aldridge	18/199	Member of West Somerset Council	None – remained in discussion

**18/179 Co-option of Councillor**

An application had been received by Mr Phillip Bramall for the casual vacancy on the Council. After a proposal from Cllr Perrett, seconded by Cllr Peeks is was unanimously **resolved** the Clerk would contact Mr Bramall to discuss the role further and if he accepted then to co-opt Mr Bramall onto the Council. .

**18/180 Approval of the Minutes of the Meeting held on 5<sup>th</sup> November 2018**

After a proposal from Cllr Peeks, seconded by Cllr Hooper, it was **resolved** to approve the minutes.

**18/181 Matters from the Minutes – for the purpose of report only**

18/181.1 (Item 18/153.1) Hinkley C Nuclear Power Station There had been no update.

**18/182 Report from Avon and Somerset Constabulary**

There was no report. Cllr Peeks advised of a Neighbourhood Watch warning which gave advice regarding scam emails in particular from Microsoft and BT.

**18/183 Report from Somerset County Councillor**

Apologies had been received from Cllr Davies due to a clash of meetings.  
The following report had been received;

1. County wide Parking Review - A full consultation exercise for each town will take place with all Stakeholders, District/Town/ Parish Councils and the community to identify all issues. In addition existing evidence and feedback issues will be collected and used where appropriate. Feedback from the initial consultation will inform any draft design for further consultation. Five areas are in the first review. Williton and Watchet are listed but in NO particular order, it depends on demand, circumstances, and resources. IF WILLITON P.C. wishes to be higher up the list, then you must register. A handout was distributed

*A discussion took place regarding areas of parking concern within the Parish; It was **resolved** to include this on the EPC agenda and recommend that Williton Parish Council register to try and obtain a higher position on the list.*

2. Community Leisure Services – SCC will end its role with 1610 Ltd who provide community leisure Services on 8 School sites across the county, (Minehead, West Somerset College) which expires at the end of March 2019. But not all bad news Bridgwater College Trust will take over and improve the sports centres' provision.

3. West Somerset Council have received a grant of £182,500 from SCC this is for agreed activities within the Delivery Plan for the West Somerset Opportunity Area Programme.
4. New opening time at County Hall were advised.

A handout was distributed outlining a joint statement of the Chief Executives of Mendip District Council, Sedgemoor District Council, Somerset County Council, South Somerset District Council, Taunton Deane Borough Council and West Somerset Council on Working together for the communities of Somerset.

#### **18/184 Report from West Somerset District Councillors – Williton Ward**

Cllr Aldridge expressed his concerns regarding the Planning Department becoming less efficient, exasperated by the merging of the two councils and advised how the bakery application had become a retrospective application by the time it had reached the committee. Cllr Aldridge explained his concern if business applications took too long to consider it could have effect employment within the area; did not want barriers in the way of setting up or expanding business in West Somerset. An application to use electric taxis had been discussed at the recent meeting. Concern was raised regarding the parking task and finishing scrutiny group don't feel looked at parking with the right strategy – would have been better to start at the top and work down with what is wanted to achieve; Williton was thought to have not been properly considered, especially with approx. 700 houses will be built between Williton and Watchet – where will the residents access services.

#### **18/185 Clerk's/Chairman's Notices**

- Williton Window – It was **resolved** Cllr Howes would write the article for January.
- Hinkley Point Winter Reception would be held on Wednesday 12<sup>th</sup> December; as this clashed with the Christmas Festival, apologies would be forwarded.
- Parish Paths Consultation – this item would be added to the EPC agenda.
- Watchet, Williton & Quantock Vale Area Panel – Tuesday 4<sup>th</sup> December. Cllr Perrett agreed to attend.
- West Somerset Voluntary Sector Forum – Wednesday 5<sup>th</sup> December. Cllr Aldridge agreed to attend.

#### **18/186 Correspondence**

- 18/186.1 It was **resolved** to note the contents of the correspondence log.
- 18/186.2 Information had been received regarding a threat to West Somerset Advice. It was **resolved** the Clerk would forward a grant application form and advise an application would be considered in line with other organisations.
- 18/186.3 Notification from West Somerset Council had been received regarding an Asset of Community Value Nomination Form regarding the Railway Inn, Long Street. It was **resolved** to agree with the nomination due to the Railway Inn being the only public house/community facility in that area of the Parish.
- 18/186.4 A request from WWMRG Trustee to consider a Defibrillator at Williton Pavilion had been received after they were contacted by 'Ladies That Eat Cake' with the recommendation and offer of a donation towards the cost. It was **resolved** to reply to the Ladies, thanking them for their kind offer and advising the Parish Council would look into the cost and practicalities of the installation of a Defibrillator. It was further **resolved** the Clerk would check if any warranty regarding the render on the building would be affected.
- 18/186.5 It was **resolved** to note The Public Sector Bodies (Websites and mobile applications) Accessibility Regulations 2018 that had been received from SALC.
- A letter of thanks had been received from Williton Window for the donation from the Parish Council.

#### **18/187 Report from the Environment and Planning Committee held on 12<sup>th</sup> November 2018**

It was **resolved** to note the report.

#### **18/188 Report from the Finance and Administration Committee held on 19<sup>th</sup> November 2018**

It was **resolved** to note the report.

- 18/188.1 It was **resolved** to note the provisions as at 31<sup>st</sup> October 2018.

**18/189 Budget Considerations 2019-2020**

The budget consideration was discussed. A discussion took place regarding the S137 allocation; after a proposal from Cllr Peeks, seconded by Cllr Hooper, it was **resolved** to keep the amount at £1,000.00.

**18/190 To receive accounts for payment not covered by Finance and Admin Committee**

Date	Details	Cheque No.	Invoice No.	Total Bank £	Cash £	VAT £
03 December 2018	Exe Valley Electrical 4525 Health and Safety	3289	894	210.60		35.10
03 December 2018	Function 28 Ltd 4605 Website	3290	4856	12.00		2.00
03 December 2018	Nadine Ridge 4510 Office Cleaning	3291	45	96.00		0.00
03 December 2018	Lyreco UK Ltd 4505 Printing, Stationery & Postage	3292	6410190734	60.18		10.03
03 December 2018	Martin James Consultants 4815 Consultants/H&S	3293	440	225.00		37.50
03 December 2018	Safety Synergy Ltd 4815 Consultants/H&S	3294	16818	85.00		0.00
03 December 2018	Vision Office Technical Services 4505 Printing, Stationery & Postage	3295	100080832	114.00		19.00

**18/191 Report from the Events Committee held on 27<sup>th</sup> November 2018**

18/191.1 It was advised that Danesfield School had held an Armistice poem competition and it had been judged by St Peters Church. It was **resolved** to award vouchers for 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> prize; the same as St Peters School, as it would be within the set budget.

18/191.2 The Christmas Festival would be held on Wednesday 12<sup>th</sup> December 2018. Councillors were asked to attend and help marshal the parade. It was **resolved** to ensure there were 12 Hi-Viz jackets and purchase extra if needed to obtain this quantity. A tombola would be held. Councillors were requested to judge the Business Window decoration competition during the evening.

**18/192 Health and Safety**

- It was **resolved** to note that Mrs Roe had completed the First Aid Course and would be the First Aider at future events, the first being the Christmas Festival.
- A Councillor was needed to cover speed watch in the absence of Cllr Bennett. Unfortunately with no volunteer, it was **resolved** to defer for a period of three months.

**18/193 Review of Financial Regulations**

After a proposal from Cllr Peeks, seconded by Cllr Aldridge, it was unanimously **resolved** to agree the Financial Regulations with no amendments.

**18/194 Review of Risk Management Plan**

After a proposal from Cllr Peeks, seconded by Cllr Aldridge, it was unanimously **resolved** to agree the Risk Management, Issue 5, with no amendments.

**18/195 To consider a Janitor / General Maintenance position for Parish Council and Memorial Ground**

It was **resolved** to advertise for an extra general maintenance contractor, applications would be considered for the addition to the list of agreed contractors. The WWMRG Trustee would be responsible for a janitor for the Pavilion.

**18/196 E Car Club**

There had been no update

**18/197 Street Lighting**

There had been no update

**18/198 Bellamy's Corner**

The Clerk advised paperwork had been received regarding the purchase.

**18/199 Purchase of Toilet Block**

There had been no update

**18/200 Matters for the next Parish Council meeting to be held on Monday 7<sup>th</sup> January 2018,  
Parish Office**

Meeting closed at 8.54 pm

Signed as a true and correct record ..... Dated .....