

WILLITON PARISH COUNCIL

Minutes of the Environment and Planning Committee Meeting
Held on 12th November 2018 at 7.00pm at The Parish Office, Killick Way, Williton.

Attendees:

Councillors: Pearson, Perrett, Bennett, Peeks, Howes.
Public: One Parishioner.
Other: Miss Jo Holmes.

Apologies:

Councillors: None.

Before the start of the meeting a parishioner (the applicant) spoke regarding planning application 3/39/18/028 and 3/39/18/029.

18/93B The Chairman advised that the meeting would be recorded.

18/94B Apologies as noted above.

There were none.

18/95B Declarations of Interest.

| Name | Agenda Item | Interest | Action |
|--------------|--|-----------|------------------|
| Cllr Peeks | 18/99.3B, 18/100B, 18/101B, 18/102.3B, and 18/107.1B | Pecuniary | Left Room |
| Cllr Bennett | 18/98.1B | Resident | Informed meeting |
| Cllr Pearson | 18/100B | Personal | Left Room |

18/96B Minutes of the Environment and Planning Committee Meeting held on 8th October 2018.

After a proposal from Cllr Perrett, seconded by Cllr Howes, it was **resolved** to approve the minutes.

18/97B Minutes of the Extraordinary Meeting held on the 15th October 2018.

After a proposal from Cllr Perrett, seconded by Cllr Bennett, it was **resolved** to approve the minutes.

18/98B Matters from the Minutes – for the purpose of report only.

18/98.1B It was **resolved** to note double yellow lines are now in place outside Sir Gilbert Scott Court.

18/99B Correspondence

18/99.1B It was **resolved** to note The Parish Notice Board Company Brochure.

18/99.2B It was **resolved** to note the Hags Brochure.

18/99.3B It was **resolved** to note a letter from Democratic Services, West Somerset, regarding a Tree Preservation Order to the rear of 45a and 47 Tower Hill (Sampford Brett Parish).

18/100B Planning Applications for consideration.

| Application No | Location | Details | Comments |
|----------------|---|--|--------------|
| 3/39/18/025 | Arden Cottage, 33 Long Street, Williton, TA4 4QU | Replacement of garage roof with rebuilding of rear garage wall and raising of chimney on west elevation | No Objection |
| 3/39/18/028 | Red Park Equestrian Centre, Egrove Way, Williton, TA4 4TB | Change of use of land for the siting of 3 No. shepherd huts for holiday accommodation (retention of part works already undertaken) | No Objection |
| 3/39/18/029 | Red Park Equestrian Centre, Egrove Way, Williton, TA4 4TB | Change of use of part of agricultural building to holiday let (retention of works already undertaken) | No Objection |
| 3/39/18/030 | Highbridge House, 9 Station Road, Williton, TA4 4RJ | Conversion of store building into 2 No. holiday lets | No Objection |
| 3/39/18/031 | Monksclider House, Minehead to Williton Road, Washford, Old Cleeve, Watchet, TA23 0NS | Installation of 1 No. rooflight | No Objection |

18/101B Notification of planning decisions – Noted.

| Application No | Location | Outcome |
|----------------|---|---------|
| 3/39/18/016 | Trakkers House, Slade Way, Williton, Taunton, TA4 4RF | Granted |
| 3/39/18/023 | Bengal Spice, 7 Fore Street, Williton, Taunton, TA4 4PX | Granted |

18/102B Highway Matters.

- 18/102.1B A discussion took place regarding the footpath from Long Street to Danesborough View. It was **resolved** to note from previous years that WSC own this parcel of land and have cut this back in the past, therefore it was **resolved** to contact WSC Parks Department again and request that the area is cleared, as complaints have been received.
This was proposed by Cllr Pearson, and seconded by Cllr Howes, all members are in agreement.
- 18/102.2B It was **resolved** to advise the Clean-Up day along Union Lane was attended by Cllr Perrett and Cllr Howes and one parishioner.
It was **resolved** to contact Wyndham Estate and request this area be strimmed again and for the ditch to be cleared out.
It was suggested by Cllr Peeks to obtain photos of Union Lane showing the extent of the rubbish being left which could become a flooding issue and forwarded on to Wyndham Estate.
- 18/102.3B It was **resolved** to contact WSC and SCC regarding the bus shelter at Doniford, advising them the Section 106, advising them we have no correspondence on our records from either of them asking for the Parish Council to undertake the upkeep and maintenance of this shelter, it was proposed by Cllr Howes, seconded by Cllr Bennett to contact both WSC and SCC and request once again if they would be willing to maintain this bus shelter, Cllr Pearson and Cllr Perrett were in agreement with this.
- 18/102.4B It was **resolved** to contact the handyman who had removed the rubbish bin at Doniford bus shelter, although he had only been asked for a quote at this time. It was proposed by Cllr Peeks, seconded by Cllr Bennett to request the return of the rubbish bin if it is still in his possession, and to question the payment of this invoice.
- 18/102.5B It was **resolved** to note a letter received from Avon and Somerset Police regarding the parking restrictions outside Sir Gilbert Scott Court. The letter advises of any further displacement of parking along Long Street now that the double yellow lines are down and whether it is a Police matter and if it should be reported to the Police or not. It was resolved to note concerns over future displaced parking along Dovetons Drive and North Croft and to monitor this for now.
- 18/102.6B It was **resolved** to contact the Highway Department requesting the repainting of the junction box and road lines at the entrance of Killick Way, it was suggested to send a photo of this.
This was proposed by Cllr Howes and seconded by Cllr Peeks, all in favour.
- 18/102.7B It was **resolved** to note that that due to the cutback on gritting and now only covering the main roads, Cllr Perrett would look into finding a suitable location to put a grit bin along Five Bells. It was **resolved** to discuss this further at the next meeting and consider if the Parish Council would fund the purchase and maintenance of this.

18/103B Finance and Budget

- 18/103.1B Budget Considerations 2019/2020 It was suggested by Cllr Peeks to take off the credit card charges and to reduce the Financial Charges to £50.
It was agreed to keep the EPC Assets Management and EPC Grounds Maintenance costs the same.
It was **resolved** to leave the EPC Projects costs the same and review at a later date.
It was agreed to lower the Future Developments amount to £2,500, and it was suggested to discuss at the next meeting about advertising in the Williton Window and Free Press asking for the parishioners to give some thought and ideas towards a new future project.
It was agreed to lower the Care in the Community/Well Being to £1,000.
It was in question about the amount put forward for the Pavilion Hire Charges, and to be discussed at the next meeting.
- 18/103.2B Review of Grounds Maintenance Contract It was **resolved** to add to the contract, to maintain the hedges at the back of the Pavilion, and to maintain the stone wall on the left hand side of the entrance to the Pavilion just off Robert Street, to maintain and add weed spraying 4 times a year to the wall on the right hand side of the entrance just off Robert Street, the owners of this wall had given their written consent for the Parish Council to maintain this area and to carry out weed spraying where necessary.
It was agreed to add weed spraying 4 times a year to the paved area at Bellamy's Corner.
It was in question whether to continue the litter control, strimming and spraying at Doniford Car Park, and if the bin should be taken away, this is still to be agreed.
- 18/103.3B Weed Spraying It was unanimously agreed to ask all Councillors if they would consider taking on several different areas around Williton checking that the weed spraying is being carried out correctly, it was unanimously agreed to add this to the next Agenda at the next Full Council Meeting.

18/104B Items to Report from Grounds Maintenance Officers

- 18/104.1B Bridge Green (The Copse) It was noted this area is kept well.
- 18/104.2B Bellamy's Corner It was **resolved** to note there was nothing to report.
- 18/104.3B Doniford Car Park It was **resolved** to add a note into Williton Window that the relevant emergency services Coastguard, Fire Station and Police have a key to access the locked gate and it was agreed for Cllr Howes to prepare a draft notice to put in the West Somerset Free Press. The draft notice will be forwarded to the office for the Clerk to send to the editor of Williton Window.
- 18/104.4B Play Equipment in Recreation Ground It was **resolved** to note that we are still waiting for a date from the inspection company to carry out their annual inspection of the playground.
1. It was proposed by Cllr Peeks and seconded by Cllr Perret to accept the quote for the replacement of the chain for the swing and to action this, all Cllrs were in agreement.
 2. It was proposed by Cllr Peeks and seconded by Cllr Howes to remove the wooden stumps only, at a maximum cost of £50, and it was agreed to wait until the inspection had been carried out before deciding on whether to replenish the bark or put to grass and to repair any other areas, all Cllrs were in agreement.
- 18/104.5B Street Furniture It was proposed to put the repainting of the benches on hold until the new year. It was proposed by Cllr Peeks, seconded by Cllr Perrett to complete an updated handyman list to be completed first, it was agreed to advertise this in Williton Window and West Somerset Free Press.
- 18/104.6B Grass Verges It was **resolved** to note that the over grown grass verge along the pathway at The Green, Danesborough View, is still in dispute between Magna and Falcon Housing. It was **resolved** to contact WSC and ask if they could advise if they are aware who is responsible for this part of land, as it was suggested that when the transfer was made between WSC to Magna, this area would have been transferred to Magna.

18/105B Flooding Matters

- 18/105.1B It was **resolved** to contact Cllr Aldridge requesting whether the meeting could be brought forward as there is concern this being the main flood season, with the rivers running quite high, overgrowth of weeds, plants and water cress, that Bridge Street (the Copse) Blacksmith Close, Butts Close and the stream along Doniford Road be inspected, cut back and cleared if required preventing any flood risks during these winter months.
- 18/105.2B It was **resolved** to write to Wyndham Estates requesting if they could check on all their areas that they maintain and if there is any overgrowth to cut this back and clear to prevent a flood risk.

18/106B Community Speed Watch

- 18/106.1B It was unanimously **resolved** to advertise in Williton Window requesting for any new representatives that would be willing to join and be part of the Community Speed Watch team. It was agreed to send a copy of the advert to Cllr Howes to add onto Facebook.
- 18/106.2B It was suggested to contact Helen Adams asking if she would be interested in becoming a representative for the Speed Watch group.
- It was **resolved** to look into previous matters discussed about the joint Venture with Watchet area, as Cllr Pearson believes a decision had already been made not to go ahead with this, to be discussed further at the next meeting.

18/107B Empty Homes

- 18/107.1B It was **resolved** to contact WSC again requesting details on what action would be taken regarding any properties that have been empty for more than a year around Williton.

18/108B Highway Finger Posts

- 18/108.1B It was **resolved** to obtain quotes for putting the two new arms back on the finger posts in Williton and Doniford and to pass these onto Cllr Peeks who is in the process of putting a case forward for the funding from CPRE (Campaign to Protect Rural England).

18/109B Outdoor Gym Equipment

- 18/109.1B It was **resolved** to note Cllr Howes suggested starting a free survey on Survey Monkey, putting an advert in Williton Window and on to Facebook, asking parishioners their thoughts and interest on having Outdoor Gym Equipment here in Williton, Cllr Howes agreed to draft an advert and forward to the parish office to send it on to the Williton Window, it was agreed to add this matter to the next Agenda meeting.

18/110B Matters for the next meeting to be held on Monday 14th January 2019 at 7.00 pm in Parish Office

Meeting closed at 7.45 pm

Signed as a true and correct record Dated