



# WILLITON PARISH COUNCIL

2 Killick Way, Williton, Somerset TA4 4PY

Tel: 01984 633979

Email: [clerk@willitonpc.org.uk](mailto:clerk@willitonpc.org.uk)

[www.willitonparishcouncil.org](http://www.willitonparishcouncil.org)

Dear Councillor

28<sup>th</sup> November 2018

You are hereby summoned to attend the Meeting of the Williton Parish Council to be held on **Monday 3<sup>rd</sup> December 2018** at 7.15 pm, at Parish Council Office, Williton for the purpose of transacting the following business. If there are no items from the public the meeting will commence at **7pm**.

***There will be a period of public participation and members of the press and public are invited to address the Council 15 minutes prior to the commencement of the meeting at approximately 7.00pm, providing the notice period has been complied with. Please see Public Participation Notice.***

Yours sincerely

Michelle Francis  
Clerk to the Council

## AGENDA

- 18/176 To advise the recording of the meeting - Chairman**
- 18/177 To note apologies for absence and approve reason, where appropriate**
- 18/178 Declarations of Interest**
- 18/179 Co-option of Councillor - To consider application for co-option In accordance with Rule 5 of the Local Elections (Parishes and Communities) Rules 2006 (attached)**
- 18/180 Minutes of the last meeting held on 5<sup>th</sup> November 2018 for approval (attached)**
- 18/181 Matters from the Minutes – for the purpose of report only**
  - 18/181.1 (Item 18/153.1) Hinkley C Nuclear Power Station
- 18/182 Report from Avon and Somerset Constabulary**
- 18/183 Report from Somerset County Councillor**
- 18/184 Report from West Somerset District Councillors - Williton Ward**
- 18/185 Clerk's/Chairman's Notices**
- 18/186 Correspondence**
  - 18/186.1 To note contents of correspondence log (attached)
  - 18/186.2 Threat to West Somerset Advice (forwarded 05.11.18)
  - 18/186.3 Receipt of Asset of Community Value Nomination Form (attached)
  - 18/186.4 Request from WWMRG Trustee to consider a Defibrillator at Williton Pavilion
  - 18/186.5 The Public Sector Bodies (Websites and mobile applications) Accessibility Regulations 2018 (forwarded 28.11.18)
- 18/187 Report from Environment & Planning held on 12<sup>th</sup> November 2018 and any recommendations for approval (attached)**
- 18/188 Report from Finance & Admin Committee held on 19<sup>th</sup> November 2018 and any recommendations for approval (attached)**
  - 18/188.1 To note the provisions as at 31<sup>st</sup> October 2018 (attached)
- 18/189 Budget Considerations 2019-2020 (attached)**
- 18/190 To receive any accounts for payment not covered by Finance and Admin Committee**
- 18/191 Report from Events Committee held on 27<sup>th</sup> November 2018 and any recommendations for approval**
  - 18/191.1 To consider Danesfield poems prizes
  - 18/191.2 Christmas Festival – Wednesday 12<sup>th</sup> December 2018
    - The judging of Business Window Christmas Decorations
    - Request for Councillors to marshal the parade
- 18/192 Health and Safety**

- 18/193**    **Review of Financial Regulations** (attached)
- 18/194**    **Review of Risk Management plan** (attached)
- 18/195**    **To consider a Janitor / General Maintenance position for Parish Council and Memorial Ground**
- 18/196**    **E Car Club** – update (forwarded 20.08.18)
- 18/197**    **Street Lighting** - update
- 18/198**    **Bellamy's Corner** - update
- 18/199**    **Purchase of Toilet Block** - update
- 18/200**    **Matters for the next meeting to be held on Monday 7<sup>th</sup> January 2019, Parish Office**  
Review of Asset Register