

# WILLITON PARISH COUNCIL

Minutes of the Full Council Meeting held on 6<sup>th</sup> August 2018 at 7.15 pm  
at the Parish Office, 2 Killick Way, Williton.

**Attendees:**

<b>Councillors</b>	Perrett (Chairman), Bennett, Burnett, Hooper, Howes, Peeks (left after item 18/119) and Vaughan
<b>SCC</b>	Cllr H Davies (left after item 18/112 at 8.10pm)
<b>WSC</b>	None
<b>Avon and Somerset Constabulary</b>	None
<b>Press</b>	None
<b>Clerk</b>	Mrs Michelle Francis
<b>Public</b>	None
<b>Other</b>	None

**Apologies:**

<b>Councillors</b>	Cllrs Aldridge, Doherty and Pearson
<b>Other</b>	None

**18/99 The Chairman advised that the meeting would be recorded**

**18/100 Apologies as noted above**

**18/101 Declarations of Interest**

Name	Agenda Item	Interest	Action
Cllr Peeks	18/117, 18/120	Personal and Pecuniary	Informed meeting
Cllr Vaughan	18/117	Pecuniary – Planning Applicant	Left Room
All Councillors	18/117	Personal – know planning applicant	Informed meeting

**18/102 Appointment of positions due to resignation of Cllr McDonald**

18/102.1 Extra member to Appeals Panel – it was **resolved** to leave the position vacant.

18/102.2 Extra member to Contractor Liaison Officers – Cllr Howes volunteered to fill the position.

18/102.3 Flood Group Representative – It was **resolved** to ask Cllr Aldridge to fill the position, with Cllr Bennett assisting.

18/102.4 Pupil Parliament/Youth Group Representative – Cllr Burnett volunteered to fill the position.

18/102.5 Extra member to the West Somerset Voluntary Sector Forum – it was **resolved** to leave the position vacant; Cllr Burnett would request a Cllr to attend if he was unable to attend a meeting.

**18/103 Approval of the Minutes of the Meeting held on 2<sup>nd</sup> July 2018**

After a proposal from Cllr Vaughan, seconded by Cllr Hooper, it was **resolved** to approve the minutes.

**18/104 Matters from the Minutes – for the purpose of report only**

18/104.1 (Item 18/76.1) Hinkley C Nuclear Power Station There had been no official update. It was noted the park and ride seemed to be nearing completion.

**18/105 Report from Avon and Somerset Constabulary**

It was **resolved** to note the report that had been forwarded.

**18/106 Report from Somerset County Councillor**

- It was reported that Somerset County Council had financial troubles and the next year may be very serious. Employees were being asked to take voluntary redundancy, unpaid leave, charged for car parking and positions may not re-filled. The overall projection was £12 million deficit; Children’s services were a major part of the cause, through no fault of their own.
- Taunton Ambulance Station would hold a Family Open Day on 19<sup>th</sup> August 2018
- Information was circulated regarding a consultation on the Gas network.

- The Police had previously informed of a problem with the ANPR; a response from SCC was distributed which stated they had no request for any ANPR camera attachments for approval in Williton, but as any new installation could be installed as 'extra low voltage' in the first instance they could see no reason for the ANPR camera's installations to be held up by SCC.
- Cllr Vaughan asked why SCC was purchasing a shopping centre in Weston-Super-Mare when they were so short of money. It was believed this was a pension investment, Cllr Davies would confirm.

#### 18/107 Report from West Somerset District Councillors – Williton Ward

- Cllr Davies advised a meeting had been held on 25<sup>th</sup> July regarding CIM funding.
- Employment hubs were held in Williton on Tuesday morning and in Watchet on Thursday mornings.
- Cllr Davies queried why the report of rats by the Robert Street entrance to the Memorial Ground had not been stated in the minutes. It was advised this had been addressed in the last Trustee meeting; there had also been a problem with overflowing bins, which had been rectified.
- Cllr Davies raised concern again regarding the funds in the Parish Council account which were above the secure limit. The Chairman thanked Cllr Davies for raising this point and advised it had been **resolved** to transfer funds into a different account which was being set up; unfortunately this process took time but assured Cllr Davies this was being processed.

#### 18/108 Clerk's/Chairman's Notices

- Williton Window – It was **resolved** Cllr Perrett would write the article for September; Cllr Hooper would write the October article.
- Members were reminded the Electoral Review of Somerset West and Taunton consultation would close on 27<sup>th</sup> August 2018. It was **resolved** to respond and agree to the boundary but request an extra Councillor as Sampford Brett had been proposed to join Watchet and Williton.
- Halsway Manor – Family Folklore Walk 28<sup>th</sup> August 2018.
- Halsway Manor – 'Coming to a library near you' – 31<sup>st</sup> August 2018
- Police and Crime Commissioner public drop in surgery 13<sup>th</sup> August 2018
- Chairman's Award – the Clerk reminded members that the deadline for nominations was Friday 31<sup>st</sup> August 2018. It was **resolved** to nominate Jenny Berry,

#### 18/109 Correspondence

- 18/109.1 It was **resolved** to note the contents of the correspondence log.  
It was noted the bench on Tower Hill had been cleared which was in the parish of Sampford Brett; however, as Williton Parish Council had placed the bench in this position, it would continue to be maintained by Williton Parish Council.
- 18/109.2 Notification had been received from SALC regarding Councillor Training: Employment and Finance, which Cllr Aldridge had requested to attend. After a proposal from Cllr Vaughan, seconded by Cllr Hooper it was unanimously **resolved** to agree that Cllr Aldridge could attend the training but to request a report and/or slides from the presentation.
- 18/109.3 It had been reported that the rubbish bin at Doniford bus shelter had been overflowing and causing a problem. A price had been received from the contractors to empty the bin on a weekly basis for the remaining term of the contract at a cost of £180.00 + vat. After a discussion, Cllr Howes proposed that the bin was removed for a two month trail and the situation was monitored, this was seconded by Cllr Hooper and unanimously **resolved**.

#### 18/110 Report from the Environment and Planning Committee held on 9<sup>th</sup> July 2018

It was **resolved** to note the report.

#### 18/111 Report from the Finance and Administration Committee held on 16<sup>th</sup> July 2018

It was **resolved** to note the report.

- 18/111.1 It was **resolved** to note the provisions as at 30<sup>th</sup> June 2018.
- 18/111.2 After a proposal from Cllr Vaughan, seconded by Cllr Hooper, it was **resolved** to allocated the sum of £700.00 to facilitate the training of two people on the 3-day First Aid at Work Course on the understanding they would attend all Parish Council and Trustee events as First Aiders. Dates of events would be supplied in advance.
- 18/111.3 After a proposal from Cllr Howes, seconded by Cllr Hooper, it was unanimously **resolved** to accept the recommendation of secure and encrypted email accounts.

**To receive accounts for payment not covered by Finance and Admin Committee**

Date	Details	Cheque No.	Invoice No.	Total Bank £	Cash £	VAT £
06 August 2018	Love Musgrove MRI Appeal 6810 S137 (Grants/Donations)	3225	60726452	1000.00		0.00
06 August 2018	Vision Office Technical Services Ltd. 4505 Printing & Stationery	3226	100075511	10.32		1.72
06 August 2018	Safety Synergy 4815 Consultants/H&S	3227	13818	80.00		0.00
06 August 2018	Lyreco UK Ltd 4105 Purchase of Goods & 4505 Stationery	3228	6610134626	820.68		136.78
06 August 2018	Currys PC World 4105 Purchase of Goods & 4525 H&S	3229	1854331454	196.93		32.82
06 August 2018	SCC Pension Deficit Fund 4220 Pensions	3230	60726452	174.00		0.00
06 August 2018	Active Signs 6705 Parish Signage	3231	20.14099	180.00		30.00
06 August 2018	Watchet Town Council 6620 Watchet Cemetery	3232	Donation	1000.00		
06 August 2018	Active Signs 6220 EPC Ground Maintenance (DCP)	3233	20.14038	144.82		24.14
06 August 2018	SLCC 6105 Affiliation Fees	3234		147.00		0.00
06 August 2018	Exmoor Cleaning Services 4510 Office Cleaning	3235	2618	12.00		0.00
06 August 2018	Martin James Consultancy 4815 Consultants/H&S	3236	424	60.00		10.00
06 August 2018	Countrywide Grounds Maintenance 4555 WPC & 4560 SCC Ground Maintenance	3237	14898	994.75		165.79

**18/113 Events Committee**

18/113.1 A proposed budget for the Christmas festival had been forwarded. After a proposal from Cllr Vaughan, seconded by Cllr Bennett, it was unanimously **resolved** to increase the budget to £900.00. Cllr Howes would attend the next events meeting to discuss Christmas lights.

**18/114 Health and Safety**

18/114.1 It was advised that the first aid training course that had been attended by Mrs Rowe had not been sufficient to supply the correct first aid cover at large events. It had been **resolved** under item 18/111.2 to allocate funds for Mrs Rowe and Cllr Bennett to attend a 3-day First Aid at Work Course; on the understanding they would attend all events to provide first aid cover.

18.114.2 A request had been received from Countrywide Grounds Maintenance for extra dog bins on the Memorial Ground. Cllr Peeks would investigate if mixed waste could be placed in the rubbish bins. It was **resolved** to contact West Somerset Council with the request for extra bins. It was further **resolved** to investigate if there was another contractor who would empty the dog bins.

**18/115 (Item 18/96) Bellamy's Corner**

It was **resolved** the Clerk would contact different Solicitors to obtain quotations for acting on behalf of the Parish Council. It was further **resolved** to contact Somerset County Council to confirm the Parish Council still wished to proceed and would confirm Solicitors details in due course; also to enquire if the listed village crosses would be included in the transfer.

**18/116 E Car Club**

Due to the absence of Cllr Aldridge, it was **resolved** to defer this item.

**18/117 The following planning application was considered –**  
(Cllrs Peeks and Vaughan left the room for this item)

Application No	Location	Details	Comment
3/39/18/024	Wercia, 94 Long Street	Erection of single garage with storage space and associated hardstanding for two cars	No Objection

**18/118** (Cllrs Vaughan and Peeks re-joined the meeting at this point).

After a proposal from Cllr Peeks, seconded by Cllr Bennett, it was **resolved** to exclude the press and public from the remainder of the meeting due to the commercially sensitive nature of the business to be transacted.

**18/119 Doniford Car Park** – to consider quotations for installation of signs at the entrance

The quotations that had been previously forwarded were discussed. After a proposal from Cllr Howes, seconded by Cllr Peeks, it was unanimously **resolved** to accept the cheaper quotation from C J Lynch & Sons (Minehead) Ltd, subject to certain criteria that the Clerk would confirm.

*(Cllr Peeks left the meeting)*

**18/120** (Item 18/97) **Purchase of Toilet Block**

After a proposal from Cllr Vaughan, seconded by Cllr Hooper, it was unanimously **resolved** West Somerset Council would be approached with key points to be considered and if a favourable response was received, the purchase would be investigated further.

**18/121 Matters for the next Parish Council meeting to be held on Monday 1<sup>st</sup> October 2018, Parish Office**

Meeting closed at 8.55 pm

Signed as a true and correct record ..... Dated .....