



# WILLITON PARISH COUNCIL

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Dear Councillor

26<sup>th</sup> September 2018

You are hereby summoned to attend the Meeting of the Williton Parish Council to be held on **Monday 1<sup>st</sup> October 2018** at 7.15 pm, at Parish Council Office, Williton for the purpose of transacting the following business. If there are no items from the public the meeting will commence at **7pm**.

***There will be a period of public participation and members of the press and public are invited to address the Council 15 minutes prior to the commencement of the meeting at approximately 7.00pm, providing the notice period has been complied with. Please see Public Participation Notice.***

Yours sincerely

Michelle Francis  
Clerk to the Council

## AGENDA

Before the commencement of the meeting there will be a presentation from Quantock Hills AONB Development Officer for the new Landscape Partnership Scheme

- 18/122 To advise the recording of the meeting - Chairman**
- 18/123 To note apologies for absence and approve reason, where appropriate**
- 18/124 Declarations of Interest**
- 18/125 To appoint the following positions, due to the resignation of Cllr Burnett**
  - 18/125.1 West Somerset Voluntary Sector Forum Representative
  - 18/125.2 Pupil Parliament / Youth Groups Representative
- 18/126 To amend the structure of committees and transfer a member from FAC to EPC**
- 18/127 Minutes of the last meeting held on 6<sup>th</sup> August 2018 for approval (attached)**
- 18/128 Matters from the Minutes – for the purpose of report only**
  - 18/128.1 (Item 18/104.1) Hinkley C Nuclear Power Station
  - 18/128.2 (Item 18/109.2) Confirmation that Cllr Aldridge is booked onto the SALC Finance Training course
- 18/129 Report from Avon and Somerset Constabulary**
  - 18/129.1 Request for a base away from the station (forwarded 26.09.18)
- 18/130 Report from Somerset County Councillor**
- 18/131 Report from West Somerset District Councillors - Williton Ward**
- 18/132 Clerk's/Chairman's Notices**
- 18/133 Correspondence**
  - 18/133.1 To note contents of correspondence log (attached)
  - 18/133.2 Quantock Foodbank Newsletter (forwarded 19.09.18)
  - 18/133.3 Invitation to a Reception and Briefing by The Army Engagement Team (forwarded 13.09.18)
  - 18/133.4 Avon and Somerset Constabulary – changes to the delivery of Neighbourhood Policing (forwarded 28.08.18)
  - 18/133.5 Letter of thanks from Love Musgrove MRI campaign
- 18/134 Report from Environment & Planning held on 17<sup>th</sup> September 2018 and any recommendations for approval (attached)**

- 18/135 Report from Finance & Admin Committee held on 17<sup>th</sup> September 2018 and any recommendations for approval (attached)**
- 18/135.1 To note the provisions as at 31<sup>st</sup> July 2018 and 31<sup>st</sup> August 2018 (attached)
- 18/135.2 (Item 18/55.2A) Recommendation of replacement keyboard
- 18/135.3 (Item 18/55.5A) Disposal of Surplus furniture/equipment – to recommend disposal of Canon and Epson printers
- 18/135.4 (Item 18/58A) Recommendation to install SAGE accounting system at the end of the current financial year
- 18/135.5 (Item 18/61A) Recommendation for Cllr Perrett to become the new signatory for the Nationwide account
- 18/135.6 (Item 18/64A) Recommendation to offer the provision of a Photocopying Service
- 18/136 To receive any accounts for payment not covered by Finance and Admin Committee**
- 18/137 Report from Events Committee held on 17<sup>th</sup> September 2018 and any recommendations for approval**
- 18/138 Report from West Somerset Voluntary Sector Forum - Tuesday 18th September**
- 18/139 Health and Safety**
- 18/139.1 (Item 18/114.1) First Aid at Work Qualification for First Aiders - update
- 18/139.2 (Item 18/114.2) Request from Countrywide Grounds Maintenance for extra Dog Bins on Memorial Ground - update
- 18/139.3 To renew Health and Safety contract with Safety Synergy – (attached)
- 18/140 E Car Club – update (forwarded 20.08.18)**
- 18/141 Street Lighting**
- 18/142 (Item 17/139.1) To consider Insurance Proposal for Pavilion**
- 18/143 Report from informal meeting with Forelle regarding proposed Petrol Station at Washford Roundabout**
- 18/144 To pass resolution to exclude the Press and Public from the remainder of the meeting due to commercial sensitivity**
- 18/145 (Item 18/115) To consider Solicitor prices (to be given at meeting)**
- 18/146 (Item 18/115) Bellamy’s Corner - update**
- 18/147 (Item 18/120) Purchase of Toilet Block - update**
- 18/148 Matters for the next meeting to be held on Monday 5<sup>th</sup> November 2018, Parish Office**