

WILLITON PARISH COUNCIL

Minutes of the Full Council Meeting held on 4th June 2018 at 7.00 pm
at the Parish Office, 2 Killick Way, Williton.

Attendees:

Councillors	Perrett (Chairman), Aldridge, Bennett, Burnett, Doherty, Hooper, Howes, McDonald, Pearson, Peeks (left after item 18/64) and Vaughan
SCC	Cllr H Davies (left after item 18/51.5 at 8.30pm)
WSC	Cllr I Aldridge
Avon and Somerset Constabulary	PSCO Bolton
Press	None
Clerk	Mrs Michelle Francis
Public	None
Other	None

Apologies:

Councillors	None
Other	None

18/40 The Chairman advised that the meeting would be recorded

18/41 Apologies as noted above

18/42 Declarations of Interest

Name	Agenda Item	Interest	Action
Cllr Peeks	18/65, 18/68	Pecuniary	Left meeting
Cllr Peeks	18/51.2	Personal	Did not vote
Cllr Aldridge	18/65	Personal	Left meeting
Cllr Hooper	18/51.2	Personal	Did not vote

18/43 Approval of the Minutes of the Meeting held on 8th May 2018

After a proposal from Cllr McDonald, seconded by Cllr Vaughan, it was **resolved**, with two abstentions, to approve the minutes of the meeting.

18/44 Matters from the Minutes – for the purpose of report only

18/44.1 (Item 18/20.1) Hinkley C Nuclear Power Station There had been no update.

18/44.2 (Item 18/28) The Clerk confirmed the insurance had been renewed with a reduction of £112.00 which was in relation to the removal of the Tractor Shed.

18/44.3 (Item 18/28) GDPR Training. Cllr Bennett and the Clerk had attended the training. It was **resolved** a policy would be created.

18/44.4 (Item 18/36) Food Bank Donation Point – Cllr Pearson advised a meeting would be held on 6th June 2018. A report would be given at the next meeting.

18/45 Report from Avon and Somerset Constabulary

It was **resolved** to note the verbal report and the crime statistics that were now specific to Williton. PCSO Bolton reported Williton would soon have another PCSO. There had been no update regarding the ANPR, however, it was being looked into. It was hoped Speedwatch would be up and running shortly.

18/46 Report from Somerset County Councillor

- Highways grass cutting was underway
- On the 18th June 2018 there will be major resurfacing work on East Reach, Taunton, between 6.30pm and 11.30om and it was expected to last for 15 days.
- Small Improvement Scheme – Doniford Cross footpath. It was confirmed it had passed the next stage and was now in the design stage. Funding was confirmed.
- A West Somerset order had been issued on the 18th May 2018, regarding the parking on Long Street – any challenges had to be submitted within 21 days.
- A campaign was being run to keep children safe on the roads.
- There had been a grant boost for Somerset Youth Clubs.

- The Phoenix Centre in Watchet had been awarded a Queens Award. West Somerset Homestart had also received the Award.
- Little Vikings had received funding from the 106 fund for an extra class room.
- Williton Library in Killick Way was celebrating its 25th Birthday.

18/47 **Report from West Somerset District Councillors – Williton Ward**

It was reported a meeting would be held at Oake Manor later that week regarding the Shadow Authority to start running the Councils as one authority. The election in May 2019 will see less Councillors; the proposal is for Williton and Watchet to be together with 3 Councillors. Cllr Aldridge would like to see Williton become the main hub, due to its strategic position, which had been proven by the Police. Cllr Vaughan asked for further details on who would be setting the budget for next year; Cllr Aldridge would enquire. Cllr McDonald requested that the Shadow Authority spoke to Parish Councils to advise the procedure and outline plan – for example the toilets in Taunton are open and ran by TDBC. There was also Council housing in Taunton, but not in West Somerset. It was noted Cllr Peeks asked for an answer of why the meeting was taking place at Oake Manor at extra cost, when both WSC and TDBC had suitable premises. Concern had been raised regarding the unadopted road at Blacksmiths Close. It was **resolved** to write to Highways and enquire when the road would be adopted.

18/48 **Clerk's/Chairman's Notices**

- Williton Window – It was **resolved** Cllr Hooper had submitted the next article.
- Elgin Energy had given a provisional date of 13th June 2018 to hold a Public Exhibition regarding the proposed Solar Panel Development. Notices would be displayed in shops when confirmed.
- Armed Forces Day – 25th June 2018.
- West Somerset Voluntary Sector Forum agenda had been received and forwarded to Cllr McDonald (who had given his apologies) and Cllr Burnett who would attend.

18/49 **Correspondence**

18/49.1 It was **resolved** to note the contents of the correspondence log

18/49.2 A letter had been received from The Trustees of WWMRG requesting the financial support for the Youth Club to use the changing rooms and SASP to use the ground. After a proposal from Cllr Aldridge, seconded by Cllr Bennett, it was **resolved**, with one abstention, to support in principal for one year subject to the Trustees providing costings.

18/49.3 It was **resolved** to note the correspondence from Seafarers UK, Merchant Navy Day.

18/50 **Report from the Environment and Planning Committee held on 14th May 2018**

It was **resolved** to note the report.

18/51 **Report from the Finance and Administration Committee held on 21st May 2018**

It was **resolved** to note the report.

18/51.1 It was **resolved** to note the provisions as at 30th April 2018.

18/51.2 (Item 18/06.1A) After a proposal from Cllr Vaughan, seconded by Cllr Pearson, it was **resolved** to transfer the Parish Plan provision to the WWMRG Charity to be held in provisions to fund the Clock on the Pavilion.

18/51.3 (Item 18/07.1A) A discussion took place where amendments were proposed to the charges and to include a 10% discount for a 6 month block booking, as long as there was at least one booking per month. It was felt this would provide a fair booking system for all users. After a proposal from Cllr Pearson, seconded by Cllr Doherty it was **resolved**, with one abstention, to approve the amended charges and discount rate.

18/51.4 It was **resolved** to note there would be no hire charge made to Williton Twinning as long as a Parish Councillor representative stood on their committee.

18/51.5 (Item 18/16A) After a proposal from Cllr Pearson, seconded by Cllr Doherty, it was unanimously resolved to purchase the printer from CFS Ltd and enter an all-inclusive contract.

18/52 **Report from Events Sub Committee held on 14th May 2018**

It was **resolved** to note the report.

18/52.1 A discussion took place regarding the budget for the event. Cllr Pearson reminder members that banners are not to be attached to the railings by the old NatWest bank. After a proposal from Cllr Vaughan, seconded by Cllr Doherty, it was **resolved**, with two against, to allocate a further £500.00 into the budget. It was further **resolved** to write to the Trustee of WWMRG to request the siting of 'The Lone Soldier' on a permanent basis at the Memorial Shelter, after the event.

18/53 Williton Parish Council Account Summary for the Financial Year 2017/18

It was **resolved** to note the report.

18/54 To consider Annual Governance Statement 2017/18

After a proposal from Cllr Vaughan, seconded by Cllr Bennett, it was **resolved**, with one abstention, to note that the Annual Governance Statement had been considered.

18/55 To approve the Annual Governance Statement 2017/18

After a proposal from Cllr Aldridge, seconded by Cllr McDonald, it was **resolved**, with one abstention, to agree with the statements.

18/56 To sign the Accounting Statements 2017/18

It was **resolved** to sign the Accounting Statements after a proposal from Cllr McDonald, seconded by Cllr Aldridge, with one abstention.

18/57 To receive accounts for payment not covered by Finance and Admin Committee

It was **resolved** to pay the following invoices.

Date	Details	Cheque No.	Invoice No.	Total Bank £	Cash £	VAT £
04 June 2018	Function 28 Ltd 4605 Website	3196	4050	42.00		7.00
04 June 2018	Function 28 Ltd 4605 Website	3197	3999	42.00		7.00
04 June 2018	Function 28 Ltd 4605 Website	3198	4053	12.00		2.00
04 June 2018	West Somerset Council 4555 WPC Ground Maintenance	3199	28770	8168.28		1361.38

18/58 Health and Safety

18/58.1 Cllr Perrett advised a Parishioner had expressed an interest in becoming a second First Aider and would be willing to attend all events to provide extra cover. After a proposal from Cllr Bennett, seconded by Cllr Hooper, it was **resolved** to enrol them on a course, up to a limit of £50.00.

18/59 Report from Community Forum meeting held on 17th May 2018

There was no report.

18/60 Parish Council Email System and Councillors Email Accounts

The Clerk advised only one quotation had been received, therefore, it was **resolved** to defer this item to the following meeting.

18/61 Community Bus Service – Doniford to Williton & Employment Hub

It was **resolved** to remove this item from the agenda as Cllr Aldridge could not source a provider to provide the service. Cllr Aldridge advised he would raise this point with Mr Liddell-Grainger MP, as the low subsidy on bus passes were making rural routes uneconomical and had concerns services would be lost.

18/62 Regional Youth Council and Williton Youth Club End of Year Report

A report had been received from Minehead Eye. It was **resolved** the Clerk would arrange a meeting between Cllr McDonald and the Youth Workers.

18/63 To Review Grant Policy

A discussion took place regarding the proposed change in policy. After a proposal from Cllr Doherty, seconded by Cllr McDonald, it was **resolved**, with one against, to change the Policy to include 'Health'.

18/64 E Car Club - update

Cllr Aldridge advised he had attended the recent meeting at Bicknoller Village Hall. It was **resolved** to defer the item until further information was available.

18/65 The following Planning Applications were considered

(Cllrs Peeks left the meeting. Cllr Aldridge left the room for this item)

Application No	Location	Details	Comment
3/39/18/009	Land to the East of Aller Mead, Doniford Road	Outline planning application (with all matters reserved except access) for the erection of approximately 90 dwellings, creation of vehicular access, provision of open space and other associated works	Extend pedestrian access to Casino Road. Consider flooding issues, with proper consideration at planning stage. Access on and off site – for emergency and public vehicles. Visibility needs to be properly maintained, with line of sight. Would not want the Adoption of roads to become an issue. Would like a good proportion for local and first time buyers.

18/66 After a proposal from Cllr McDonald, seconded by Cllr Hooper, it was **resolved** to exclude the press and public from the remainder of the meeting.
(Cllrs Aldridge re-joined the meeting at this point).

18/67 (Item 18/13) Bellamy’s Corner

After a proposal from Cllr Hooper, seconded by Cllr Pearson, it was unanimously **resolved** to agree to the terms from Somerset County Council to purchase Bellamy’s Corner for the price of £1.00 and to pay Somerset County Councils legal costs associated with the purchase.

18/68 (Item 18/56) Purchase of Toilet Block - update

It was **resolved** to defer this item.

18/69 Report from Personnel Meeting held on 29th May 2018 and any recommendations for approval

18/69.1 After a discussion it was **resolved** to refer back to Personnel the contract and job descriptions.

18/69.2 After a discussion it was **resolved** to refer back to Personnel the staffing levels and amendment to hours.

18/69.3 (Item 17/13.2C) After a proposal from Cllr Doherty, seconded by Cllr Vaughan, it was unanimously resolved to agree the additional 160 flexitime hours for the Clerk to complete the CiLCA qualification.

18/70 Matters for the next Parish Council meeting to be held on Monday 2nd July 2018, Parish Office

Meeting closed at 9.50 pm

Signed as a true and correct record Dated