

WILLITON PARISH COUNCIL

Minutes of the Full Council Meeting held on 8th January 2018 at 7.00 pm
at the Parish Office, 2 Killick Way, Williton.

Attendees:

Councillors	Perrett (Chairman) Burnett, Doherty, Hooper, Pearson, Peeks (left during item 17/210 at 9pm) and Vaughan
SCC	None
WSC	None
Avon and Somerset Constabulary	None
Press	None
Clerk	Mrs Michelle Francis
Public	None
Other	None

Apologies:

Councillors	Aldridge, Bennett and Davies
Other	PSCO Thompson

Cllr Vaughan, as Vice-Chairman, opened the meeting.

17/237 After a proposal from Cllr Hooper, seconded by Cllr Pearson, Cllr Perrett was elected as Chairman and duly signed the Declaration of Office.

17/238 **The Vice-Chairman had advised that the meeting would be recorded**

17/239 **Apologies as noted above**

17/240 **Declarations of Interest**

Name	Agenda Item	Interest	Action
Cllr Peeks	17/247, 17/259	Pecuniary	Informed Meeting
Cllr Peeks	17/259	Pecuniary	Left meeting
Cllr Pearson	17/259	Prejudicial	Left meeting

17/241 **To appoint the following positions, due to the resignations of Cllrs Denton and Richards**

17/241.1 Cllr Burnett volunteered to become the Pupil Parliament/Youth Group representative.

17/241.2 Flood Warden - it was **resolved** to ask Cllr Aldridge to hold this post. It was further **resolved** to approach Mr McDonald to enquire if he would re-join the group.

17/241.3 Cllr Vaughan volunteered to become the Press Officer.

17/241.4 Cllr Burnett volunteered to become the West Somerset Voluntary Sector Forum representative.

17/242 **Approval of the Minutes of the Meeting held on 4th December 2017**

After a proposal from Cllr Vaughan, seconded by Cllr Hooper, it was **resolved**, (with abstentions from Cllrs Peeks and Doherty), to approve the minutes, after an amendment was made.

17/243 **Approval of the Minutes of the Extra-ordinary meeting held on 11th December 2017**

After a proposal from Cllr Pearson, seconded by Cllr Vaughan, it was unanimously **resolved** to approve the minutes.

17/244 **Approval of the Minutes of the Extra-ordinary meeting held on 19th December 2017**

After a proposal from Cllr Vaughan, seconded by Cllr Doherty, it was **resolved**, (with abstentions from Cllrs Peeks and Burnett), to approve the minutes.

17/245 **Matters from the Minutes – for the purpose of report only**

17/245.1 (Item 17/202.1) Hinkley C Nuclear Power Station There had been no further update.

17/246 **Report from Avon and Somerset Constabulary**

It was **resolved** to note the verbal report. It was **resolved** the Clerk would report the van parked by Dovetons Flats, due to the obstruction it was causing.

17/247 Report from Somerset County Councillor

It was **resolved** to note the report, which outlined

- The full Ofsted report on SCC Children's Services would be expected late January 2018.
- The 'Dry January' campaign was highlighted.
- SCC had successfully won at Taunton Magistrates on 8th December 2017 the prosecution against a utility firm fined £3,000.00 for three offences relating to unauthorised roadworks.
- Taunton Saturday Park & Ride stopped on 30th December 2017. Buses of Somerset will continue to operate a service for Musgrove Park Hospital from town centres stops. Further advice had been given by Buses of Somerset official at Taunton bus station the Stand F, number 9 bus, every 20 minutes between 7.30am and 8pm.
- Review of Community Speed Indicator Device (SID) Provision; information sheet attached.
- Details given of two temporary road closures.
- A leaflet 'Save your District Council' distributed.

17/248 Report from West Somerset District Councillors – Williton Ward

There was no report.

17/249 Clerk's/Chairman's Notices

- Williton Window report would be written by Cllr Burnett.
- Temporary Road Closure of Stream Road – 19th February for 26 days.
- Temporary Road Closure of North Street / North Road – 12th February for 5 days.
- A letter had been received from Minehead Eye requesting a letter of support for a CIM application, it was **resolved** the Clerk would request further details.

17/250 Correspondence

17/250.1 It was **resolved** to note the contents of the correspondence log.

17/250.2 Notification had been received regarding the termination of the current Speed Indicator Device (SID) programme. Parish and Town councils could join a scheme and predicted costings had been received. After a proposal from Cllr Peeks, seconded by Cllr Vaughan it was **resolved** to not contribute towards the scheme as there was no consequence, only notification of how many cars speed.

17/250.3 It was **resolved** to note the dates regarding the branding of Minehead.

17/251 Report from the Environment and Planning Committee

There was no report this month.

17/252 Report from the Finance and Administration Committee

There was no report this month.

17/253 Budget Considerations 2018-2019

After a proposal from Cllr Doherty, seconded by Cllr Vaughan, it was **resolved**, with one abstention, to remove the Doniford Bus Route provision and to request a business case from Cllr Aldridge for future consideration.

A discussion took place regarding the provision for toilets. After a proposal from Cllr Peeks, seconded by Cllr Pearson, it was **resolved**, with one vote against, to reduce the provision to £5,000.00.

It was unanimously **resolved** to make no further changes to the budget. Cllr Vaughan proposed to keep the precept at £91,000.00; with the local tax base at 899.87, which would see a decrease of 2.21%, equating to £101.13 based on a Band D property. This proposal was seconded by Cllr Pearson and unanimously **resolved**.

17/254 To receive accounts for payment not covered by Finance and Admin Committee

It was **resolved** to pay the following invoices.

Date	Details	Cheque No.	Invoice No.	Total Bank £	Cash £	VAT £
08 January 2018	Somerset County Council Pension fund 4220 Pensions	3124	60678317 & 60672386	340.00		0.00
08 January 2018	J Jones & Son 6720 Xmas lighting & festival	3126	153937	198.72		33.12
08 January 2018	D Milton 6720 Xmas Festival & lighting	3119		75.00		0.00
08 January 2018	Exe Valley Electrical 4525 Health & Safety	3127	527	180.00		30.00
08 January 2018	Lexis Nexis 4105 Purchase of Goods/Equipment	3128	I0353907Y	75.00		0.00
08 January 2018	Safety Synergy 4525 Health and Safety	3129	INV-8218	80.00		0.00
08 January 2018	Mrs E Peeks 4735 Fuel Costs	Petty Cash			21.60	0.00
08 January 2018	Countrywide Grounds Maintenance 4560 SCC Ground Maintenance	3130	705261 & 709586	279.60		46.60
08 January 2018	Exmoor Cleaning Services 4510 Office Cleaning	3131	2512	12.00		0.00

17/255 Report from Watchet, Williton & Quantock Vale Area Panel meeting

It was **resolved** to note the report.

17/256 Report from Community Forum meeting held of 9th November 2017

It was **resolved** to note the report. The next meeting would be held on 15th February 2018.

17/257 Health and Safety

It was **resolved** to note the latest Newsletter had been forwarded to all Councillors. It was **resolved** the Clerk would action the note regarding Radon Gas.

17/258 Events Committee

Cllr Hooper congratulated the committee for the event and Christmas trees. It was **resolved** a final meeting would be held.

17/259 Planning Applications for consideration

Application No	Location	Details	Comment
3/37/17/027	21 & 23 Fore Street	Partial demolition of 21A/21B Fore Street with formation of covered pedestrian route, alterations to front elevation and formation of pedestrian route on land to the rear	No objection, but have Health and Safety concerns regarding the width of the pavement on Fore Street and possible congestion; the Parish Council feel the pavement should be widened for safety reasons

17/260 (Item 17/214) Proposed Pedestrian Crossing

There had been no update due to the resignation of Cllrs Denton and Richards. Cllr Vaughan proposed to remove this item from the agenda and release the provision. Cllr Peeks proposed that the Clerk write to Danesfield School and the Fire Brigade to advise the removal due to lack of resources and manpower and enquire if they would like to proceed with the scheme. The proposals were seconded by Cllr Hooper and unanimously **resolved**.

17/261 (Item 17/215) Community Bus Service – Doniford to Williton & Employment Hub

It was **resolved** to defer this item, due to the absence of Cllr Aldridge.

17/262 Regional Youth Council – there had been no update.**17/263 (Item 17/217) Land Acquisition**

Cllr Vaughan advised the DS3 form had been finalised and was in the hands of Porter Dobson and Risdon Hosegood, who would send the form the land registry.

17/264 Report from Williton Library Meeting

It was **resolved** to note the report that had been forwarded. After a proposal from Cllr Hooper, seconded by Cllr Doherty, it was unanimously **resolved** Cllr Bennett would become a liaison officer with Williton Library and the Friends Group.

17/265 Renewal of Financial Regulations

After a proposal from Cllr Vaughan, seconded by Cllr Hooper, it was **resolved**, with one abstention from Cllr Pearson (who had been unable to consider document due to illness) to approve the renewal subject to the following amendments;

- Items 6.7 and 6.8 change from 'at least every two years' to read 'annually'.
- Item 6.11 – to include 'cloud system' – the Clerk would look into this system.

Cllr Hooper advised members that item 11e had not been correctly administered when considering the Pavilion tenders. Cllr Hooper was thanked for bringing this to member's attention and the Deputy Clerk would be advised of the correct procedure.

17/266 Renewal of Asset Register

After a proposal from Cllr Hooper, seconded by Cllr Doherty, it was **resolved**, with one abstention, to agree the Asset Register.

17/267 Renewal of Risk Management

After a proposal from Cllr Vaughan, seconded by Cllr Doherty, it was unanimously **resolved** to agree the Risk Management, Issue 5, with no amendments.

17/268 Doniford Car Park

Due to the absence of Cllrs Bennett and Aldridge, it was **resolved** to arrange a meeting with the owners of Doniford Farm with Cllrs Perrett, Doherty and Pearson.

17/269 Matters for the next Parish Council meeting to be held on Monday 5th February 2018, Parish Office

Cllr Perrett tendered his apologies for this meeting.

Meeting closed at 9.16 pm

Signed as a true and correct record Dated