

WILLITON PARISH COUNCIL

Minutes of the Full Council Meeting held on 6th November 2017 at 7.00 pm
at the Parish Office, 2 Killick Way, Williton.

Attendees:

Councillors	Vaughan (Vice-Chairman) (left at 9.15pm after item 17/187), Bennett, Birkett, Burnett, Denton (left 8.40 pm, during item 17/182) Doherty, Peeks and Perrett
SCC	Cllr Davies (left after item 17/183)
WSC	None
Avon and Somerset Constabulary	PCSO Bolton
Press	None
Clerk	Mrs Michelle Francis
Public	One member
Other	None

Apologies:

Councillors Aldridge, Hooper, Pearson and Richards

Before the start of the meeting Mrs Chidgey was presented with her Chairman's Award from Cllr Davies.

Mr McDonald addressed the Council regarding proposed future developments at Doniford and the flooding impact that would be caused on Doniford Road. Mr McDonald had attended the inspectors review and it had been agreed that Williton Parish Council would be consulted for developing land to make representation if and when a planning application was submitted. A request was also made for Highways to clear the drains at Doniford.

17/160 The Chairman advised that the meeting would be recorded

17/161 Apologies as noted above

17/162 Declarations of Interest

Name	Agenda Item	Interest	Action
Cllr Peeks	17/173.4, 17/170.6	Prejudicial	Informed Meeting
Cllr Peeks	17/185, 17/186	Prejudicial	Left Room
Cllr Vaughan	17/188, 17/189	Prejudicial	Left Meeting

17/163 Approval of the Minutes of the Meeting held on 2nd October 2017

After a proposal from Cllr Peeks, seconded by Cllr Bennett, it was unanimously **resolved** to approve the minutes.

17/164 Approval of the Minutes of the Extra-ordinary meeting held on 23rd October 2017

After a proposal from Cllr Doherty, seconded by Cllr Peeks, it was unanimously **resolved** to approve the minutes, after a spelling error was corrected.

17/165 Matters from the Minutes – for the purpose of report only

17/165.1 (Item 17/131.1) Hinkley C Nuclear Power Station There had been no further update.

17/165.2 (Item 17/131.2) The Clerk advised 7 parishioners had asked to attend the Defibrillator Training by St Johns Ambulance which would be held on Saturday 25th November 2017. Cllrs Bennett and Perrett gave their apologies due to being unable to attend the training.

17/166 Report from Avon and Somerset Constabulary

It was **resolved** to note the written and verbal report. PCSO Bolton advised on opportunist email scams that had been taking place. Advice had been given through Action Fraud, which PCSO Bolton would forward to the Clerk. This would then be distributed to Councillors and the local papers.

17/167 Report from Somerset County Councillor

Cllr Davies advised he had attended the presentation at Watchet regarding the proposed 250 dwellings and suggested liaison with Watchet Town Council regarding future meetings. Members were advised that Somerset County Council had not taken ownership of the Washford roundabout as yet, therefore there was no update regarding the landscaping scheme. Dates of public 'drop-in' sessions relating to Waste Management at Hinkley Point A were noted.

- There was currently a consultation regarding Education Travel Policy, leaflets were handed out.
- The Quantock Hills had received a lottery grant of £1.9m for 26 separate projects
- Devolution was still in negotiation
- West Somerset was one of 12 opportunity areas across the country being granted a total of £60m (to be divided between the 12 areas) to improve social mobility to ensure children get the best start in life, whatever their background
- Night-time roadworks would be carried out at Watchet at the end of November
- The Saturday closure at the Park and Ride had been postponed and consideration was being given to find a solution of transport from the Bus Station to Musgrove Hospital.
- An application to the SIS fund had been received regarding the footpath at Doniford
- The main road at Sampford Brett would be closed 13th November.
- A reminder was given to have flu jabs.
- A Winter Guide was handed out.

17/168 Report from West Somerset District Councillors – Williton Ward

There was no report.

17/169 Clerk's/Chairman's Notices

- The Magna Stakeholders conference had been postponed
- Road closure at Dragons Cross had been postponed until after Christmas
- Temporary road closure A39 at Washford 22nd November for 3 nights

17/170 Correspondence

17/170.1 It was **resolved** to note the contents of the correspondence log.

17/170.2 It was **resolved** to request a written report from the Community Safety Project Officer.

17/170.3 An invitation had been received for Councillors to attend EDF Energy's Winter Reception. It was **resolved** Councillors would contact the Clerk if they wished to attend.

17/170.4 It was **resolved** to note the recycling and refuse collection dates for Christmas and the New Year.

17/170.5 It was **resolved** no booking charge would be made for the meeting between Cllrs Bennett, Burnett and Perrett and the Library Service to be held on 15th November 2017, due to the meeting being of good to the community.

17/170.6 A request for support had been received from the Rights of Way Project Manager for a proposed application to Small Improvement Scheme (SIS) with regards to a Footway at Doniford. After a proposal from Cllr Peeks, seconded by Cllr Bennett, it was **resolved** to reply giving support in principal subject to the Finger Post and Cross not being affected.

17/171 Report from the Environment and Planning Committee held on 9th October 2017

It was **resolved** to note the report.

17/172 Report from the Finance and Administration Committee held on 16th October 2017

It was **resolved** to note the report.

17/172.1 It was **resolved** to note the provisions as at 31st July 2017, 31st August 2017 and 30th September 2017

17/172.2 After a proposal from Cllr Peeks, seconded by Cllr Burnett, it was unanimously **resolved** that the Williton Pavilion Project donation of £13,367.00 be passed to Williton War Memorial Recreation Ground Charity at the end of the current financial year, subject to the money being ring-fenced for Pavilion use only.

17/172.3 A recommendation had been received to write to Young Equestrians to advise if no response was received, the grant offer would be withdrawn within 28 days. A counter-proposal from Cllr Peeks to request a response within 14 days was seconded by Cllr Doherty and after a vote was **resolved**, with one abstention.

17/172.4 The request to consider obtaining a coastal erosion survey at Doniford car park was discussed. After a proposal from Cllr Bennett, seconded by Cllr Perrett, it was **resolved**, with two abstentions, to reject the proposal and not carry out a survey. It was further **resolved** to remove this item from the budget.

17/174 Budget Considerations 2018-2019

Cllr Vaughan advised the WWMRG Charity subsidy was still to be agreed and staffing costs would go overspent if needed. Consideration of this would be needed during item 17/188 and therefore may need re-consideration. The budget would be agreed at the December meeting. It was **resolved** to remove the £5,000 regarding Doniford car park. The Health and Safety provision under operational costs would be reduced to £600.00.

17/175 To receive accounts for payment not covered by Finance and Admin Committee

It was **resolved** to pay the following invoices.

Date	Details	Cheque No.	Invoice No.	Total Bank £	Cash £	VAT £
06 November 2017	Complete Weed Control 4561 Weed Spraying	3092	SD5667	420.00		70.00
06 November 2017	Safety Synergy Ltd 4815 H&S	3093	7317	80.00		0.00
06 November 2017	Cllr Keith Richards 4735 Fuel Costs	3094		13.95		0.00
06 November 2017	Magna Housing 4550 Lengthsmans Duties	3095	911	71.50		11.92
06 November 2017	Grant Thornton 4810 Audit	3096	8749336	480.00		80.00
06 November 2017	SCC Pension Fund 4220 Pensions	3097	664443	170.00		0.00

17/176 Health and Safety

Cllr Bennett gave a verbal report on the recent meeting with Safety Synergy.

17/177 Consultation of Proposed works on Doniford Road

Details had been received regarding the proposal of an alternative scheme in Doniford Road which would include "20 mph when lights flash", new "no stopping" signs outside St Peters School and some refreshment of lines and junctions. After a proposal from Cllr Denton, seconded by Cllr Peeks, it was unanimously **resolved** to agree to the proposal.

Cllr Davies advised a hand rail by the steps at Larviscombe Road would be included within the scheme.

17/178 Events Committee

After a proposal from Cllr Perrett, seconded by Cllr Denton, it was unanimously **resolved** to install electric sockets, up to the value of £500.00, on business premises to enable Christmas Trees to be plugged into mains electric.

17/179 (Item 17/145) Proposed Pedestrian Crossing

The application form had been partially completed and handed to the Clerk earlier in the day. Cllr Denton advised confirmation was needed from Somerset Highways regarding an estimate for the works to be undertaken and would organise for an email to be sent from the Office.

17/180 (Item 17/146) Community Bus Service – Doniford to Williton & Employment Hub

Due to the absence of Cllr Aldridge, it was **resolved** to defer this item to the next meeting.

17/181 Regional Youth Council

As previously **resolved**, Cllrs Burnett, Denton and Vaughan would make the presentation to Danesfield School Council, during November or December.

17/182 Savills Williton Strategic Developments

Cllr Peeks briefed members on the recent meeting held with herself, Cllr Hooper and Savills regarding the above and the subsequent letter that had been circulated. It was **resolved** this item would be addressed at the next EPC meeting and referred back to Full Council with recommendations. It was noted that Savills had booked the Parish Office for a Public Exhibition on 6th December 2017.

(Cllr Denton left at 8.40 pm during this item on a Fire shout.)

17/183 Matters for the next Parish Council meeting to be held on Monday 4th December 2017, Parish Office

17/184 It was **resolved** to exclude the press and public from the remainder of the meeting.
(Cllr Davies expressed his dismay at being excluded from the remainder of the meeting as he was the Somerset County Council representative).

17/185 (Item 17/151) **Public Toilets**
(Cllr Peeks left the room for the following two items)

The Clerk read out an email received from West Somerset Council. It was **resolved** a cheque would be raised for the pro-rata grant for Williton Surgery.

It was **resolved** to remove this item from the agenda.

17/186 **Doniford Car Park**
After a proposal from Cllr Bennett, seconded by Cllr Perrett, it was unanimously **resolved** to reply with the letter drafted by Cllr Bennett that had been previously circulated to members.

17/187 (Item 17/153) **Land Acquisition**
It was **resolved** to note the transfer had taken place on 6th October 2017. Confirmation was awaited regarding land registry. It was **resolved** to remove this item from private session.
(Cllr Vaughan left the meeting at 9.15pm)

After a proposal from Cllr Peeks, seconded by Cllr Doherty, it was unanimously **resolved** Cllr Perrett would chair the remainder of the meeting.

17/188 **Report from Personnel Committee Meeting held on 16th October 2017**
It was **resolved** to note the report. Cllr Perrett gave a verbal report regarding CiLCA training and staff appraisals. After a proposal from Cllr Perrett, seconded by Cllr Peeks it was unanimously **resolved** to defer the decision regarding extra hours for completion of CiLCA qualification. It was **resolved** the Clerk would work an extra 8 hours that week which would be paid at the normal rate.

17/189 **Verbal Report from Chairman of Grievance Panel**
It was **resolved** to note the verbal report from Cllr Doherty.

Meeting closed at 9.55pm

Signed as a true and correct record Dated