

WILLITON PARISH COUNCIL

Minutes of the Full Council Meeting held on 5th March 2018 at 7.00 pm
at the Parish Office, 2 Killick Way, Williton.

Attendees:

Councillors	Perrett (Chairman), Aldridge, Burnett, Doherty, Hooper, Pearson and Vaughan
SCC	Cllr Davies (left at 8.34pm after item 17/315)
WSC	Cllr Aldridge
Avon and Somerset Constabulary	PC Jamie Munro and Chief Inspector Lisa Simpson
Press	None
Clerk	Mrs Michelle Francis
Public	None
Other	None

Apologies:

Councillors	Bennett, McDonald and Peeks
Other	None

Before the start of the meeting a presentation was made from Paul Matcham and Andy Westcott on Williton Youth Club and their goal to establish a universal and stable Youth Club in Williton. Explanation was given to members regarding their CIM fund application

17/301 The Chairman advised that the meeting would be recorded

17/302 Apologies as noted above

17/303 Declarations of Interest

There were none.

17/304 Approval of the Minutes of the Meeting held on 5th February 2018

After a proposal from Cllr Hooper, seconded by Cllr Vaughan, it was **resolved** to approve the minutes.

17/305 Approval of the Minutes of the Extra-ordinary Meeting held on 12th February 2018

After a proposal from Cllr Hooper, seconded by Cllr Pearson, it was **resolved** to approve the minutes.

17/306 Matters from the Minutes – for the purpose of report only

17/306.1 (Item 17/276.1) Hinkley C Nuclear Power Station It was **resolved** to note the minutes from the Transport Forum held on the 1st February 2018 that had been forwarded.

17/307 Report from Avon and Somerset Constabulary

Chief Inspector Lisa Simpson addressed members concerns regarding the policing in Williton. It was confirmed the Police Station would move into West Somerset House approximately late May / early June, however, it would not have any front office attendance. Williton would become the centre base of Policing for operational reasons. Operational plans were explained where all Williton cohort would start and park in Williton, so a higher police presence would be felt, as the police left for their rounds. A telephone would be on the outside of the building, which together with contact details of mobile, email and website would be advertised. Chief Inspector Simpson would ask a Community Speed watch representative to make contact regarding the concern raised regarding speeding.

PC Munro reported there had been a spike in rural theft, including tools, scrap metal and quad bikes from vehicles and outbuildings. This was a Somerset wide issue and investigations were underway to look at possible links. There was a vehicle of interest – details would be given in Cllr Davies report. It had been acknowledged the ANPR (Auto Number Plate Recognition) provision had been lost – this tracks vehicle movement and alerts police to vehicles of interest. It was unsure who funded the scheme but they needed electricity, believed to be supplied by West Somerset Council – it may be there was an issue regarding PAT testing which had to be undertaken every three months. The Parish Council were asked to write to West Somerset Council to request the provision was looked into and re-instated. In the previous 28 day period, there had been 21 thefts – 10 of which had been linked and identified suspects would be prosecuted for all 10 offences.

It was **resolved** to note the crime statistics and report that had been forwarded.

17/308 Report from Somerset County Councillor

It was **resolved** to note the verbal report and distributed leaflets, which outlined

- Make every sleep safer for babies – please pass on advice.
- Farm/Horse Watch – a White Ford Transit FG16 VBP had been involved in rural thefts and anyone sighting the vehicle was encouraged to call 101 or 999 if a crime was in progress.
- Balanced budget and major investment – this highlighted an increase of 5.99%. A capital programme of £218m over the next 4 years had been approved including £120m for school buildings. St Augustine school in Taunton had been cleared to make way for a £9m purpose built school.
- Dr Court, ex District Councillor, had been awarded status for Somerset.
- Cllr Vaughan expressed displeasure that there would be an increase of £67.37 on Band D properties for Somerset County Council. Cllr Davies explained this was partly due to paying for rivers – which he felt was wrong.
- Cllr Aldridge asked who ended up owning the schools. As public money was used to build and improve the schools, with no education authority, would they fall into the hands of academies – Cllr Davies advised he had asked but would ask the question once again.

17/309 Report from West Somerset District Councillors – Williton Ward

Cllr Aldridge was pleased Chief Inspector Lisa Simpson had been able to give assurance that Williton would become the central base for policing for operational reasons and would like to see all services centrally based in Williton and Watchet. Cllr Aldridge gave an in-depth update regarding the Council merger and confirmed no decision had yet been received from the Minister. He had urged West Somerset Council to put money into reserves to look for long term investments; similar to that which Taunton Deane had already started. Cllr Vaughan asked for clarification on wards and representations; Cllr Aldridge believed there would be 58 new Councillors, 15 of which would represent West Somerset, with which he disagreed as he felt West Somerset would be ignored. Cllr Davies expressed concern regarding IT and the proposed 7 controlling hubs being computer based, as not all areas have good internet signal.

17/310 Clerk's/Chairman's Notices

- A reminder that Councillor Training had been booked for Wednesday 7th March 2018
- Williton Window – It was **resolved** Cllr Aldridge would write the article this month.
- Dorset and Somerset Air Ambulance, Coast to Coast Cycle Challenge would take place on Sunday 13th May, marshals were requested.
- West Somerset Voluntary Sector Forum would be held on Tuesday 6th March
- Meeting Dates 2018-19 were confirmed.
- After a proposal from Cllr Hooper, seconded by Cllr Burnett, it was unanimously **resolved** to send a letter of support to Minehead Eye for their CIM fund application.

17/311 Correspondence

17/311.1 It was **resolved** to note the contents of the correspondence log.

17/311.2 A request had been received from Williton RBL Target Shooting Club to support their application to the HPC CIM Fund to allow modernisation of the shooting range. After a proposal from Cllr Hooper, seconded by Cllr Pearson, it was unanimously **resolved** to send a letter of support.

17/311.3 The Annual Report and Accounts had been received from West Somerset Advice with a request for a letter of support of the work they undertake. After a proposal from Cllr Hooper, seconded by Cllr Aldridge, it was **resolved** to send a letter of support.

17/312 Report from the Environment and Planning Committee held on 12th February 2018

It was **resolved** to note the report.

17/313 Report from the Finance and Administration Committee held on 19th February 2018

It was **resolved** to note the report.

17/313.1 It was **resolved** to note the provisions as at 31st January 2018.

17/314 Report from Events Sub Committee held on 12th February 2018

17/314.1 Easter 2018 – Easter Egg Hunt, Sunday 1st April 2018. It was **resolved** to note Cllrs Doherty and Hooper had volunteered for the event. Cllrs Aldridge and Pearson gave their apologies. The Clerk would forward details of event informing a start time. After a proposal from Cllr Doherty, seconded by Cllr Pearson it was unanimously **resolved** to pay the Clerk two hours to run the event.

- 17/314.2 Armistice Day 2018 – Councillors unanimously **resolved** to accept the alteration to proceedings; the service would start on the Memorial Ground, followed by a procession through the village ending at St Peters Church for a final service and refreshments. After a discussion regarding a budget for the event, it was unanimously **resolved** after a proposal from Cllr Vaughan, seconded by Cllr Hooper to allocate an initial budget of £200.00 and request costings from the sub-committee.

17/315 To receive accounts for payment not covered by Finance and Admin Committee

It was **resolved** to pay the following invoices.

Date	Details	Cheque No.	Invoice No.	Total Bank £	Cash £	VAT £
05 March 2018	Safety Synergy 4815 Consultants / H&S	3149	9918	80.00		0.00
05 March 2018	Mrs M Francis 4525 H&S	3150	Radon	3.90		0.00
05 March 2018	Function 28 Ltd 4605 Website	3151	3717	12.00		2.00
05 March 2018	West Somerset Free Press Ltd 4525 H&S	3152	33258	87.60		14.60

17/316 Health and Safety

- 17/316.1 The Clerk reported that Safety Synergy had advised not to order a measurement pack, but to get confirmation of the risk rating by ordering an address search for £3.90 and if reported in the lowest risk category no further action or measurements would be required. The Clerk confirmed this search had been purchased and the result was that the property, TA4 4PY, was not in a radon affected area, therefore, no further action was necessary.

The Clerk reported the gas boiler had been serviced and had been informed a Carbon Monoxide detector was required. It was unanimously **resolved** the Clerk would purchase a detector.

17/317 (Item 17/134B) Community Bus Service – Doniford to Williton & Employment Hub

- 17/317.1 It was **resolved** Cllr Aldridge would obtain further information regarding a private sector, 16-seat mini bus and report back.
- 17/317.2 This would be addressed when further information had been received.

17/318 Regional Youth Council – there had been no update.

17/319 Doniford Car Park

- 17/319.1 It was unanimously **resolved** to display a letter in the Parish Office window explaining why the car park had been closed.

A discussion took place regarding how the car park would be closed and the difficulty surrounding the use of boulders.

- It was **resolved** the Clerk would obtain a price for installing a metal gate which would be padlocked.
- Further information regarding responsibility of keeping the car park locked would be obtained.
- After a proposal from Cllr Hooper, seconded by Cllr Pearson, it was unanimously **resolved** to write to Highways and advise that the car park is closed.

17/320 Annual Parish Assembly

The Clerk advised St Peters School no longer take bookings, therefore Danesfield School had been booked. Cllr Pilkington and Savills had agreed to speak at the meeting.

17/321 Appeals Panel

- 17/321.1 As the only members available, it was **resolved** that Cllrs Burnett and McDonald would be asked to represent this panel. Cllr Burnett, who was present, agreed. It was **resolved** the Clerk would ask Cllr McDonald.
- 17/321.2 After a proposal from Cllr Aldridge, seconded by Cllr Doherty, it was **resolved**, with abstentions from Cllr Pearson and Vaughan, to adopt the amended Terms of Reference.
- 17/321.3 It was **resolved** a meeting would be held on Wednesday 7th March at 9am.

17/322 Purchase of Toilet Block

It was **resolved** to move this item into committee due to commercial sensitivity.

17/323 E Car Club

Cllr Aldridge requested that the Parish Council be mindful of a possible Electric Car Scheme as a way of providing a service to the community and in increase in footfall to Williton. It was agreed in principal to keep this scheme in consideration.

17/324 Planning Applications for consideration (Cllr Aldridge left the meeting)

Application No	Location	Details	Comment
3/39/17/033	Doniford Farm, Doniford Road	Various external repairs and alterations	The Parish Council agree in principal, however, have concerns as the car park is being closed which may restrict access to vehicles and may cause parking problems. It is also requested to be closely monitored by the Listed Building Inspector
3/39/18/002	Doniford Farm Park, Doniford Road	Siting of static caravan (retention of works already undertaken)	Agree in principal only on a temporary measure for the personal use of Mrs Cottrell whilst work is carried out, and removed once works are complete.
3/39/18/003	Brambles, Bridge Street	Erection of single storey and two storey rear extensions	No objection

17/325 It was **resolved** to exclude the press and public from the remainder of the meeting (Cllr Aldridge returned to the meeting)

17/326 Grounds Maintenance Contract 2017-2018

Five companies had requested tender details, only two companies' submitted tenders. The Clerk had distributed copies of the two tenders that had been received, with a brief report on each. After a proposal from Cllr Doherty, seconded by Cllr Aldridge, it was **resolved** to award the ground maintenance contract for both Parish Council land and Somerset County Council land to Countrywide Grounds Maintenance for one year, at the cost of £9947.50 plus vat on the basis they had submitted the lower cost tender and had supplied a good service the previous year.

17/327 Weed Spraying Contract 2017-2018

After a proposal from Cllr Pearson, seconded by Cllr Aldridge it was unanimously **resolved** to award the weed spraying contract to Complete Weed Control at a cost of £720.00 plus vat for two treatments.

17/322 Purchase of Toilet Block

After a proposal from Cllr Doherty, seconded by Cllr Aldridge, it was unanimously **resolved** Cllr Aldridge would make enquiries and report back to Parish Council.

17/328 Matters for the next Parish Council meeting to be held on Tuesday 3rd April 2018, Parish Office

Meeting closed at 9.40 pm

Signed as a true and correct record Dated