

WILLITON PARISH COUNCIL

Minutes of the Full Council Meeting held on 5th February 2018 at 7.00 pm
at the Parish Office, 2 Killick Way, Williton.

Attendees:

Councillors	Vaughan (Vice-Chairman) Aldridge, Doherty, Hooper, McDonald, Pearson, Peeks (left at 9.05pm after item 17/292)
SCC	Cllr Davies
WSC	Cllr Aldridge
Avon and Somerset Constabulary	None
Press	None
Clerk	Mrs Michelle Francis
Public	None
Other	None

Apologies:

Councillors	Bennett, Burnett and Perrett
Other	None

Before the start of the meeting Cllr Peter Pilkington made a presentation about the E-Car Club. This was followed by a presentation from Sara Hempshall regarding Yarn Bombing. It was agreed to give permission for Yarn Bombing in the trees on Bellamy's Corner and The Copse.

17/270 At the start of the meeting a one minute silence was held in remembrance of Cllr Ian Birkett.

17/271 **The Vice-Chairman advised that the meeting would be recorded**

17/272 **Apologies as noted above**

17/273 **Declarations of Interest**

Name	Agenda Item	Interest	Action
Cllr Peeks	17/293	Pecuniary	Informed Meeting and left at 17/292
Cllr McDonald	17/280, 17/284.3, 17/187	Personal	Informed Meeting

17/274 **Co-option of Councillor and allocation to Committee**

An application had been received by Mr Robert McDonald for the casual vacancy on the Council. After a proposal from Cllr Hooper, seconded by Cllr Pearson is was unanimously **resolved** to co-opt Mr McDonald to the Council. As Cllr McDonald was in attendance he duly signed the Declaration of Acceptance, after which he was able to take part in the remainder of the meeting. It was **resolved** that Cllr McDonald would serve on the Environment and Planning Committee.

17/275 **Approval of the Minutes of the Meeting held on 8th January 2018**

After a proposal from Cllr Hooper, seconded by Cllr Doherty, it was **resolved**, (with an abstention from Cllrs Peeks), to approve the minutes.

17/276 **Matters from the Minutes – for the purpose of report only**

17/276.1 (Item 17/245.1) Hinkley C Nuclear Power Station There had been no further update.

17/277 **Report from Avon and Somerset Constabulary**

It was **resolved** to note the report that had been forwarded.

17/278 **Report from Somerset County Councillor**

It was **resolved** to note the verbal report, which outlined

- The Ofsted report on SCC Children's Services was reported as 'Requires improvement to be good'.
- The current Library consultation would end on 22nd April 2018. Williton library would be safe.
- The consultation on proposed yellow lines outside Sir Gilbert Scott Court would be advertised late spring/early summer.
- Hinkley Point - It was noted the amount of lorries had increased by 250 extra journeys. The number 14 bus would run for another year; talks were being held to investigate if improvements could be made on the regularity of the bus journeys.

- Work on the new Park and Ride on the B3190 near Five Bells, was due to commence in March 2018 and it was hoped to be completed by September 2018.
- Junction 23 would option shortly which should improve the roads around Bridgwater.
- Cllr Vaughan asked why £10 million had been spent on improvement for schools in the Taunton area, whilst there was no spend in West Somerset. Cllr Davies advised he would investigate.

17/279 Report from West Somerset District Councillors – Williton Ward

Cllr Aldridge reported he had written to the Crime Commissioner to ascertain the position of the Police Station regarding moving into West Somerset House, as he expressed concerns that Williton may be left with no police base. Cllr McDonald stated that PCC Sue Mountsteven had advised there would be an increase of £12 a year just for the police force and he felt no benefit was seen. He supported Cllr Aldridge in requesting an answer on policing within the area. The Clerk would write stating the Parish Councils concerns about policing levels and where the police would be located. Cllr Aldridge advised he had written to the Minister and the West Somerset Free Press, to voice concerns regarding the Council amalgamation stating when District voted, they did so on figures before the re-valuation of Hinkley B; however, the letter was not published. Cllr Aldridge stated with the extra £900,000 nett coming into West Somerset funds, there was no need to amalgamate.

17/280 Clerk's/Chairman's Notices

- Recycling & Refuse Collections – Bank Holiday Changes
- Councillor Training – Wednesday 7th March 2018 – It was **resolved** Cllrs McDonald and Pearson would attend.
- Williton Window – It was **resolved** Cllr McDonald would write the article this month.

17/281 Correspondence

17/281.1 It was **resolved** to note the contents of the correspondence log.

17/281.2 Further information had been received from Minehead Eye regarding their CIM application. After a proposal from Cllr Peeks, seconded by Cllr McDonald it was **resolved**, with one abstention, to request a copy of the business plan and state the Parish Council was minded to support this kind of work in the community but would like evidence on how it related to Parishioners.

17/281.3 It was **resolved** to note the email from BATHNES regarding GDPR Data Protection Service

17/282 Report from the Environment and Planning Committee held on 15th January 2018

It was **resolved** to note the report.

17/283 Report from the Finance and Administration Committee held on 22nd January 2018

It was **resolved** to note the report.

17/283.1 It was **resolved** to note the provisions as at 31st December 2017.

17/284 Report from Events Sub Committee held on 23rd January 2018

17/284.1 After a proposal from Cllr Hooper, seconded by Cllr Pearson, it was **resolved**, with 2 against, the Clerk would draft Terms of Reference for the Sub Committee.

17/284.2 Easter 2018 – after a proposal from Cllr Aldridge, seconded by Cllr Doherty, it was unanimously **resolved** to underwrite the costs involved with running an Easter Egg Hunt to a maximum of £100.00. This event would be held on 1st April, Easter Sunday at 2pm on the Memorial Ground.

17/284.3 Armistice Day 2018 – after a proposal from Cllr Aldridge, seconded by Cllr Hooper, it was unanimously **resolved** to support the event in the format indicated and request costings from the Sub Committee.

17/285 To receive accounts for payment not covered by Finance and Admin Committee

It was **resolved** to pay the following invoices.

Date	Details	Cheque No.	Invoice No.	Total Bank £	Cash £	VAT £
05 February 2018	Somerset County Council Pension fund 4220 Pensions	3138	60685555	170.00		0.00
05 February 2018	SALC 4520 Training	3139	TR/084	135.00		0.00
05 February 2018	SALC 4520 Training	3140	TR/063	175.00		0.00
05 February 2018	West Somerset Free Press Ltd 4415 Advertising	3141	332219	134.40		22.40
05 February 2018	Mr W Vaughan 4735 Fuel Costs	3142		12.60		0.00
05 February 2018	Safety Synergy Ltd 4815 H&S Consultants	3143	8718	80.00		0.00
05 February 2018	Lyreco UK Ltd 4505 Printing, Stationery & Postage	3144	6610129206	41.20		6.87
19 February 2018	***** 4205 Staff Wages & Salaries Paid	3145		1023.53		0.00
19 February 2018	***** 4205 Staff Wages & Salaries Paid	3146		830.20		0.00
19 February 2018	Somerset CC Pension Fund 4220 Pensions	3147		490.19		0.00

17/286 Health and Safety

17/286.1 The Clerk advised the link had been followed regarding Radon levels and the Parish Office appeared to be in a low risk area and advised a Home Measurement Pack, which would measure levels, could be purchased for the sum of £49.80. After a proposal from Cllr Aldridge, seconded by Cllr Peeks, it was **resolved** the Clerk would contact Safety Synergy and ask if the Parish Council was compliant or if a measurement pack should be purchased.

17/287 (Item 17/261) Community Bus Service – Doniford to Williton & Employment Hub

Results from the recent survey had been received. It was **resolved** Cllr Aldridge would discuss the findings with EPC to consider a recommendation.

17/288 Regional Youth Council – there had been no update.

17/289 (Item 17/263) Land Acquisition

This item had been completed, therefore, it was **resolved** to remove this item from the agenda.

17/290 Somerset Library Services – Williton Library

17/290.1 It was **resolved** to note the Somerset Library Services consultation. Members were encouraged to complete the survey from a personal prospective.

17/290.2 It was **resolved** to note the Friends of Williton Library January Newsletter

17/291 Annual Parish Assembly

It was **resolved** to book St Peters School for the venue. Cllr Peter Pilkington was invited to speak at the Assembly regarding the E-Car Club, which he accepted. It was further **resolved** to invite Savills to present the findings from their recent open evening on the proposed Williton Strategic Developments.

17/292 It was **resolved** to exclude the press and public from the remainder of the meeting
(Cllr Peeks left the meeting)

17/293 Doniford Car Park

A discussion took place. After a proposal from Cllr Hooper, seconded by Cllr Doherty, it was unanimously **resolved** to place a Public Notice advertisement in the West Somerset Free Press stating that the car park would close from 1st March 2017 due to Health and Safety reasons.

It was further **resolved** to place a sign at the entrance stating CLOSED and place boulders to block the access to the car park and to keep the lease. The owners would be written too, advising of the action that would take place.

17/294 Alarm System

(Item 17/97.1A) After a proposal from Cllr Hooper, seconded by Cllr McDonald, it was unanimously **resolved** to accept quotation one for a new Alarm System and CCTV in the Parish Office. It was further **resolved** to request at IR detector in the meeting room.

17/295 Internal Auditor

(Item 17/98.4A) After a proposal from Cllr Doherty, seconded by Cllr Aldridge, it was **resolved** to appoint Sue Sherry as the Internal Auditor.

17/296 Matters for the next Parish Council meeting to be held on Monday 5th March 2018, Parish Office

Purchase of Toilet Block

Discuss E-Car Club viability and similar schemes

Meeting closed at 9.26 pm

Signed as a true and correct record Dated