



# WILLITON PARISH COUNCIL

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Dear Councillor

2<sup>nd</sup> May 2018

You are hereby summoned to attend the Annual Meeting of the Williton Parish Council to be held on **Tuesday 8<sup>th</sup> May 2018** at 7.15 pm, at Parish Council Office, Williton for the purpose of transacting the following business. If there are no items from the public the meeting will commence at **7pm**.

***There will be a period of public participation and members of the press and public are invited to address the Council 15 minutes prior to the commencement of the meeting at approximately 7.00pm, providing the notice period has been complied with. Please see Public Participation Notice.***

Yours sincerely

Michelle Francis  
Clerk to the Council

## AGENDA

- 18/05 Election of Chairman and receipt of declaration of acceptance of office**
- 18/06 To advise the recording of the meeting - Chairman**
- 18/07 To note apologies for absence and approve reason, where appropriate**
- 18/08 Co-option of Councillor (attached)**
- 18/09 Declarations of Interest**
- 18/10 Election of Vice Chairman**
- 18/11 Appointment of Councillors to Committees and agreement of days and dates of meetings (forwarded 06.03.18)**
  - 18/11.1 Finance and Administration Committee
  - 18/11.2 Environment and Planning Committee
  - 18/11.3 Personnel Committee (3 members)
  - 18/11.4 Grievance Committee (3 members)
  - 18/11.5 Appeals Panel (3 members)
- 18/12 Appointment of Representatives to Outside Bodies (attached last year's list)**
- 18/13 Inspection of the Deeds in the custody of the Parish Council (available to view in the office prior to meeting)**
- 18/14 To adopt Standing Orders and Code of Conduct in line with recommendations (forwarded 02.05.18)**
- 18/15 Minutes of the last meeting held on 3<sup>rd</sup> April 2018 for approval (attached)**
- 18/16 Minutes of the Extra-ordinary meeting held on 10<sup>th</sup> April 2018 for approval (attached)**
- 18/17 Minutes of the Extra-ordinary meeting held on 16<sup>th</sup> April 2018 for approval (attached)**
- 18/18 Minutes of the Extra-ordinary meeting held on 23<sup>rd</sup> April 2018 for approval (attached)**
- 18/19 Minutes of the Extra-ordinary meeting held on 1<sup>st</sup> May 2018 for approval (attached)**
- 18/20 Matters from the Minutes – for the purpose of report only**
  - 18/20.1 (Item 17/306.1) Hinkley C Nuclear Power Station – update regarding Park and Ride (forwarded 23.04.18)
  - 18/20.2 (Item 17/340.1) Replies from residents of Doniford Road regarding Proposed (Revised) Pedestrian Crossing – (attached)
- 18/21 Report from Avon and Somerset Constabulary**
- 18/22 Report from Somerset County Councillor**
- 18/23 Report from West Somerset District Councillors - Williton Ward**
- 18/24 Clerk's/Chairman's Notices**

- 18/25 Correspondence**  
18/25.1 To note contents of correspondence log (attached)  
18/25.2 Elgin Energy Public Exhibition - Washford Memorial Hall on Thurs 10th May 2018  
18/25.3 MRI Scanner Appeal (forwarded 09.04.18)  
18/25.4 Somerset Rivers Authority Council Tax funded works (forwarded 18.04.18)  
18/25.5 Quantock Foodbank – request for Parish Council Representative to join Management Committee
- 18/26 Report from Environment & Planning held on 9<sup>th</sup> April 2018 and any recommendations for approval** (attached)  
18/26.1 (Item 17/166.3B) Doniford Car Park – Proposed amendment to siting of gate
- 18/27 Report from Finance & Admin Committee held on 16<sup>th</sup> April 2018 and any recommendations for approval** (attached)  
18/27.1 To note the provisions as at 31<sup>st</sup> March 2018 (attached)  
18/27.2 (Item 17/136.1A) To recommend closure of Santander Bond and to deposit funds into Lloyds Bank or Nationwide  
18/27.3 (Item 17/141.2A) To recommend the sum of £30,000 be allocated to provisions to attract Match Funding for the MUGA
- 18/28 Insurance Renewal – to note entering the second year of a three year contract**
- 18/29 To receive any accounts for payment not covered by Finance and Admin Committee**
- 18/30 Health and Safety**
- 18/31 Report from Annual Parish Assembly held on 25<sup>th</sup> April 2018**
- 18/32 Community Bus Service – Doniford to Williton & Employment Hub**
- 18/33 Regional Youth Council**
- 18/34 Purchase of Toilet Block - update**
- 18/35 E Car Club - update**
- 18/36 To consider the use of the office as a Food Donation Point for the Food Bank**
- 18/37 To pass resolution to exclude the Press and Public from the remainder of the meeting**
- 18/38 Consideration of Appointment of HR Consultancy Services** (attached)
- 18/39 Matters for the next meeting to be held on Monday 4<sup>th</sup> June 2018, Parish Office**