



WILLITON PARISH COUNCIL

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Dear Councillor

27th February 2018

You are hereby summoned to attend the Meeting of the Williton Parish Council to be held on **Monday 5th March 2018** at 7.15 pm, at Parish Council Office, Williton for the purpose of transacting the following business. If there are no items from the public the meeting will commence at **7pm**.

There will be a period of public participation and members of the press and public are invited to address the Council 15 minutes prior to the commencement of the meeting at approximately 7.00pm, providing the notice period has been complied with. Please see Public Participation Notice.

Yours sincerely

Michelle Francis
Clerk to the Council

AGENDA

Prior to the meeting there will be a presentation from Mr Paul Matcham, Minehead Eye and Williton Youth Club.

- 17/301 To advise the recording of the meeting - Chairman**
- 17/302 To note apologies for absence and approve reason, where appropriate**
- 17/303 Declarations of Interest**
- 17/304 Minutes of the last meeting held on 5th February 2018 for approval (attached)**
- 17/305 Minutes of the Extra-Ordinary Meeting held on 12th February 2018 for approval (attached)**
- 17/306 Matters from the Minutes – for the purpose of report only**
 - 17/306.1 (Item 17/276.1) Hinkley C Nuclear Power Station
- 17/307 Report from Avon and Somerset Constabulary – Chief Inspector Lisa Simpson**
- 17/308 Report from Somerset County Councillor**
- 17/309 Report from West Somerset District Councillors - Williton Ward**
- 17/310 Clerk's/Chairman's Notices**
 - Meeting Dates (attached)
- 17/311 Correspondence**
 - 17/311.1 To note contents of correspondence log (attached)
 - 17/311.2 Williton RBL Target Shooting Club – To consider request for letter of support (attached)
 - 17/311.3 West Somerset Advice – To consider request for letter of support (attached)
- 17/312 Report from Environment & Planning held on 12th February 2018 and any recommendations for approval (attached)**
- 17/313 Report from Finance & Admin Committee held on 19th February 2018 and any recommendations for approval (attached)**
 - 17/313.1 To note the provisions as at 31st January 2018 (attached)
- 17/314 Report from Events Sub Committee meeting held on 12th February 2018 and any considerations (attached)**
 - 17/314.1 Easter 2018 – Request for volunteers. To consider hours if Clerk required to attend.
 - 17/314.2 Armistice Day 2018
- 17/315 To receive any accounts for payment not covered by Finance and Admin Committee (to be given at meeting)**
- 17/316 Health and Safety**
 - 17/316.1 Radon Gas - update

17/317 (Item 17/134B) **Community Bus Service** – Doniford to Williton & Employment Hub (Cllr Aldridge)
17/317.1 To clarify proposed bus times and actual costings
17/317.2 Proposal to re-survey residents with proposed times to ascertain the use of service

17/318 **Regional Youth Council** – update

17/319 **Doniford Car Park** – update

17/319.1 Consideration of two emails of concern and proposal a letter is displayed in Parish Office explaining reasons of closure

17/320 **Annual Parish Assembly** – update

17/321 **Appeals Panel**

17/321.1 To appoint two members to the Appeals Panel

17/321.2 To consider amendment to the Terms of Reference (attached)

17/321.3 To arrange a meeting of the Panel

17/322 **Purchase of Toilet Block** (Cllr Aldridge)

17/323 **E Car Club** – To discuss viability and similar schemes (Cllr Aldridge)

17/324 **To consider the following planning applications** – Plans are available for inspection in the Parish Office

Application No	Location	Description
3/39/17/033	Doniford Farm, Doniford Road	Various external repairs and alterations
3/39/18/002	Doniford Farm Park, Doniford Road	Siting of static caravan (retention of works already undertaken)
3/39/18/003	Brambles, Bridge Street	Erection of single storey and two storey rear extensions

17/325 **To pass resolution to exclude the Press and Public from the remainder of the meeting**

17/326 **To review and agree tenders for Grounds Maintenance contract 2017-2018** (attached)

17/327 **To review and agree contractor to carry out Weed Spraying** (to be given at meeting)

17/328 **Matters for the next meeting to be held on Tuesday 3rd April 2018, Parish Office**