



WILLITON PARISH COUNCIL

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Dear Councillor

30th May 2018

You are hereby summoned to attend the Meeting of the Williton Parish Council to be held on **Monday 4th June 2018** at 7.15 pm, at Parish Council Office, Williton for the purpose of transacting the following business. If there are no items from the public the meeting will commence at **7pm**.

There will be a period of public participation and members of the press and public are invited to address the Council 15 minutes prior to the commencement of the meeting at approximately 7.00pm, providing the notice period has been complied with. Please see Public Participation Notice.

Yours sincerely

Michelle Francis
Clerk to the Council

AGENDA

- 18/40 To advise the recording of the meeting - Chairman**
- 18/41 To note apologies for absence and approve reason, where appropriate**
- 18/42 Declarations of Interest**
- 18/43 Minutes of the last meeting held on 8th May 2018 for approval (attached)**
- 18/44 Matters from the Minutes – for the purpose of report only**
 - 18/44.1 (Item 18/20.1) Hinkley C Nuclear Power Station
 - 18/44.2 (Item 18/28) Confirmation of Insurance Renewal
 - 18/44.3 (Item 18/24) GDPR Training - update
 - 18/44.4 (Item 18/36) Food Bank Donation Point - update
- 18/45 Report from Avon and Somerset Constabulary**
- 18/46 Report from Somerset County Councillor**
- 18/47 Report from West Somerset District Councillors - Williton Ward**
- 18/48 Clerk's/Chairman's Notices**
- 18/49 Correspondence**
 - 18/49.1 To note contents of correspondence log (attached)
 - 18/49.2 Letter from WWMRG Trustee with request to support Williton Youth Club and SASP 'Active Spaces' – *to consider* (attached)
 - 18/49.3 Seafarers UK – Flying a Red Ensign on Merchant Navy Day, 3rd September
- 18/50 Report from Environment & Planning held on 14th May 2018 and any recommendations for approval (attached)**
- 18/51 Report from Finance & Admin Committee held on 21st May 2018 and any recommendations for approval (attached)**
 - 18/51.1 To note the provisions as at 30th April 2018 (attached)
 - 18/51.2 (Item 18/06.1A) To consider recommendation to transfer the Parish Plan provision to the WWMRG Charity to be held in provisions
 - 18/51.3 (Item 18/07.1A) To consider recommendation for renewal of Parish Office Hire Charges (attached)
 - 18/51.4 To consider Hire Charge for Williton Twinning to hire Parish Office for French Breakfast
 - 18/51.5 (Item 18/16A) To consider recommendation to purchase a new printer (forwarded)
- 18/52 Report from Events Sub Committee held on 14th May 2018**
 - 18/52.1 Budget for Event
- 18/53 Williton Parish Council Account Summary for the Financial Year 2017/18 (attached)**
- 18/54 To consider Annual Governance Statement 2017/18 (attached)**
- 18/55 To approve the Annual Governance Statement 2017/18 by resolution**
- 18/56 To sign the Accounting Statements 2017/18**

18/57 To receive any accounts for payment not covered by Finance and Admin Committee

18/58 Health and Safety

18/58.1 First Aider

18/59 Report from Community Forum held on 17th May 2018

18/60 Parish Council Email System and Councillors Email Accounts

18/61 Community Bus Service – Doniford to Williton & Employment Hub

18/62 Regional Youth Council and Williton Youth Club End of Year Report

18/63 To Review Grant Policy – To consider suggestion to include Health to enable MRI Scanner Appeal to apply
(forwarded 30.05.18)

18/64 E Car Club - update

18/65 To consider the following planning applications – Plans are available for inspection in the Parish Office

Application No	Location	Description
3/39/18/009	Land to the East of Aller Mead, Doniford Road	Outline planning application (with all matters reserved except access) for the Erection of approximately 90 dwellings , creation of vehicular access, Provision of open space and other associated works

18/66 To pass resolution to exclude the Press and Public from the remainder of the meeting

18/67 (Item 18/13) **Bellamy's Corner – to consider response from Somerset County Council –** (forwarded 23.05.18)

18/68 (Item 18/56) **Purchase of Toilet Block - update**

18/69 Report from Personnel Meeting held on 29th May 2018 and any recommendations for approval (attached)

18/69.1 To approve Job Descriptions (forwarded)

18/69.2 To approve staffing levels and amendment to hours

18/69.3 (Item 17/13.2C) For approve additional hours for completion of CiLCA qualification

18/70 Matters for the next meeting to be held on Monday 2nd July 2018, Parish Office