

# WILLITON PARISH COUNCIL

Minutes of the Environment and Planning Committee Meeting  
held on 14<sup>th</sup> November 2016 at 7.00pm at The Parish Office, Killick Way, Williton.

## Attendees:

**Councillors:** Peeks (Chairman), Denton, McDonald, Richards and White.  
**Public:** None  
**Other:** Mrs Michelle Francis

## Apologies:

**Councillors:** Kirkham

**16/107B** The Chairman advised that the meeting would be recorded.

**16/108B** **Apologies as noted above.**

**16/109B** **Declarations of Interest**

Name	Agenda Item	Interest	Action
Cllr Richards	16/111.2B, 16/112.3B, 16/114.2B, 16/123B, 16/124B, 16/125B, 16/116B	Pecuniary, WSC Employee	Informed meeting
Cllr Peeks	16/112.3B, 16/124B	Pecuniary, WSC Employee	Informed meeting

**16/110B** **Minutes of the Environment and Planning Committee Meeting held on 10<sup>th</sup> October 2016**

It was unanimously **resolved** to approve the minutes.

**16/111B** **Matters from the Minutes – for the purpose of report only**

**16/111.1B** (Item 16/90.4B) Street Art in the Tractor Shed The Clerk advised members that a representative from Danesfield School had looked at the boards and had advised they were of no use to the school and therefore had not been taken. It was unanimously **resolved** to locate temporary storage for the boards. It was **resolved** the Clerk would make further enquires and include a request in the Williton Window.

**16/111.2B** (Item 16/90.5B) Steps between Union Lane and Long Lakes The Clerk had written to Wyndham Estate and was awaiting a response.

**16/112B** **Correspondence**

**16/112.1B** An email had been received regarding the arrangements for the Highway Winter Service; Cllr Denton volunteered to collect 10 x 20kg salt bags on Saturday 3<sup>rd</sup> December. It was unanimously **resolved** Cllr Denton and Cllr Richards would clear the existing bags that had been damaged due to temperature reactivity.

**16/112.2B** It was **resolved** to note this item.

**16/112.3B** It was **resolved** to note this item. It was **resolved** the Clerk would request an update on the situation before the next meeting.

**16/113B** **Highway Matters**

**16/113.1B** The Clerk advised members a complaint had been received regarding the leaves on the footpath from Catwell to Long Street; it was **resolved** to contact Mr Murphy to request the leaves are cleared.

**16/114B** **Finance and Budget**

**16/114.1B** It was unanimously **resolved** to make the following adjustments to the EPC proposed budget:

- Increase play equipment maintenance budget by a further £500.00 to make £2,500.00 in total.
- Remove sustainable verges
- Remove Fuels and Chemicals

**16/114.2B** The Grounds Maintenance Contract was reviewed and alterations made. It was **resolved** the Clerk would contact Stogursey and Nether Stowey Parish Councils to enquire which contractors they use. Cllr Denton suggested penalty clauses were included within the contract to protect against work not undertaken. It was unanimously **resolved** Cllr Richards would work with the Clerk to make alterations before the next meeting.

**16/115B Items to Report from Grounds Maintenance Officers**

- 16/115.1B Bridge Green (The Copse) The Clerk advised no decision had been received from Wyndham Estate regarding the boulders to stop the erosion. It was **resolved** the two dead trees would be removed.
- 16/115.2B Bellamy's Corner It had been arranged to erect the Christmas tree on Thursday 1<sup>st</sup> December, kindly donated by Mr and Mrs Warren.
- 16/115.3B Doniford Car Park This item would be discussed under 16/125B.
- 16/115.4B Play Equipment in Recreation Ground The report had been received from The Play Inspection Ltd which highlighted several areas that would need to be addressed. It was **resolved** Cllrs McDonald and Peeks would peruse the report and advise members at the next meeting.
- 16/115.5B Street Furniture The bench had been replaced at Tower Hill.
- 16/115.6B Grass verges There was nothing to report.

**16/116B Flooding Matters**

A window display had been planned at the Parish Office. The Clerk distributed a list detailing a comparison of sheds; after a proposal from Cllr Richards, seconded by Cllr Denton, it was unanimously **resolved** to order a '10' x 8' Shed-Plus Double Door Apex Overlap Pressure Treated' shed at a cost of £459.99 which included vat and delivery.

**16/117B (Item 16/96B) Village Information Board and Parish Guide**

Cllr McDonald would obtain three quotations from different suppliers.

**16/118B (Item 16/97B) Village Crosses**

A discussion took place regarding possible locations and styles. It was **resolved** to consider a height of 12ft and a modern cross. It was noted that Cllr White would obtain further information for the next meeting.

**16/119B (Item 16/98B) Highway Finger Posts**

The Clerk advised members that she had again contacted Nick Wall from the Heritage Centre, but was still awaiting a reply.

**16/120B (Item 16/100B) Farmers Market**

Cllr Richards advised the monthly license cost would be approximately £25 - £35 and permission would be needed to use the car park giving three months' notice. It was **noted** that Cllr Richards would obtain further information for the next meeting.

**16/121B (Item 16/101B) Cycle Network**

It was unanimously **resolved** to remove this item from the agenda at the request of Cllr Denton, due to lack of support for the project and costs involved.

**16/122B (Item 16/102B) Barn Owl Box**

It was **resolved** to ask Jenny Koche to pass the owl box on to the contact that had been given.

**16/123B Illegal Tipping off Liddymore Lane**

Cllr McDonald advised members the rubbish was still at the verge side, it was **resolved** the Clerk would report the incident to West Somerset Council.

**16/124B Notification of planning decisions**

Application No	Location	Outcome
3/39/16/010	Long Street / Station Road	Refused
3/39/16/014	Land at Larviscombe Road	Granted

After a proposal from Cllr Richards, seconded by Cllr McDonald, it was **resolved** to exclude the Press and Public from the remainder of the meeting.

**16/125B Doniford Car Park**

The Clerk advised members a quotation had been received regarding associated costs for rock armour; which members felt was too high a cost for the Parish Council. After a discussion it was unanimously **resolved** the Clerk would contact Risdon Hosegood Solicitors to draft a letter to Mr Clothier for approval at Full Council.

**16/126B** Matters for the next meeting to be held on Monday 16<sup>th</sup> January 2017 at 7.00 pm in Parish Office  
Meeting closed at 9.15 pm

