

WILLITON PARISH COUNCIL

Minutes of the Environment and Planning Committee Meeting
held on 14th May 2018 at 7.00pm at The Parish Office, Killick Way, Williton.

Attendees:

Councillors: Pearson (Chairman), Bennett, McDonald, Peeks and Perrett
Public: None
Other: Mrs Michelle Francis

Apologies:

Councillors: None

Before the start of the meeting two members of the public addressed the committee with comments regarding the recent planning application 3/39/18/005. As further information had been submitted by the agent, confirmation would be sought if the application could be re-addressed.

18/01B The Chairman advised that the meeting would be recorded.

18/02B After a proposal from Cllr Bennett, seconded by Cllr Peeks, Cllr Pearson was unanimously elected as Chairman and after a proposal by Cllr Peeks, seconded by Cllr Perrett; Cllr Bennett was unanimously elected as Vice Chairman.

18/03B Election of Grounds Maintenance Officers

The following officers were elected

Responsibility for Bellamy's Corner	Pearson
Responsibility for Doniford Car Park	Bennett
Responsibility for The Copse	McDonald
Responsibility for Street Furniture	Peeks
Responsibility for Recreation Ground in relation to Contractors	Perrett

18/04B Apologies as noted above.

18/05B Declarations of Interest

Name	Agenda Item	Interest	Action
Cllr Peeks	18/08.1B, 18/08.3B, 18/09.1B	Pecuniary	Informed meeting
Cllr Peeks	18/16B, 18/17B	Pecuniary	Left Room
Cllr Bennett	18/16B	Personal	Left Room

18/06B Minutes of the Environment and Planning Committee Meeting held on 9th April 2018

After a proposal from Cllr McDonald, seconded by Cllr Perrett, it was **resolved** to approve the minutes.

18/07B Matters from the Minutes – for the purpose of report only

18/07.1B (Item 162.1B) It was **resolved** to contact Wyndham Estate again regarding Union Lane and Catwell, and to copy in a senior member of Savills, as the footpath was not properly accessible for a right of way.

18/08B Correspondence

18/08.1B (Item 17/163.1B) It was **resolved** to write to West Somerset Council to request an update regarding the alleged creation of campsite at Queen Bee Site.

18/08.2B It was **resolved** to note the consultation from SALC regarding unauthorised developments and encampments.

18/08.3B It was **resolved** to note the copy of Tree Preservation Orders at 45a and 47 Tower Hill, located in the neighbouring Parish of Sampford Brett.

18/08.4B It was **resolved** to note the update on the Defra funded Natural Flood Management Project.

18/08.5B A request had been received from Williton WI to plant 100 Tete-a-Tete bulbs on Bellamy's Corner to celebrate their 100th anniversary. After a proposal from Cllr Peeks, seconded by Cllr Bennett, it was unanimously **resolved** to agree to the request, stating natural bulbs would be preferred, subject to the renewal of the lease.

18/08.6B It was **resolved** to note the letter regarding the proposed Solar Panel development from Five Bells to BBC Station to Washford. It was **resolved** to reply stating the company had been invited to hold a Public Consultation in Williton, but no planning application had been received to date.

18/09B Highway Matters

18/09.1B (Item 17/164.1B) Bus Shelter – Cllr Peeks advised she was looking into the matter.

18/09.2B (Item 17/164.2B) The Clerk confirmed the replies had been forwarded to Somerset County Council regarding the proposed parking restrictions for the crossing at Doniford Road

At the Parish Assembly concern had been raised regarding Stiles on the footpaths and a request to change the stiles to gates. It was **resolved** to contact the Gentleman who reported the concern and confirm exactly which stiles that were causing a problem.

18/10B Finance and Budget

18/10.1B The Clerk advised she had spoken to the Police regarding CCTV stills being displayed in the Parish Office window and had been advised this would not be possible due to the possibility of underage pictures.

18/11B Items to Report from Grounds Maintenance Officers

18/11.1B Bridge Green (The Copse) The grass had been cut.

18/11.2B Bellamy's Corner The area was still well used and respected.

18/11.3B Doniford Car Park It was **resolved** to note at Full Council the decision had been made to keep the gate at the original position. The Clerk would obtain a quotation for two signs stating 'CAR PARK CLOSED – NO PARKING' – black letters on a yellow background. When a date for installation was received, the owner would be written to and advised. Confirmation had been received from Somerset County Council regarding the width of the footpath – ideally 1.5m but a minimum of 1 metre.

18/11.4B Play Equipment in Recreation Ground Nothing to report.

18/11.5B Street Furniture The bench in Killick Way needed attention. It was **resolved** to obtain a quotation for repair – by means of either varnished, oiled or painted.

18/11.6B Grass Verges It was **resolved** to contact Highways to request the cutting of the grass, on what was the sustainable grass verge on Doniford Road, due to dangerous visibility.

18/12B Flooding Matters

18/12.1B (Item 17/167.1B) Sandbag Distribution Policy – it was **resolved** Cllr McDonald would discuss the policy with the Clerk.

18/12.2B It was **resolved** to note the report from Flood Group Walk. It was **resolved** a map was needed to show all the points that had been raised. This would be discussed at the meeting the following evening.

18/13B (Item 17/168B) Village Information Board and Parish Guide

It was **resolved** to defer this item.

18/14B (Item 17/169B) Highway Finger Posts

It was **resolved** to note the update from Cllr Peeks.

18/15B Community Speed Watch

Cllr McDonald advised he had received an email from PCSO Bolton. It was noted the difficulty would be the reporting of the findings. It was **resolved** the Clerk would forward details of volunteers to Cllr McDonald.

18/16B Planning Applications for consideration

(Cllrs Bennett and Peeks had left the room for this item)

Application No	Location	Details	Comment
3/39/18/008	2 Sir Gilbert Scott Court, Long Street	Listed building consent for the installation of a meter box, radiators and flue, removal of rotten wooden floors in bathrooms and replacement with vinyl flooring over the existing solid floor	No Objection subject to listed building consent being followed. Meter box on outside wall would cause concern, please could we ask this to be considered by listed Planning officer – Possibly use a different colour
3/39/18/010	Monksider House, Minehead to Williton Road, Washford	Listed building consent for the replacement of 4 no casement windows on the east elevation and install 1 no additional ground floor window also on the east elevation	No objection subject to listed building consent policies being followed.

18/17B Notification of planning decisions - Noted

Application No	Location	Outcome
3/39/17/027	21 & 23 Fore Street	Granted
3/39/17/036	Doniford Farm Park	Granted

18/18B Matters for the next meeting to be held on Monday 11th June 2018 at 7.00 pm in Parish Office

Footpath Stiles

Meeting closed at 8.25 pm
Signed as a true and correct record Dated