

WILLITON PARISH COUNCIL

Minutes of the Environment and Planning Committee Meeting
held on 13th November 2017 at 7.45pm at The Parish Office, Killick Way, Williton.

Attendees:

Councillors: Bennett, Birkett, Pearson and Peeks (left after item 17/98B)
Public: None
Other: Mrs Michelle Francis

Apologies:

Councillors: Burnett, Denton and Richards

Before the start of the meeting an address was made to Councillors from a Doniford Resident regarding the Planning Application at Doniford Farm.

17/84B The Chairman advised that the meeting would be recorded.

17/85B **Apologies as noted above.**

17/86B **Declarations of Interest**

Name	Agenda Item	Interest	Action
Cllr Bennett	17/90.1B	Personal	Informed meeting
Cllr Peeks	17/92.3B, 17/99B, 17/100B	Pecuniary	Left meeting
Cllr Pearson	17/90.1B, 17/99B	Personal	Informed meeting

17/87B **Minutes of the Environment and Planning Committee Meeting held on 9th October 2017**

It was unanimously **resolved** to approve the minutes.

17/88B **Matters from the Minutes – for the purpose of report only**

17/88.1B (Item 17/70.1B) Steps between Union Lane and Long Lakes It was **resolved** to remove this item from the agenda as the barrier had been installed.

17/89B **Correspondence**

17/89.1B Somerset County Council Salt Bag Collection day was to be held on 25th November 2017. Cllr Peeks would request confirmation from Cllr Richards if the salt 'goes off'. It was **resolved** no further bags were needed.

17/89.2B A letter of concern had been received from Watchet Town Council regarding overcrowded buses. After a proposal from Cllr Bennett, seconded by Cllr Pearson, it was unanimously **resolved** to respond offering support and suggest that Butlins organise the provision of an extra bus to ease the overcrowding.

17/89.3B A satisfaction survey had been received from Countrywide Grounds Maintenance; it was unanimously **resolved** the Clerk would respond.

17/89.4B It was **resolved** to note the brochure from Wicksteed Playgrounds.

17/89.5B It was **resolved** to note the Glasdon Brochure.

17/90B **Highway Matters**

17/90.1B (Item 17/72.1B) It was **resolved** the Clerk would contact Highways for an update and advise the problem was growing as vehicles were now being parked outside Dovetons House. Cllr Pearson reported an EDF representative had advised employees not to park in this area.

17/90.2B (Item 17/72.2B) The Clerk advised no response had been received from Haven or Doniford Farm. Cllr Bennett reported he had inspected the Bus Shelter and the graffiti was still very unsightly, but the structure seemed secure. A discussion took place regarding the usage and the ownership of the shelter; it was **resolved** to note the Parish Council had installed a shelter which had been knocked down within 2 weeks of it being built; the Parish Council had not replaced the shelter and it was unsure who had installed the replacement.

It was **resolved** the Clerk would forward a copy of the letter regarding the rubbish bin, to Mrs Cottrell at Doniford Farm Park.

An email had been received from Countrywide Grounds Maintenance advising due to the warm weather and the grass growth, they would undertake a further cut which would be free of charge.

- 17/90.3B (Item 17/72.3B) Speed awareness signs on entrance to Village Cllr Birkett had suggested the use of 'village gates' to use for signs as a possible speed restriction; it was **resolved** to note this had previously been investigated and the Parish Council had been advised by Highways that due to the width of the verges, the gates were unable to be installed.
- 17/91B Finance and Budget**
- 17/91.1B Budget Considerations After a proposal from Cllr Peeks, seconded by Cllr Bennett, it was unanimously **resolved** to increase the budget by £500.00 to enable the repairs needed within the Playground Inspection report to be carried out.
- 17/91.2B Review of Grounds Maintenance Contract After a proposal from Cllr Bennett, seconded by Cllr Birkett, it was proposed to increase the hedge cuts to 4 cuts annually; Cllr Pearson counter-proposed the annual cuts was increased to 3, but a harder cut, this was seconded by Cllr Bennett and unanimously **resolved**.
It was **resolved** to keep the number of grass cuts at 26, every 2 weeks.
- 17/91.3B (Item 17/70.2A) After a proposal from Cllr Pearson, seconded by Cllr Peeks, it was unanimously **resolved** the EPC Councillors would plant two hanging baskets for display outside the Parish Office.
- 17/92B Items to Report from Grounds Maintenance Officers**
- 17/92.1B Bridge Green (The Copse) After a proposal from Cllr Peeks, seconded by Cllr Bennett, it was unanimously **resolved** to instruct David Bendon to cut the rootstock on the Betula.
- 17/92.2B Bellamy's Corner It was **resolved** to note the area was well used.
- 17/92.3B Doniford Car Park A letter had been sent from Full Council to the new owners. It was **resolved** to seek advice regarding the actual process on how the car park could be closed and the correct procedure re advertising, it was suggested the car park would be closed in January 2018.
- 17/92.4B Play Equipment in Recreation Ground The report had been received from the Playground Inspection Company. It was **resolved** Cllr Bennett would prioritise the necessary work and report back to the next meeting.
- 17/92.5B Street Furniture It was reported the bench in Killick Way needed re-varnishing. It was **resolved** Councillors would look at the bench and report back to the next meeting.
- 17/92.6B Grass Verges As reported earlier in the meeting, it was **resolved** to note that Countrywide Grounds Maintenance would carry out a further cut on the SCC grass verges, at no extra cost.
- 17/93B Flooding Matters**
- 17/93.1B (Item 17/75.1B) The Clerk advised the cost of the tarpaulin sheet would be £16.16 plus vat; it was **resolved** the Clerk would process an order.
- 17/93.2B (Item 17/75.2B) The Clerk advised the cost of the 2-tonne of sand and 150 sandbags would cost £162.40, which was above the value previously agreed. It was unanimously **resolved** the Clerk would order these items at the increased cost.
- 17/93.3B It was **resolved** to request Cllr Richards to draft a policy for the distribution of sand bags, amount allocated per property, to include the disposal of bags.
- 17/93.4B It was **resolved** to note a meeting of the Flood Wardens had not been arranged. It was **resolved** the Clerk would contact Cllr Richards again to request a date; it was noted Cllr Bennett would be happy to talk to the Flood Wardens.
- 17/94B (Item 17/76B) Village Information Board and Parish Guide**
It was **resolved** to defer this item due to the absence of Cllrs Richards and Burnett.
- 17/95B (Item 17/77B) Highway Finger Posts**
A date for the training had been set for 23rd November 2017. It was **resolved** to note Cllrs Burnett and Peeks would attend and also Mr and Mrs Barratt would attend.
- 17/96B (Item 17/78B) Wheelie Bins on Long Street by Dovetons House Flats**
It was **resolved** no problems had arisen, it was therefore **resolved** to remove from the agenda.

17/97B Report from meeting held with Savills regarding Williton Strategic Developments

Cllr Peeks reported on the meeting she had attended with Cllr Hooper and Savills and consideration was given for recommendations to Parish Council.

A consultation would take place in December where three sites would be considered for development; Danesfield, Mamsey and Aller Meade. It was noted, Mamsey site would ideally be joined with the village by approximately 20 allotments.

It was **resolved** to recommend to Parish Council

- To enquire how many allotments were currently available at the private site on the A39
- To enquire if there was a waiting list and how many were Williton parishioners.
- To provide allotments, if there was a demand.
- A community orchard would be considered. Contact Carhampton, Old Cleeve and Dunster for further information.
- Play equipment – after a proposal from Cllr Pearson, seconded by Cllr Bennett, it was **resolved** to recommend a Residents Management Group would be responsible for the installation and upkeep and not the Parish Council.

17/98B Community Speed Watch

It was **resolved** to note the SID (Speek Indicator Device) report forwarded on 23.10.17.

(Cllr Peeks left the meeting at this point)

17/99B Planning Applications for consideration

Application No	Location	Details	Comment
3/39/17/025	Arden Cottage 33 Long Street	Various internal and external alterations	No objection
3/39/17/030	4 Fore Street	Variation of Condition No. 03 (change of opening hours) of application 3/39/14/018	No objection
3/39/17/028	Doniford Farm Doniford	Variation of Condition No 10 of application 3/39/14/002 to amend opening hours	Objection on basis of Bats - ecologist report felt it would damage their environment and they are a protected species

17/100B Notification of planning decisions

Application No	Location	Outcome
3/39/17/023	4 Fore Street	Granted

17/101B Matters for the next meeting to be held on Monday 15th January 2018 at 7.00 pm in Parish Office

Cllr Bennett tendered his apologies for this meeting.

Meeting closed at 9.10 pm

Signed as a true and correct record Dated