

WILLITON PARISH COUNCIL

Minutes of the Environment and Planning Committee Meeting
held on 13th March 2017 at 7.00pm at The Parish Office, Killick Way, Williton.

Attendees:

Councillors: Peeks (Chairman), Denton (arrived at 7.26pm during item 16/170B), McDonald and Richards.
Public: None
Other: Mrs Michelle Francis

Apologies:

Councillors: None

16/160B The Chairman advised that the meeting would be recorded.

16/161B **Apologies as noted above.**

16/162B **Declarations of Interest**

Name	Agenda Item	Interest	Action
Cllr Peeks	16/174B	Pecuniary, WSC Employee	Informed meeting
Cllr Richards	16/165.2B	Personal, resides at Court	Informed meeting
Cllr Richards	16/169B, 16/174B	Pecuniary, WSC Employee	Informed meeting

16/163B **Minutes of the Environment and Planning Committee Meeting held on 13th February 2017**

It was **resolved** to approve the minutes.

16/164B **Matters from the Minutes – for the purpose of report only**

16/164.1B (Item 16/147.1B) Street Art in the Tractor Shed Cllr Peeks reported there should be room within the storage container. After a proposal from Cllr Richards, seconded by Cllr McDonald it was unanimously **resolved** to move the boards upon demolition of the tractor shed.

16/164.2B (Item 16/147.2B) Steps between Union Lane and Long Lakes It was **resolved** no plan had been received. It was **resolved** to chase this item during April.

16/164.3B (Item 16/148.1B) It was **resolved** to note no response had been received from The Wyndham Arms regarding the installation of a cigarette disposal unit; it was **resolved** to chase this item during April.

16/165 B **Correspondence**

16/165.1B A letter had been received from Sampford Brett Parish Council regarding parking concerns at the bottom of Tower Hill. It was **resolved** the Clerk would arrange for a meeting to be held in the Parish Office to discuss the issue. It was **resolved** to invite Highways and the Police to attend.

16/165.2B A letter of complaint had been received from Suzanne Lloyd regarding parking concerns outside Sir Gilbert Scott Court. After a discussion, it was unanimously **resolved** to arrange a site meeting in April with Councillors, Highways, Police and the Management Committee of the Court. It was **resolved** to reply to Mrs Lloyd to advise a meeting would be requested.

16/165.3B National Plant Monitoring Scheme – It was unanimously **resolved** to reply and ascertain if any of the areas were within the parish of Williton. It was noted this had been forwarded to Williton Window.

16/165.4B A reply had been received from County Roads regarding the Parish Councils request for concealed entrance signs to be installed at Doniford car park, stating it would not be possible to erect any signs. It was **resolved** to keep the reply on file to mitigate any risk to the Parish Council.

16/166B **Highway Matters**

16/166.1B An email had been received from County Roads regarding Dovetons Flats, Long Street acknowledging there was some vegetation overhanging the footway, however it was not considered to be a safety defect at that time, however, the situation would be kept under review. It was **resolved** to write to the occupier to request they cut the hedge.

16/166.2B A response had been received advising the Highway Superintendent had inspected the area of the ditch by Highbridge and advised the ditch appeared deep enough and of sufficient capacity to take the surface water runoff. It was further reported the gullies around the parish had debris in them, but the outlet pipes were clear. Clearance work would hopefully be undertaken, but it was a difficult time as it was near to the end of the financial year and the changeover of contracts. It was **resolved** to reply stating the Parish Council would look forward to the work being completed early in the new financial year.

16/167B **Finance and Budget**

An invoice had been received from Garden Care and Creation for the installation of a new fence at Doniford car park; however, the Clerk advised there had been an increase from the quotation, due to the increase of cost of materials. After a proposal from Cllr Richards, seconded by Cllr McDonald, it was unanimously **resolved** to recommend to Parish Council the payment of the invoice.

16/168B **Items to Report from Grounds Maintenance Officers**

16/168.1B Bridge Green (The Copse) It was noted that the grass required cutting. It was **resolved** to prune the rootstock on the tree, up to the value of £50.00.

16/168.2B Bellamy's Corner It was noted that the grass required cutting. It was reported that bulbs were flowering and the area was looking nice.

16/168.3B Doniford Car Park It was reported the new fence had been installed.

16/168.4B Play Equipment in Recreation Ground It was reported that two benches were being donated for the playground. It was **resolved** to write to the Trustees to request the benches are installed in the Play Area, were the play tunnel was and request that hardstanding is put in place.

16/168.5B Street Furniture The Clerk advised members that the hedge was the property of the Bowling Club and that it would be cut in the near future.

16/168.6B Grass verges It was noted the grass verges needed cutting.

16/169B **Flooding Matters**

It was reported the shed has a new lock and was ready for equipment to be transferred. Cllr McDonald advised members he would attend a meeting organised by Somerset Rivers Authority and would report back.

16/170B (Item 16/153B) **Village Information Board and Parish Guide**

There was nothing further to report.
Cllr Denton arrived during this item.

16/171B (Item 16/155B) **Highway Finger Posts**

It was **resolved** the Clerk had contacted Nick Wall from the Heritage Centre and had been advised there would be no update until after Easter at the very earliest.

16/172B (Item 16/140B) **Farmers Market**

After a proposal from Cllr Richards, seconded by Cllr McDonald, it was **resolved** to remove this item due to the impact on workload and cost considerations.

16/173B **Community Speed Watch**

Cllr McDonald reported the CSW had started again the previous week. 457 vehicles were noted in one hour, 14 of which were exceeding the speed limit. It was **resolved** to include within the Williton Window and request more volunteers.

16/174B **Planning Applications for consideration**

Application No	Location	Details	Comment
3/39/17/007	The Cottage, 7 Robert Street	Erection of conservatory to the north-east elevation	No Objection. Councillors were happy with the design and there would be no effect on neighbours

16/175B Matters for the next meeting to be held on Monday 10th April 2017 at 7.00 pm in Parish Office
Meeting closed at 7.30 pm