

WILLITON PARISH COUNCIL

**Minutes of the Environment and Planning Committee Meeting
held on 13th June 2016 at 7.00pm at The Parish Office, Killick Way, Williton.**

Attendees:

Councillors: Peeks (Chairperson), Bigwood, Denton (arrived during item 16/24.1B), Kirkham, McDonald, Richards and White.
Public: None
Other: Mrs Michelle Francis

Apologies:

Councillors: None

16/21B Apologies as noted above.

16/22B Declarations of Interest

Name	Agenda Item	Interest	Action
Cllr Kirkham	16/25.1B	Personal	Informed meeting
Cllr Peeks	16/37B, 16/24.4B, 16/25.2B	Pecuniary, WSC Employee	Informed meeting
Cllr Richards	16/24.4B, 16/25.2B	Pecuniary, WSC Employee	Informed meeting
Cllr Richards	16/25.1B, 16/25.4B	Personal	Informed meeting

16/23B Minutes of the Environment and Planning Committee Meeting held on 9th May 2016

It was unanimously **resolved** to approve the minutes.

16/24B Matters from the Minutes – for the purpose of report only

- 16/24.1B (Item 16/06.1B) Pedestrian Routes/Safe Route to School There had been no further update, despite featuring on the agenda for several years. After a proposal from Cllr McDonald, seconded by Cllr Richards, it was unanimously **resolved** the Clerk would send one further request to David Noad, Wyndham Estate for a final decision.
- 16/24.2B (Item 16/06.2B) State of Road at St Peter’s Close A street map had been received from Highways, indicating the area of land was not on their list. It was further **resolved** to note a reply had been received from Western Power advising the pole was not their property; it was **resolved** the Clerk would contact British Telecom to make further enquiries to try and ascertain ownership.
- 16/24.3B (Item 16/06.3B) Owl Boxes in village As there had been no further update it was unanimously **resolved** to remove this item from the agenda and re-visit the item at a later date.
- 16/24.4B (Item 16/06.5B) Footpath from Long Street and Danesborough View East The Clerk reported she had received confirmation that, despite being previously told otherwise, the lamppost and the footpath from Long Street to Danesborough View was in fact owned by West Somerset Council and had received confirmation it was their responsibility to maintain both the lamppost and the bushes within the footpath. It was unanimously **resolved** the Clerk would reply thanking them for the information and asking for notification when the area had been cleared to the boundary and when the light had been fixed.
- 16/24.5B (Item 16/06.6B) Street Art in the Tractor Shed It was **resolved** the Clerk would write to Danesfield School referring to the meeting with Cllr McDonald and ascertain if they still were interested in the offer of the boards and if so, when they would like to collect them.

16/25B Correspondence

16/25.1B A letter had been received from the residents of Bridge Park, Doniford, with concerns following the installation of the coastal path and bridge linking the Haven site and Doniford Farm, which they felt compromised their security due to there being no barrier alongside the footpath. Cllr Richards reminded members of his declaration that he personally knew some of the residents. It was **resolved** the Clerk would write to Doniford Farm and Haven as landowners, to advise a complaint had received. It was resolved to send a copy to Sarah Littler, Somerset County Council.

- 16/25.2B A reply had been received from Magna confirming they do not own the land. Cllr McDonald suggested the fence is now erected to stop the erosion by the steps, but to firstly include Wyndham Estate who own Union Lane. It was **resolved** to write to West Somerset Council with a copy of Magna's email and advise horses are going across the land and have been doing so for a number of years and express the Parish Councils concern of a health and safety issue due to the large drop and request the fence is replaced.
- 16/25.3B A request had been received to trim the footpath by Ridlers bus depot. It was **resolved** the Clerk would contact Highways to request the maintenance work is carried out.
- 16/25.4B Cllr Kirkham advised members he had spoken to the manager at Haven to complain about the temporary plastic signs of which he felt were blocking visibility and that he had requested their removal. Cllr Kirkham stated that signs were appearing in various positions on a regular basis, it was noted no signs were in situation at the present time. Cllr Peeks and Richards advised if signs are on Highway land, permission would be needed. Cllr McDonald suggested bringing to their attention and ask they keep an eye on where the signs were positioned in the Parish and will notify highways if on land. Cllr Kirkham requested a letter to the General Manager of Haven with Highways copied in stating a health and safety risk to users of the highway and also ask for the removal of the tarpaulin sign by the footpath as it is felt out of place.
- 16/25.5B It was **resolved** to note this item.
- 16/25.6B A request for permission to keep the bench at Tower Hill clear from weeds had been received from Eddie May, it was unanimously **resolved** the Clerk would reply confirming his ongoing assistance would be greatly appreciated. Mr May also requested the hedge at Dovetons House by the Railway Inn was cut, it was **resolved** the Clerk write to Highways and request the work be undertaken.
- 16/26B Highway Matters**
- 16/26.1B (Item 16/08.1B) Traffic Calming
Cllr White advised he would compile a report and his recommendations for the next meeting.
- 16/27B Finance and Budget**
There was nothing to report.
- 16/28B Items to Report from Grounds Maintenance Officers**
- 16/28.1B Bridge Green (The Copse) The Clerk would contact West Somerset Council to request the emptying of the dog waste bin. A dead tree needed to be removed. As agreed at the Parish Council meeting, Wyndham Estate had been written to. It was reported the grass needed to be cut.
- 16/28.2B Bellamy's Corner It was reported the grass needed cutting and a spray application was needed between the stones.
- 16/28.3B Doniford Car Park It was noted the wheelie bin had been removed. The scalping's had remained well. The sign was very overgrown. Visibility onto the main road was poor, which Somerset County Council cuts and maintains; it was **resolved** to monitor over the next month. The Clerk reported despite several requests, no reply had been received from Mr Clothier or Risdon Hosegood Solicitors. The Clerk would make a further attempt.
- 16/28.4B Recreation ground and Play Area Cllr McDonald reported the grass had been left in a mess after the last cut. It was **resolved** the Clerk would write to the Trustees to request the removal of the goal posts and repair to the sunken goal area; also to include the ongoing problem with dog fouling in the play area. It was further **resolved** to request the cutting of the hedgerow along the play area and along the left hand side of Robert Street entrance. The Clerk advised despite requesting quotations for the clearance of the play tunnel, only Mr Edwards had supplied an estimate, after a proposal from Cllr Peeks, seconded by Cllr Richards it was unanimously **resolved** that Mr Edwards would carry out the work to a maximum of £90.00.
- 16/28.5B Street Furniture There was nothing to report.
- 16/28.6B Grass verges It was reported the verges along Long Street were very bad and unkempt. Somerset County Council would only cut this area twice a year, normally May and August. It was **resolved** the Clerk would contact Highways and request the areas are cut as due to the recent rapid growth, it was becoming a safety hazard; also to request the verge by Doniford bus shelter and the 3m splay along Doniford Road.
- 16/29B Flooding Matters**
Cllr McDonald advised members that West Somerset Flood Group had won the Prince of Wales award at the recent Bath & West of England Show. A request to help with the removal of weeds in the waterways will be forwarded over the coming weeks.
- 16/30B** (Item 16/12B) **Village Information Board and Parish Guide**
It was **resolved** to note that Cllrs McDonald, Richards and White had not yet held a meeting.

16/31B (Item 16/15BB) Printing Museum

Cllr McDonald advised members he would contact Cllr Aldridge to discuss this item further, it was **resolved** to keep the item on the agenda for a further month.

16/32B Wheelie Bins on Long Street

The Clerk advised a reply had been received from Andrew Mallinson, Somerset Waste Partnership, advising Bin Obstruction letters had been sent to the properties in January and a second letter would be sent that week. If the letters were ignored again, the bins would be removed by the end of June 2016.

16/33B Village Crosses

It was **resolved** to defer this item to the next meeting to enable Cllr White to obtain further information.

16/34B Fly tipping at Queen Bee site, Doniford

Concern had been raised regarding a possible fly-tipping incident over the cliff and onto the beach, however, there was no evidence to suggest this and debris had been possibly washed away. It was **resolved** to keep on the agenda for a further month to enable the situation to be monitored.

16/35B Ragwort and Balsam, Doniford Road

It was **resolved** the Clerk would write to Somerset County Council Water Management Team and advise that Ragwort and Balsam had been reported along the leat and Doniford Stream.

16/36B (Item 16/42) Somerset County Council Grass Verges

It was **resolved** to note this item had been discussed under item 16/28.6B.

16/37B (Item 16/42) Highway Finger Posts

Cllr Peeks advised members a booklet was in the process of being produced by West Somerset Council regarding the maintenance of the Finger Posts, therefore, it was **resolved** to keep the item on the agenda but to await the publication.

16/38B Planning Applications for consideration

It was **resolved** to note an application had been received today which had not had the correct notice period, therefore, it would be discussed at the next Parish Council meeting.

16/39B Notification of planning decisions - noted

Application No	Location	Outcome
3/39/16/006	21 Fore Street	Granted
3/39/16/005	1 Long Street	Granted

16/40B Matters for the next meeting to be held on Monday 11th July 2016 at 7.00 pm in Parish Office

Safety on Roads – Children playing at Long Lakes.

Meeting closed at 8.42pm