

WILLITON PARISH COUNCIL

Minutes of the Environment and Planning Committee Meeting
held on 12th September 2016 at 7.00pm at The Parish Office, Killick Way, Williton.

Attendees:

Councillors: Peeks (Chairperson), Bigwood (left at 8.20pm during item 16/72), Denton (arrived at 7.20pm during item 16/66.5B), Kirkham, McDonald and Richards.
Public: None
Other: Mrs Michelle Francis

Apologies:

Councillors: White

16/62B The Chairman advised that the meeting would be recorded.

16/63B **Apologies as noted above.**

16/64B **Declarations of Interest**

Name	Agenda Item	Interest	Action
Cllr Peeks	16/82B, 16/83B, 16/67.2B, 16/70.1B	Pecuniary, WSC Employee	Informed meeting
Cllr Richards	16/76B, 16/82B, 16/83B	Pecuniary, WSC Employee	Informed meeting

16/65B **Minutes of the Environment and Planning Committee Meeting held on 11th July 2016**

After a proposal from Cllr Richards, seconded by Cllr Kirkham, it was unanimously **resolved** to approve the minutes.

16/66B **Matters from the Minutes – for the purpose of report only**

16/66.1B (Item 16/45.1B) Pedestrian Routes/Safe Route to School The Clerk advised no further response had been received. It was **resolved** to ask again for an update before the next meeting.

16/66.2B (Item 16/45.2B) State of Road at St Peter's Close It was **resolved** Cllr Richards would write in the Williton Window and West Somerset Free Press to try and ascertain ownership. Cllr Peeks had been able to locate the microfiche which needed to be viewed.

16/66.3B (Item 16/45.3B) Footpath from Long Street and Danesborough View East West Somerset Council had been requested to carry out the repair to the light, confirmation was awaited.

16/66.4B (Item 16/45.4B) Street Art in the Tractor Shed Cllr McDonald confirmed he had attended another meeting with Danesfield School earlier in the day and the school had accepted the offer of the boards. It was **resolved** to note they would contact the office regarding the collection of the boards.

16/66.5B (Item 16/45.5B) Steps between Union Lane and Long Lakes It was **resolved** the Clerk would reply to Magna to advise the tree tags were on the junction of Whitecroft and Long Lakes. West Somerset Council were investigating the ownership with land registry, it was **resolved** that Cllr Richards would chase.

16/67B **Correspondence**

16/67.1B An email had been received by Mr Newman advising of a new contact who would be able to supply information and assist regarding Barn Owls on Wyndham Estate. It was **resolved** the Clerk would contact Wyndham Estate to ask again for a box to be sited.

16/67.2B Notification had been received from Matthew Bale, Area Planning Manager, TDBC & WSC, advising that it had been decided to only send paper copies of the application forms and application drawings, with all other supporting documents and reports being available online. After a proposal from Cllr McDonald, seconded by Cllr Richards, it was **resolved** to reply and request that for major planning applications a full set of papers are received to enable the Parish Council to properly consider the application.

16/68B **Highway Matters**

16/68.1B It was **resolved** to note the temporary road closure of the A39 at West Quantoxhead.

16/69B **Finance and Budget**

16/69.1B Members were asked to consider any budget considerations for the October meeting.

16/70B Items to Report from Grounds Maintenance Officers

- 16/70.1B Bridge Green (The Copse) A reply had been received from David Noad advising the area had been looked at, but had not come up with a quotation yet; it was **resolved** the Clerk would reply and ask for clarification of what quotation was being considered.
- 16/70.2B Bellamy's Corner Cllr Richards reported the lighting amongst trees had blown down and although not live, wires were exposed; it was **resolved** Cllr Denton would address the situation by taping with electrical tape. Members were pleased that the area was looking good and that the Magnolia was growing well.
- 16/70.3B Doniford Car Park Concern was again raised about the health and safety issues regarding the carpark and members agreed even if the fence was replaced, the erosion that had occurred still caused great concern. It was noted that the rock armour needed to be replaced. After a discussion, Cllr Richards proposed a letter was sent to Mr Clothier to state that due to the fact of the erosion and inadequate access it was felt that the Parish Council could not afford to rectify the problem. Cllr Denton requested quotations on the necessary work to replace the rock armour to clarify justification of this proposal. Cllr Kirkham advised members that Mr Clothier had recently suffered a family bereavement, therefore, due to the sensitive time; it was **resolved** after a proposal from Cllr McDonald that the item was deferred to the next meeting. It was further **resolved** the Clerk would obtain quotations regarding the replacement of the rock armour.
- 16/70.4B Play Equipment in Recreation Ground The Clerk reported the rubber matting had started to become brittle in a few areas and advised that an inspection is undertaken. After a proposal from Cllr Richards, seconded by Cllr McDonald, it was **resolved** to instruct The Play Inspection Company to carry out an annual inspection. The story telling area had been vandalised and the main uprights had gone, therefore, after a proposal from Cllr McDonald, seconded by Cllr Richards, it was **resolved** to remove the remaining wicker behind the chair and replenish the woodchip. It was further **resolved** the Clerk could instruct the work to be carried out, up to the sum of £100.00. It was **resolved** to review the situation in three months' time.
- 16/70.5B Street Furniture Cllr Bigwood proposed that the damaged bench on Tower Hill was replaced with a spare bench from the memorial ground; this was seconded by Cllr Kirkham and **resolved** with one abstention. It was **resolved** to write to Sampford Brett Parish Council and advise them of the replacement. After a proposal from Cllr Richards, seconded by Cllr Bigwood it was **resolved**, with one abstention that the Clerk could instruct the work be carried out at a cost of no more than £80.00.
- 16/70.6B Grass verges It was reported that the verge by Casino Road had been ruined by hedge cutters and after a proposal from Cllr McDonald, seconded by Cllr Bigwood it was unanimously **resolved** to write to SCC to advise that this area will no longer be maintained by the Parish Council. Long Street verges had been cut. The steps in Limpetshell Lane were reported as being very overgrown, it was **resolved** the Clerk would contact Magna Housing and ask for the area to be cleared. It was further **resolved** to contact David Noad regarding Union Lane to ask for an update of their clearing schedule. The area was reported to be full of weeds, Himalyan Balsam and was exasperated by residents disposing of waste over their hedges. It was **resolved** that Cllr Richards would take photographs to include with the email.

16/71B Flooding Matters

Members were advised that the balsam had not been cleared and could not be carried out at present due to it being the wrong time of year. It was **resolved** to contact Wyndham Estate to try and arrange a working party in the spring. Cllr Denton expressed concern regarding Highbridge and Cllr McDonald advised he would bring it to the attention of the West Somerset Flood Group.

16/72B (Item 16/51B) Village Information Board and Parish Guide

Cllr McDonald reported he had received further information from Harry Stebbing. It was **resolved** to contact Rachel Mulclaire from West Somerset Council to request permission for the erection of an information board by the bench in Killick Way car park. Cllr Bigwood left at 8.20pm during this item.

16/73B (Item 16/52B) Printing Museum

There had been no update; it was therefore **resolved** to remove this item from the agenda.

16/74B (Item 16/53B) Wheelie Bins on Long Street

After reporting the fly-tipping to West Somerset Council it was **resolved** to note the area had now been cleared, members were asked to report if any future fly-tipping occurred. It was **resolved** to remove this item from the agenda.

16/75B (Item 16/54B) Village Crosses

Due to the absence of Cllr White, it was **resolved** to defer this item to the next meeting.

16/76B (Item 16/55B) Fly tipping at Queen Bee site, Doniford

It was **resolved** the Clerk would report to the Enforcement Officer that the site was being residentially occupied. It was further **resolved** to remove this item from the agenda.

16/77B (Item 16/56B) Highway Finger Posts

The publication had still not been received, it was **resolved** the Clerk would contact Nick Wall from the Heritage Centre to enquire when the publication would be received. Myra Barratt had offered to help with repairs to the posts.

16/78B Children's Safety on Roads

Due to the absence of Cllr Bigwood, it was **resolved** to defer this item to the next meeting.

16/79B (Item 16/58B) Road Signs for Robert Street

A reply had been received from Highways advising no other complaints had been received and they would be unauthorised to add any additional signing such as 'Do not follow Satnav' as there was no DfT approved sign of type. It was **resolved** to remove this item from the agenda.

16/80B Farmers Market

It was **resolved** that Cllr Richards would obtain further information for the next meeting.

16/81B Village Projects

Cllr Richards expressed his concern and advised members that he had been approached by parishioners with regards to the lack of community projects that the Parish Council were undertaking and it was felt that the only project was the Pavilion. A discussion took place regarding proposed projects which included allotments within easy walking distance from the centre of the Parish, a new twinning and placement of flower beds. Members were asked for ideas and it was **resolved** to discuss them at the next Events meeting.

16/82B Cycle Network

Cllr Denton advised members he had spoken to Mr Coupe from Highways regarding a new grant that had become available and asked members to consider a combined initiative with other Parish Councils to start a cycle network. It was **resolved** that Cllr Denton would obtain further information and report to the next EPC meeting.

16/83B Planning Applications for consideration

Application No	Location	Details	Comment
3/39/16/008	27 Fore Street	Re-roofing and cladding	No objections
3/39/16/010	Long Street / Station Road	Display of 1 No. non-illuminated post sign	Objection due to highway clutter and visual intrusion on designated amenity lane. Williton Parish Council feel there is sufficient information on existing information boards on where businesses are located.
3/39/16/011	35 Brook Road	Proposed porch extension	No objections

16/84B Notification of planning decisions

Application No	Location	Outcome
3/39/16/011	35 Brook Road	Granted

16/85B Matters for the next meeting to be held on Monday 10th October 2016 at 7.00 pm in Parish Office

Review of Contracts

Meeting closed at 9.00 pm