

# WILLITON PARISH COUNCIL

**Minutes of the Environment and Planning Committee Meeting  
held on 12<sup>th</sup> February 2018 at 8.00pm at The Parish Office, Killick Way, Williton.**

**Attendees:**

- Councillors:** Peeks (Vice-Chairman), Burnett (left at 8.41pm during item 17/134B), McDonald and Pearson  
**Public:** Cllr Aldridge  
**Other:** Mrs Michelle Francis

**Apologies:**

- Councillors:** Bennett, Perrett and Vaughan

**17/118B** Cllr Pearson was elected as Chairman, after a proposal from Cllr Peeks, seconded by Cllr Burnett.

**17/119B** The Chairman advised that the meeting would be recorded.

**17/120B** **Apologies as noted above.**

**17/121B** **Declarations of Interest**

Name	Agenda Item	Interest	Action
Cllr Burnett	17/124.3B, 17/126.1B	Personal	Informed meeting
Cllr McDonald	17/134B	Personal	Informed meeting
Cllr Peeks	17/136B, 17/128.3B	Work for WSC and Case Officer	Left meeting
Cllr Pearson	17/125.3B	Personal	Informed meeting

**17/122B** **Minutes of the Environment and Planning Committee Meeting held on 13<sup>th</sup> November 2017**

The minutes were agreed and signed after a proposal by Cllr Pearson, as the only member present who had attended the November meeting.

**17/123B** **Minutes of the Environment and Planning Committee Meeting held on 15<sup>th</sup> January 2018**

Cllr Burnett, as the only member present who had attended the January meeting, advised he had not been able to consider the minutes, therefore, it was **resolved** to defer the signing of the minutes to the following meeting.

**17/124B** **Matters from the Minutes – for the purpose of report only**

**17/124.1B** (Item 17/106.1B) Watchet Town Council – Overcrowded Busses – it was **resolved** to note the report from the meeting that had been forwarded.

**17/124.2B** (Item 17/108.3B) It was **resolved** to note the Police had advised they had no concerns at present.

**17/124.3B** (Item 17/108.3B) It was **resolved** to note the response advising repeater signs were not possible and a request for better lighting had been submitted.

**17/125B** **Correspondence**

**17/125.1B** Independent Advice for Outdoor Play and Sport – it was **resolved** to note this item.

**17/126B** **Highway Matters**

**17/126.1B** (Item 17/108.1B) Parking on Long Street – Notification had been received on proposed parking restrictions which would be advertised on the next West Somerset amendment order in late spring/early summer. After a proposal from Cllr Peeks, seconded by Cllr McDonald, it was **resolved** to request an extension of the double yellow lines past Union Lane due to the narrowing of the road.

**17/126.2B** (Item 17/108.2B) Cllr Peeks advised the litter bin was now being emptied by Doniford Farm Park. After a proposal from Cllr McDonald seconded by Cllr Peeks it was **resolved** to write to Haven to request a meeting with the Manager regarding the Bus Shelter.

**17/126.3B** A reply had been received regarding the blocked drain, advising the Highway Superintendent had visited the area and confirmed although there is some debris in the base of the gully the outfall pipe is clear therefore no action was required.

**17/127B** **Finance and Budget**

There was nothing to report.

**17/128B Items to Report from Grounds Maintenance Officers**

17/128.1B Bridge Green (The Copse) The Betula rootstock had been cut. Cllr Peeks advised further pruning was required on another Betula. After a proposal from Cllr Peeks, seconded by Cllr McDonald it was **resolved** to request Mr Bindon to carry out the work; after an amendment to the proposal, it was **resolved** to set a budget of £50.00 for the work to be undertaken. A discussion took place regarding the erosion of the Copse, after a proposal from Cllr Peeks, seconded by Cllr McDonald, it was **resolved** to contact Savills advising the erosion had extended and request if any action could be taken to stop the erosion.

17/128.2B Bellamy's Corner The area was well used and looked nice. Fertiliser would be applied to the Magnolia.

17/128.3B Doniford Car Park It was **resolved** to note this had been discussed at Full Council.

17/128.4B Play Equipment in Recreation Ground Cllr Peeks had considered the report and whilst most were low risk, had indicated which items needed to be addressed. After a proposal from Cllr Peeks, seconded by Cllr Burnett, it was unanimously **resolved** to instruct the repairs to be undertaken. It was further **resolved** a quotation would be obtained for the replacement of the chains on the cradle seat which had worn in excess of 40%.

17/128.5B Street Furniture There was nothing to report.

17/128.6B Grass Verges There was nothing to report.

**17/129B Flooding Matters**

17/129.1B (Item 17/111.1B) Sandbag Distribution Policy – Replies had been received from Parish Councils, the answers would be forwarded to Cllr Aldridge.

17/129.2B (Item 17/111.2B) It was **resolved** to note a Flood Warden meeting would be held on the 13<sup>th</sup> February.

17/129.3B It was **resolved** a response to the West Somerset Flood Group email, would be discussed at the Flood Warden meeting

**17/130B (Item 17/112B) Village Information Board and Parish Guide**

Cllr Burnett advised he would be willing to take on the project, with the assistance of another Councillor. After a proposal from Cllr Pearson, seconded by Cllr Peeks, it was **resolved** Cllr McDonald would assist with this project.

**17/131B (Item 17/113B) Highway Finger Posts**

It was resolved to note the survey would be carried out by Cllr Burnett over the following week. Cllrs Burnett and Peeks would report back to the next meeting. This would enable communication with Magna would had offered to support the scheme.

**17/132B Community Speed Watch**

No reply had been received from SCC Highways regarding the enquiry if they use specific packages.

**17/133B (Item 17/260) Proposed Pedestrian Crossing**

It was **resolved** to note the decision from Parish Council not to proceed with the item, therefore, it was **resolved** to remove from the agenda.

17/134B A concern had been raised from a parishioner regarding the reduced bus service on Saturdays. A discussion took place regarding the Community Bus Service. It was **resolved** Cllr Aldridge would clarify proposed bus times and actual costings for the service provider. It was further **resolved** to survey residents with the proposed times to ascertain if the service would be used. The results would then be considered at Full Council. (Cllr Burnett left during this item).

17/135B After a proposal from Cllr Peeks, seconded by Cllr McDonald, it was unanimously **resolved** to leave the notice board in the current position until such a time as West Somerset Council ask for its removal.

**17/136B Planning Applications for consideration (Cllr Peeks left the meeting for this item)**

Due to there being only being two Councillors present, the applications would be deferred to Full Council for consideration.

**17/137B Notification of planning decisions**

Application No	Location	Outcome
3/39/18/001	Doniford Farm Park, Doniford Road	Withdrawn

**17/138B Matters for the next meeting to be held on Monday 12<sup>th</sup> March 2018 at 7.00 pm in Parish Office**

Union Lane and Limpetshell Lane

Meeting closed at 9.08 pm

Signed as a true and correct record ..... Dated .....