

WILLITON PARISH COUNCIL

**Minutes of the Environment and Planning Committee Meeting
held on 10th October 2016 at 7.00pm at The Parish Office, Killick Way, Williton.**

Attendees:

Councillors: Richards (Vice-Chairman) Bigwood, Kirkham, McDonald and White.
Public: None
Other: Mrs Michelle Francis

Apologies:

Councillors: Peeks and Denton

16/86B The Chairman advised that the meeting would be recorded.

16/87B **Apologies as noted above.**

16/88B **Declarations of Interest**

Name	Agenda Item	Interest	Action
Cllr Richards	16/104B, 16/90.3B, 16/90.5B, 16/93.2B, 16/94.3B, 16/95B	Pecuniary, WSC Employee	Informed meeting
Cllr White	16/94.4B	Personal, property backs onto Memorial Ground	Informed meeting

16/89B **Minutes of the Environment and Planning Committee Meeting held on 12th September 2016**

It was unanimously **resolved** to approve the minutes.

16/90B **Matters from the Minutes – for the purpose of report only**

16/90.1B (Item 16/66.1B) Pedestrian Routes/Safe Route to School The Clerk advised a verbal response had been received from David Noad advising that there was a potential development and a footpath could be included within a planning application, therefore, Wyndham Estate would be unlikely to go ahead with the footpath. Councillors expressed their regret and noted the high importance of a footpath for the safety of users. After a proposal from Cllr McDonald, seconded by Cllr White, it was unanimously **resolved** to remove the item from the agenda as no further progress could be made at this point.

16/90.2B (Item 16/66.2B) State of Road at St Peter's Close It was noted that the area was once again looking unkempt; members felt this was an area that would benefit from being included within the duties of a lengthsman. After a proposal from Cllr McDonald, seconded by Cllr White, it was unanimously **resolved** to remove this item from the agenda as all avenues had been exhausted with regards to ascertaining ownership of the land.

16/90.3B (Item 16/66.3B) Footpath from Long Street and Danesborough View East It was reported the light had been fixed and the area had been cleared. After a proposal from Cllr McDonald, seconded by Cllr Kirkham it was unanimously **resolved** to remove this item from the agenda.

16/90.4B (Item 16/66.4B) Street Art in the Tractor Shed The Clerk advised members that a representative from Danesfield School had arranged a site meeting the following day to view the boards.

16/90.5B (Item 16/66.5B) Steps between Union Lane and Long Lakes The Clerk reported a reply had been received from Magna stating they had surveyed and tagged the trees, but were not the owners. A copy of the land registry showing their curtilage had also been received. Concern was raised again regarding a duty of care to the community and a discussion took place regarding installing a fence by the steps; however, concern was raised by Cllr White as the land was not the property of the Parish Council. After a proposal from Cllr McDonald, seconded by Cllr White it was unanimously **resolved** to ask Wyndham Estate to place boulders by the steps to stop further erosion.

16/91B **Correspondence**

16/91.1B It was **resolved** to note this item.

Notification had been received from West Somerset Council advising an appeal hearing regarding J Gliddon & Sons Ltd would be held on 23rd May 2017 in the Council Chamber, West Somerset Council. After a proposal from Cllr McDonald, seconded by Cllr Bigwood it was unanimously **resolved** to recommend to Full Council that representation is made at the appeal from the Parish Council.

16/92B Highway Matters

It was reported parking on double yellow lines had recently increased, therefore, it was **resolved** the Clerk would contact West Somerset Council to request a more frequent presence of traffic enforcement officers.

16/93B Finance and Budget

16/93.1B After a discussion, it was **resolved** to change the heading Safe Route to Schools/New Footpaths and replace with Community Enhancements and increase the budget to £5,000.00. It was **resolved** to reduce the budget for Tools and Equipment from £150.00 to £100.00; increase the EPC Ground Maintenance (for the Copse, Bellamy's Corner, Doniford Car Park, Sustainable verges and Fuels/Chemicals) from £600.00 to £1,000.00. It was **resolved** the remainder of the budget would remain the same, giving a total budget of £10,550.00 for EPC.

16/93.2B A discussion took place regarding the mowing of the Memorial Ground and it was recommended to approach DLO who is responsible for the school fields to request a quotation. It was **resolved** to consider the specifications at the next meeting with a view to having a separate contract for the mowing, strimming, rolling and hedge cutting.

16/94B Items to Report from Grounds Maintenance Officers

16/94.1B Bridge Green (The Copse) Clarification had been received from David Noad advising they had requested quotations for the installation of either posts or bollards around the Copse. It was reported that parking had increased dramatically.

16/94.2B Bellamy's Corner Members were pleased that the area had been kept nicely and was well used by the community. Cllr White suggested planting more flowers along the wall in spring and would contact Alan Stiven and Rona Troman to discuss, this was agreed in principal by the members on the agreement it would not increase the maintenance too much.

16/94.3B Doniford Car Park The Clerk reported one quotation had been received for the replacement of the cliff edge fence. Cllr Richards reported he had a site meeting with C Lynch & Sons and had given a verbal quotation of at least £10,000 - £20,000 to install rock armour. A discussion took place regarding the cost implications to enable parking for only 5/6 cars at any one time. It was **resolved** the Clerk would obtain further advise from Risdon Hosegood Solicitors and the cost implications regarding rescinding the lease. After a proposal from Cllr McDonald, seconded by Cllr Bigwood, it was unanimously **resolved** to defer any decision to the next meeting to enable firm quotations to be received.

16/94.4B Play Equipment in Recreation Ground The Clerk advised two verbal quotations had been received regarding the story telling area and replenishing of play bark, it was **resolved** to accept the quotation from Daryl Cottrell at a cost of £100.00. A quotation had been received from the Play Inspection Company regarding the annual inspection of play equipment, after a proposal from Cllr McDonald, seconded by Cllr Bigwood it was **resolved** to authorise an urgent inspection within two weeks at a cost of £295.00.

16/94.5B Street Furniture The damaged bench outside the Parish Office needed to be removed.

16/94.6B Grass verges There was nothing to report.

16/95B Flooding Matters

Cllr McDonald reported a meeting would be held with the Flood Wardens to inspect all areas. Cllr Kirkham advised he had received a complaint regarding the Leat, it was **resolved** a letter would be sent to Mr White, Liddymore Farm reminding him of riparian duties and asking for the area to be cleared, a copy of which would be forwarded to Wyndham Estate. Cllr McDonald advised that Gary Austin-Thompson had advised an area had been allocated by the training tower, at Williton Fire Station, for the placement of a storage shed and had offered assistance regarding installation. It was **resolved** the Clerk would obtain quotations for a 10ft x 8ft wooden storage shed. It was recommended that head torches were added to the equipment list at a cost of £18.99 each, together with goggles. Quotations would be obtained for the next meeting.

16/96B (Item 16/72B) Village Information Board and Parish Guide

A reply had been received from Rachel Mulcaire, West Somerset Council, advising it would be possible in principal to locate a board by the bench in Killick Way by way of a license, and further details had been requested such as the size and siting of the board. It was recommended to use a lectern style as it would be less visually intrusive to motorists.

16/97B (Item 16/75B) Village Crosses

A discussion took place regarding possible historical grants and it was suggested to contact English Heritage to enquire. It was noted that Cllr White would obtain further information for the next meeting.

16/98B (Item 16/77B) Highway Finger Posts

The Clerk advised members that she had Nick Wall from the Heritage Centre, but was awaiting a reply.

16/99B (Item 16/78B) Children's Safety on Roads

It was reported that the issue had been **resolved**, therefore, it was unanimously **resolved** to remove this item from the agenda.

16/100B (Item 16/80B) Farmers Market

It was **noted** that Cllr Richards would obtain further information for the next meeting.

16/101B (Item 16/82B) Cycle Network

Due to the absence of Cllr Denton it was **resolved** to defer this item to the next meeting.

16/102B (Item 16/67.1B) Barn Owl Box

It was **resolved** to liaise between contacts given by Mr Lewman and David Noad. It was further **resolved** to contact Jenny Koche regarding the box.

16/103B Williton Top 5 Priorities

It was **resolved** to include this item on the November Parish Council agenda.

16/104B Planning Applications for consideration

Application No	Location	Details	Comment
3/39/16/009	Shells Cottage, Shells Lane, Washford, Old Cleeve, Watchet, TA23 0PU	Erection of 2no. holiday units with associated parking	No objection
3/39/16/014	Land at Larviscombe Road, Williton	Variation of Condition No 02 (approved plans) of application 3/39/16/007 This application seeks to replace the approved drawing numbers 1409/200 and 1409/201 with 1409/200A and 1409/201A. The revised drawings now include two double garages over the footprint of the approved parking spaces to the south east and south west of the site.	No objection
3/39/16/015	27 Fore Street, Williton	Installation of refrigeration plant and condensers, louvres, access doors, Bollards, barrier rail and 2 No, cycle racks with refurbishment of Shop frontage	No objection
3/39/16/017	19 High Street, Williton	Erection of conservatory to the front elevation	No objection

16/105B Notification of planning decisions

Application No	Location	Outcome
3/39/16/008	27 Fore Street, Williton	Granted

16/106B Matters for the next meeting to be held on Monday 14th November 2016 at 7.00 pm in Parish Office

Budget
Illegal tipping off Liddymore Lane

Meeting closed at 9.05 pm