



# WILLITON PARISH COUNCIL

2 Killick Way, Williton, Somerset TA4 4PY

Tel: 01984 633979

Email: [willitonpc@btconnect.com](mailto:willitonpc@btconnect.com)

[www.willitonparishcouncil.org](http://www.willitonparishcouncil.org)

Dear Councillor

29<sup>th</sup> March 2017

You are hereby summoned to attend the meeting of the Williton Parish Council to be held on **Monday 3<sup>rd</sup> April 2017** at 7.15pm, at the Parish Office, 2 Killick Way, Williton, for the purpose of transacting the following business. If there are no items from the public the meeting will commence at **7.00pm**.

***There will be a period of public participation and members of the press and public are invited to address the Council 15 minutes prior to the commencement of the meeting at approximately 7.00pm, providing the notice period has been complied with. Please see Public Participation Notice.***

Yours sincerely

Michelle Francis  
Clerk to the Council

## AGENDA

- 16/308 To advise the recording of the meeting - Chairman**
- 16/309 To note apologies for absence and approve reason, where appropriate**
- 16/310 Declarations of Interest**
- 16/311 Minutes of the last meeting held on 6<sup>th</sup> March 2017 for approval** (attached)
- 16/312 Minutes of the Extra Ordinary meeting held on 20<sup>th</sup> March 2017 for approval** (attached)
- 16/313 Matters from the Minutes – for the purpose of report only**
  - 16/313.1 (Item 16/282.1) Hinkley C Nuclear Power Station
  - 16/313.2 (Item 16/282.2) Defibrillator training - update
  - 16/313.3 (Item 16/282.3) Community Bus Service – Doniford to Williton & Employment Hub - update
- 16/314 Report from Avon and Somerset Constabulary**
- 16/315 Report from Somerset County Councillor**
- 16/316 Report from West Somerset District Councillors - Williton Ward**
- 16/317 Clerk's/Chairman's Notices**
- 16/318 Correspondence**
  - 16/318.1 To note contents of correspondence log (attached)
  - 16/318.2 Running Event Saturday 20<sup>th</sup> May (forwarded 29.03.17)
  - 16/318.3 Growing a Rural Community for West Somerset – Survey Monkey (forwarded 29.03.17)
  - 16/318.4 Non Domestic Rate Bill 2017/2018
  - 16/318.5 Notice of Election
  - 16/318.6 Star Volunteer 2017 – to discuss nomination from Parish Council (forwarded 29.03.17)
  - 16/318.7 Letter from the Trustees requesting additional Deputy Clerks hours to be deducted from subsidy
- 16/319 Report from Environment & Planning held on 13<sup>th</sup> March 2017 and any recommendations for approval** (attached)
  - 16/319.1 (Item 16/167B) Payment of Garden Care and Creation Invoice
- 16/320 Report from Finance & Admin Committee held on 20<sup>th</sup> March 2017 and any recommendations for approval** (attached)
  - 16/320.1 To note the provisions as at 28<sup>th</sup> February 2017 (attached)
  - 16/320.2 (Item 16/127.1A) Recommendation to deposit funds into Nationwide Account
- 16/321 To receive any accounts for payment not covered by Finance and Admin Committee**
- 16/322 Health and Safety - update**
  - 16/322.1 First Aid Training for Cllr Birkett - update
- 16/323 Regional Youth Council - update**

- 16/324** (Item 16/294) **Proposed Pedestrian Crossing**  
*The Clerk would like to advise members that due to the amount of items on the agenda, this item, if agreed, could be deferred to the next meeting*
- 16/325** (Item 16/295) **Consideration of Press Officer**  
*The Clerk would like to advise members that due to the amount of items on the agenda, this item, if agreed, could be deferred to the next meeting*
- 16/326** **Annual Parish Assembly, Wednesday 26<sup>th</sup> April 2017**
- 16/327** **Events Committee**  
16/327.1 Easter Egg Hunt – Easter Monday  
16/327.2 To consider additional hours to enable the Clerk to organise the event
- 16/328** **To pass resolution to exclude the Press and Public from the remainder of the meeting**
- 16/329** (Item 16/300) **Public Toilets**  
16/329.1 Letter from Dunster Parish Council
- 16/330** (Item 16/301) **Land Acquisition** - update
- 16/331** **Doniford Car Park** - update
- 16/332** **Lease of Office and Car Park Space** (forwarded with January 2017 papers)  
*The Clerk would like to advise members that due to the amount of items on the agenda, this item, if agreed, could be deferred to the next meeting*
- 16/333** (Item 16/100A) Verbal report from meeting with Mr Hillier, IT Support consultant.
- 16/334** **Matters for the next meeting to be held on Tuesday 2<sup>nd</sup> May 2017, Parish Office**  
Election of Officers and Representatives  
Report from Annual Parish Assembly