



WILLITON PARISH COUNCIL

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Dear Councillor

30th May 2017

You are hereby summoned to attend the Meeting of the Williton Parish Council to be held on **Monday 5th June 2017** at 7.15 pm, at Parish Council Office, Williton for the purpose of transacting the following business. If there are no items from the public the meeting will commence at **7pm**.

There will be a period of public participation and members of the press and public are invited to address the Council 15 minutes prior to the commencement of the meeting at approximately 7.00pm, providing the notice period has been complied with. Please see Public Participation Notice.

Yours sincerely

Michelle Francis
Clerk to the Council

AGENDA

- 17/34 To advise the recording of the meeting - Chairman**
- 17/35 To note apologies for absence and approve reason, where appropriate**
- 17/36 Declarations of Interest**
- 17/37 To appoint the following positions, due to the resignation of Cllr McDonald**
- 17/37.1 Election of Vice Chairman
- 17/37.2 Personnel Committee
- 17/37.3 Press Officer
- 17/37.4 Councillor to be responsible for Sustainable Verges
- 17/37.5 Councillor to be SALC representative
- 17/37.6 Councillor to be West Somerset Voluntary Sector Forum representative
- 17/37.7 Councillor to be for Pupil Parliament / Youth Groups representative
- 17/37.8 Councillor to be EDF/Hinkley Point representative
- 17/37.9 Councillor to be Contractor Liaison Officers representative
- 17/37.10 Councillor to be Community Speed Watch representative
- 17/37.11 Councillor to be Flood Group representative
- 17/38 Minutes of the last meeting held on 2nd May 2017 for approval** (attached)
- 17/39 Matters from the Minutes – for the purpose of report only**
- 17/39.1 (Item 17/11.1) Hinkley C Nuclear Power Station – update (forwarded 22/05/17)
- 17/39.2 (Item 17/11.2) Defibrillator training - update
- 17/39.3 (Item 17/11.3) Community Bus Service – Doniford to Williton & Employment Hub
- 17/39.4 (Item 17/29) Insurance Renewal - update
- 17/40 Report from Avon and Somerset Constabulary**
- 17/41 Report from Somerset County Councillor**
- 17/42 Report from West Somerset District Councillors - Williton Ward**
- 17/43 Clerk's/Chairman's Notices**
- 17/43.1 (Item 17/11.4) Response to request to hold a local course of 'Being a Good Councillor'
- 17/44 Correspondence**
- 17/44.1 To note contents of correspondence log (attached)
- 17/44.2 CSW Group, Total Transport Meeting (forwarded 16/05/17)
- 17/44.3 Resignation letter from Cllr McDonald
- 17/44.4 Invitation to Volunteers Service on Sunday 2nd July, 3pm at Williton Methodist Church
- 17/44.5 Proposed Order - The West Somerset District Council (Off-Street Parking Places) Order 2017 (forwarded 30/05/17)

- 17/45 **Report from Environment & Planning held on 8th May 2017 and any recommendations for approval** (attached)
- 17/46 **Report from Finance & Admin Committee held on 15th May 2017 and any recommendations for approval**
17/46.1 To note the provisions as at 30th April 2017 (attached)
- 17/47 **To receive any accounts for payment not covered by Finance and Admin Committee**
- 17/48 **To approve and sign Annual Governance Statement 2016-2017** (attached)
- 17/49 **To approve and sign statement of accounts**
- 17/50 **Report from Community Forum held on 11th May 2017** (Cllr Richards)
- 17/51 **Events Committee**
17/51.1 Christmas Festival 2017
17/51.2 (Item 17/23.2) Donation of Sleigh for Christmas Parade and Christmas Eve - *to consider the offer of the sleigh from Alison Pope to the Parish Council*
- 17/52 **Regional Youth Council** - update
- 17/53 (Item 17/25) **Proposed Pedestrian Crossing**
17/53.1 Response from Martyn Evans regarding consultation and his recommendation to abandon the scheme (forwarded 15.05.17)
17/53.2 To discuss the CIM Fund application for North Street Improvements and set aside provision
- 17/54 **Health and Safety**
- 17/55 **To consider the following planning applications** – Plans are available for inspection in the Parish Office

Application No	Location	Description
RUD/39/17/001	Barn H, Doniford Farm, Doniford Road	Prior approval for proposed change of use from retail shop (Use Class A1) to dwelling house (Use Class C3) and associated
3/39/17/010	West Somerset House, Killick Way	Change of use for part of the ground floor from B1 Office Space to B1 Office Space and D1 Non-residential institutions
3/39/17/014	22 Whitecroft	Outline planning application with all matters reserved except for means of access for the erection of 1 No. dwelling in the garden to the rear

- 17/56 **To pass resolution to exclude the Press and Public from the remainder of the meeting**
- 17/57 (Item 17/29) **Public Toilets** – to consider proposed lease from West Somerset Council (forwarded 30/05/2017) (Notes from meeting on 5th May 2017 attached)
- 17/58 **Doniford Car Park** - update
- 17/59 (Item 17/32) **Lease of Office and Car Park Space** - update
- 17/60 **To consider payment of Deputy Clerks extra 12 hours for Williton Fete 2017**
- 17/61 **Matters for the next meeting to be held on Monday 3rd July 2017, Parish Office**