



# WILLITON PARISH COUNCIL

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Dear Councillor

1<sup>st</sup> June 2016

You are hereby summoned to attend the meeting of the Williton Parish Council to be held on **Monday 6<sup>th</sup> June 2016** at 7.15 pm, at Parish Council Office, Williton for the purpose of transacting the following business. If there are no items from the public the meeting will commence at **7pm**.

***There will be a period of public participation and members of the press and public are invited to address the Council 15 minutes prior to the commencement of the meeting at approximately 7.00pm, providing the notice period has been complied with. Please see Public Participation Notice.***

Yours sincerely

Michelle Francis  
Clerk to the Council

## AGENDA

- 16/31 **To adopt Audio/Visual Recording Policy** (attached)
- 16/32 **To note apologies for absence and approve reason, where appropriate**
- 16/33 **Declarations of Interest**
- 16/34 **Minutes of the last meeting held on 3<sup>rd</sup> May 2016 for approval** (attached)
- 16/35 **Minutes of the Extra-ordinary meeting held on 25<sup>th</sup> April 2016 for approval** (attached)
- 16/36 **Matters from the Minutes – for the purpose of report only**
  - 16/36.1 (Item 16/11.1) Hinkley C Nuclear Power Station
  - 16/36.2 (Item 16/05) Inspection of the Deeds in the custody of the Parish Council
- 16/37 **Report from Avon and Somerset Constabulary**
- 16/38 **Report from Somerset County Councillor**
- 16/39 **Report from West Somerset District Councillors - Williton Ward**
- 16/40 **Clerk's/Chairman's Notices**
- 16/41 **Correspondence**
  - 16/41.1 To note contents of correspondence log (attached)
  - 16/41.2 Protocol between the Monitoring Officer and Police (forwarded 23/05/2016)
  - 16/41.3 Avon & Somerset Constabulary (attached)
  - 16/41.4 Bridgwater College – Town Planning Apprenticeship (attached)
  - 16/41.5 Brown Tourist Sign – Washford Roundabout (forwarded 01/06/2016)
  - 16/41.6 Quantock Hills AONB 60<sup>th</sup> Anniversary Celebrations (forwarded 31.05.2016)
- 16/42 **Report from Environment & Planning held on 9<sup>th</sup> May 2016 and any recommendations for approval** (attached)
  - 16/42.1 (Item 16/10.1B) Recommendation to write to Wyndham Estate regarding the Copse
- 16/43 **Report from Finance & Admin Committee held on 16<sup>th</sup> May 2016 and any recommendations for approval** (attached)
  - 16/43.1 To note the provisions as at 30<sup>th</sup> April 2016 (attached)
  - 16/43.2 (Item 16/08.2A) Recommendation to open new Bank Account
- 16/44 **To receive any accounts for payment not covered by Finance and Admin Committee**
- 16/45 **To approve and sign statement of accounts and annual governance statement 2015-2016** (attached)
- 16/46 (Item 16/23) **Neighbourhood Plan**
- 16/47 (Item 16/24) **Regional Youth Council**
- 16/48 (Item 16/25) **Community Bus Service – Doniford to Williton & Employment Hub**

- 16/49** (Item 16/12A) **Proposed Pedestrian Crossing**
- 16/50** **Archie Project** – Request for funding (forwarded 16/05/2016)
- 16/51** **Report from Events Meeting**
- 16/52** **To pass resolution to exclude the Press and Public from the remainder of the meeting**
- 16/53** **Health and Safety**  
16/53.1 Peninsula Business Services Ltd (attached)  
16/53.2 Fire Extinguisher
- 16/54** **Youth Offending Team** – verbal report
- 16/55** (Item 15/267) **Public Toilets**
- 16/56** **Matters for the next meeting to be held on Monday 4<sup>th</sup> July 2016, Parish Office**