



WILLITON PARISH COUNCIL

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Dear Councillor

28th June 2017

You are hereby summoned to attend the Meeting of the Williton Parish Council to be held on **Monday 7th August 2017** at 7.15 pm, at Parish Council Office, Williton for the purpose of transacting the following business. If there are no items from the public the meeting will commence at **7pm**.

There will be a period of public participation and members of the press and public are invited to address the Council 15 minutes prior to the commencement of the meeting at approximately 7.00pm, providing the notice period has been complied with. Please see Public Participation Notice.

Yours sincerely

Michelle Francis
Clerk to the Council

AGENDA

- 17/91 To advise the recording of the meeting - Chairman**
- 17/92 To note apologies for absence and approve reason, where appropriate**
- 17/93 Co-option of Councillors** (attached)
- 17/94 Allocation of Co-opted Councillors to Committees**
One vacancy for Finance and Administration Committee
Two vacancies for Environmental and Planning Committee
- 17/95 Declarations of Interest**
- 17/96 Minutes of the last meeting held on 3rd July 2017 for approval** (attached)
- 17/97 Matters from the Minutes – for the purpose of report only**
 - 17/97.1 (Item 17/70.1) Hinkley C Nuclear Power Station
 - 17/97.2 (Item 17/75.4) Defibrillator Training by St Johns Ambulance - update
 - 17/97.3 (Item 17/59) Lease of Office and Car Park Space - update
- 17/98 Report from Avon and Somerset Constabulary**
- 17/99 Report from Somerset County Councillor**
- 17/100 Report from West Somerset District Councillors - Williton Ward**
- 17/101 Clerk's/Chairman's Notices**
- 17/102 Correspondence**
 - 17/102.1 To note contents of correspondence log (attached)
 - 17/102.2 Request for letter of support from Mr Mewes, Somerset's Brilliant Coast Project (forwarded 24.07.17)
 - 17/102.3 Request from Reminiscence Learning for funding towards Archie Project (forwarded 02.08.17)
 - 17/102.4 Chairman's Awards Nomination Form 2017 (forwarded 02.08.17)
 - 17/102.5 Email from Cllr Denton re Heartstart Community Instructor.
 - 17/102.6 SALC – To consider the purchase of "Arnold-Baker on Local Council Administration" due to discount on the RRP
 - 17/102.7 SLCC – Renewal of SLCC membership
 - 17/102.8 Dementia Action Alliance, Local Membership Form (attached)
 - 17/102.9 Inspection and Repair of Inflatables – Prohibited Person
- 17/103 Report from Environment & Planning held on 10th July 2017 and any recommendations for approval** (attached)
 - 17/103.1 To agree the draft letter regarding parking on A39 to be forwarded to local residents (attached)
 - 17/103.2 (Item 17/45B) Williton Top 5 Priorities – to agree recommendation
- 17/104 Report from Finance & Admin Committee held on 17th July 2017 and any recommendations for approval**
 - 17/104.1 To note the provisions as at 30th June 2017 (attached)
 - 17/104.2 (Item 17/42A) Recommendation to instruct Function 28 Ltd to produce a new Parish Council Website and request off-line demonstration
 - 17/104.3 (Item 17/43A) Recommendation for Cllr Vaughan and the Clerk to attend Santander, Minehead, to open an Instant Savers Account

- 17/104.4 (Item 17/46A) To agree recommendation regarding Creation of Councillor Portfolio for projects
 17/104.5 (Item 17/46A) To agree recommendation that all Councillors can attend committee meetings; take part in discussions, but only vote on the committee they are a member of.
 17/104.6 (Item 17/46A) To agree recommendation that Committees have the power to action items, if within budget, and submit for report only to the Parish Council

17/105 To receive any accounts for payment not covered by Finance and Admin Committee (to be given at meeting)

17/106 Health and Safety

- 17/106.1 (Item 17/82) Recommendation of future provision from Safety Synergy Ltd (attached)
 17/106.2 Defibrillator – to note service and replacement of pads

17/107 Report from Events Committee

17/108 (Item 17/81) Proposed Pedestrian Crossing

- 17/108.1 Update on the CIM Fund application for North Street Improvements and the set-aside provision (Cllrs Denton and Richards)

17/109 (Item 17/83) Community Bus Service – Doniford to Williton & Employment Hub (Cllr Aldridge)

17/110 Request for regular booking of Parish Office by National Westminster Bank

17/111 Report from EDF Forum held on 6th July 2017 (Cllrs Richards and Vaughan)

17/112 Report from West Somerset Voluntary Sector Forum held on 11th July 2017 (forwarded 18/07/17)

17/113 Report from Community Forum held on 20th July 2017 (Cllrs Richards and Vaughan)

17/114 Report from West Somerset Flood Group held on 26th July 2017 (Cllr Richards)

17/115 Regional Youth Council - update

17/116 Williton Youth Club

To consider recommendation from WWMRG Trustees for Williton Youth Club to use the Parish Office Foyer and costings

17/117 To consider the following planning applications – Plans are available for inspection in the Parish Office

Application No	Location	Description
3/39/17/017	Tropiquaria, Washford Cross to Smithyard Cottage	Conversion of part of the building into a new shop
3/39/17/018	3 Long Street	Various internal and external alterations to cottage and demolition of rear Outbuilding (retention of works already undertaken)
3/39/17/019	Treboro, 6 Catwell	Erection of single storey rear and side extension and adjustments to Vehicular access
3/39/17/020	34 Whitcroft	Erection of a single storey extension to the rear elevation
3/39/17/021	15 Dovetons Drive	Outline application with all matters reserved, except for means of access, for The erection of 1 No. dwelling and associated works in garden to the rear

17/118 To pass resolution to exclude the Press and Public from the remainder of the meeting

17/119 (Item 17/85) Public Toilets - update

17/120 Doniford Car Park - update

17/121 (17/88) Land Acquisition - update

17/122 Matters for the next meeting to be held on Monday 5th October 2017, Parish Office