



# WILLITON PARISH COUNCIL

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Dear Councillor

8<sup>th</sup> November 2017

You are hereby summoned to attend a meeting of the Environment and Planning Committee of the Williton Parish Council to be held on **Monday 13<sup>th</sup> November 2017**, at the rising of the Extra Ordinary meeting at the Parish Office, Williton for the purpose of transacting the following business. If there are no items from the public the meeting will commence at 7pm. **PLEASE ARRIVE 15 MINUTES EARLIER TO LOOK AT THE PLANS.**

**Members of the press and public are invited to address the Council 15 minutes prior to the commencement of the meeting at approximately 7.00pm, providing the notice period has been complied with. Please see Public Participation Notice.**

Yours sincerely  
Michelle Francis  
Clerk to the Council

## A G E N D A

- 17/84B To advise the recording of the meeting - Chairman**
- 17/85B To note apologies for absence and approve reason, where appropriate**
- 17/86B Declarations of Interest**
- 17/87B Minutes of the Environment and Planning Committee meeting held on 9<sup>th</sup> October 2017 for approval**  
(sent with Full Council papers)
- 17/88B Matters from the Minutes – for the purpose of report only**  
17/88.1B (Item 17/70.1B) Steps between Union Lane and Long Lakes - update
- 17/89B Correspondence**  
17/89.1B Somerset County Council Salt Bag Collection day 25.11.17  
17/89.2B Letter from Watchet Town Council regarding Overcrowded Buses (attached) – *to consider response*  
17/89.3B Countrywide Grounds Maintenance – Satisfaction survey – (forwarded) *to consider response*  
17/89.4B Wicksteed Playgrounds – 25% Match Funding  
17/89.5B Glasdon Brochure
- 17/90B Highways Matters**  
17/90.1B (Item 17/72.1B) Parking on Long Street outside Sir Gilbert Scott Court - update  
17/90.2B (Item 17/72.2B) Bus Shelter and rubbish bin located at Doniford - update  
17/90.3B (Item 17/72.3B) Speed awareness signs on entrance to Village – (Cllr Birkett)
- 17/91B Finance and Budget**  
17/91.1B Budget Considerations  
17/91.2B Review of Grounds Maintenance Contract (attached) – *to consider response from Trustees requesting Hedge cutting is increased from two cuts to four cuts. Possibly increase grass cutting from 26 to 28 cuts to cover winter period*  
17/91.3B (17/70.2A) Request from FAC to consider a contract for the supply of Hanging Baskets
- 17/92B Items of Report from Grounds Maintenance Officers**  
17/92.1B Bridge Green (The Copse) – Cllr Denton  
17/92.2B Bellamy's Corner – Cllr Denton  
17/92.3B Doniford Car Park – Cllr Bennett  
17/92.4B Play Equipment in Recreation Ground – *To consider The Play Inspection Report (forwarded 08/11/17)*  
17/92.5B Street Furniture – Cllr Peeks  
17/92.6B Grass Verges
- 17/93B Flooding Matters**  
17/93.1B (Item 17/75.1B) Purchase of tarpaulin sheet – (attached)  
17/93.2B (Item 17/75.2B) Purchase of two dumpy bags of sand and 150 sand bags – (attached)  
17/93.3B To draft a Policy for distribution of sand bags, amount per property and disposal  
17/93.4B To arrange a meeting of the Flood Wardens
- 17/94B (Item 17/76B) Village Information Board and Parish Guide - update**
- 17/95B (Item 17/77B) Highway Finger Posts – date received for Training 23.11.17**

**17/96B** (Item 17/78B) **Wheelie Bins on Long Street by Dovetons House Flats** – (update)

**17/97B** **Report from meeting held with Savills regarding Williton Strategic Developments** – attached  
*To consider recommendations for Full Council*

**17/98B** **Community Speed Watch**  
SID (Speed Indicator Device) Report – (forwarded 23.10.17)

**17/99B** **To consider the following planning applications** – Plans are available for inspection in the Parish Office

<b>Application No</b>	<b>Location</b>	<b>Description</b>
3/39/17/025	Arden Cottage, 33 Long Street	Various internal and external alterations
3/39/17/030	4 Fore Street	Variation of Condition No. 03 (change of opening hours) of Application 3/39/14/018
3/39/17/028	Doniford Farm, Doniford	Variation of Condition No. 10 of application 3/39/14/002 to amend Opening hours

**17/100B** To note the following planning decisions

<b>Application No</b>	<b>Location</b>	<b>Outcome</b>
3/39/17/023	4 Fore Street	Granted

**17/101B** **Matters for the next meeting to be held on Monday 15<sup>th</sup> January 2018**