



WILLITON PARISH COUNCIL

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Dear Councillor

8th March 2017

You are hereby summoned to attend a meeting of the Environment and Planning Committee of the Williton Parish Council to be held on **Monday 13th March 2017**, at 7.15pm at the Parish Office, Williton for the purpose of transacting the following business. If there are no items from the public the meeting will commence at 7pm. **PLEASE ARRIVE 15 MINUTES EARLIER TO LOOK AT THE PLANS.**

Members of the press and public are invited to address the Council 15 minutes prior to the commencement of the meeting at approximately 7.00pm, providing the notice period has been complied with. Please see Public Participation Notice.

Yours sincerely
Michelle Francis
Clerk to the Council

A G E N D A

- 16/160B To advise the recording of the meeting - Chairman**
- 16/161B To note apologies for absence and approve reason, where appropriate**
- 16/162B Declarations of Interest**
- 16/163B Minutes of the Environment and Planning Committee meeting held on 13th February 2017 for approval**
(sent with Full Council papers)
- 16/164B Matters from the Minutes – for the purpose of report only**
16/164.1B (Item 16/147.1B) Street Art in the Tractor Shed - update
16/164.2B (Item 16/147.2B) Steps between Union Lane and Long Lakes - update
16/164.3B (Item 16/148.1B) Request to Wyndham Arms regarding installation of cigarette disposal unit - update
- 16/165B Correspondence**
16/165.1B Letter from Sampford Brett Parish Council regarding parking concerns at the bottom of Tower Hill
(forwarded 08.03.17)
16/165.2B Letter from Suzanne Lloyd regarding concern of parking outside Sit Gilbert Scott Court (forwarded 01.03.17)
16/165.3B National Plant Monitoring Scheme – request for survey volunteers (forwarded 27.02.17)
16/165.4B Reply from County Roads regarding concealed entrance signs to Doniford Car Park
- 16/166B Highways Matters**
16/166.1B Response from Highways regarding overgrown vegetation on Long Street
16/166.2B Response from Highways regarding ditch at Highbridge and gullies around the Parish
- 16/167B Finance and Budget**
- 16/168B Items of Report from Grounds Maintenance Officers**
16/168.1B Bridge Green (The Copse)
16/168.2B Bellamy's Corner
16/168.3B Doniford Car Park – update regarding fence installation
16/168.4B Play Equipment in Recreation Ground
16/168.5B Street Furniture – update on hedge ownership
16/168.6B Grass Verges
- 16/169B Flooding Matters**
- 16/170B** (Item 16/137B) **Village Information Board and Parish Guide** (Cllr McDonald)
- 16/171B** (Item 16/139B) **Highway Finger Posts** - update
- 16/172B** (Item 16/140B) **Farmers Market** (Cllr Richards)

16/173B **Community Speed Watch**

16/174B **To consider the following planning applications** – Plans are available for inspection in the Parish Office

Application No	Location	Description
3/39/17/007	The Cottage, 7 Robert Street	Erection of conservatory to the north-east elevation

16/175B **Matters for the next meeting to be held on Monday 10th April 2017**