



# WILLITON PARISH COUNCIL

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Dear Councillor

7<sup>th</sup> June 2017

You are hereby summoned to attend a meeting of the Environment and Planning Committee of the Williton Parish Council to be held on **Monday 12<sup>th</sup> June 2017**, at 7.15pm at the Parish Office, Williton for the purpose of transacting the following business. If there are no items from the public the meeting will commence at 7pm. **PLEASE ARRIVE 15 MINUTES EARLIER TO LOOK AT THE PLANS.**

**Members of the press and public are invited to address the Council 15 minutes prior to the commencement of the meeting at approximately 7.00pm, providing the notice period has been complied with. Please see Public Participation Notice.**

Yours sincerely  
Michelle Francis  
Clerk to the Council

## A G E N D A

- 17/18B To advise the recording of the meeting - Chairman**
- 17/19B To note apologies for absence and approve reason, where appropriate**
- 17/20B Declarations of Interest**
- 17/21B Allocation for Areas of Responsibility (attached)**
- 17/22B Minutes of the Environment and Planning Committee meeting held on 8<sup>th</sup> May 2017 for approval (sent with Full Council papers)**
- 17/23B Matters from the Minutes – for the purpose of report only**  
17/23.1B (Item 17/07.1B) Steps between Union Lane and Long Lakes - update  
17/23.2B (Item 17/07.2B) Request to Wyndham Arms regarding installation of cigarette disposal unit - update
- 17/24B Correspondence**
- 17/25B Highways Matters**  
17/25.1B (Item 17/09.1B) Parking at the bottom of Tower Hill - update  
17/25.2B (Item 17/09.2B) Bus Shelter and rubbish bin located at Doniford  
17/25.3B (Item 17/09.3B) Letter Box Litter Bins in Williton - update
- 17/26B Finance and Budget**
- 17/27B Items of Report from Grounds Maintenance Officers**  
17/27.1B Bridge Green (The Copse) – Cllr Denton  
17/27.2B Bellamy's Corner – Cllr Denton  
17/27.3B Doniford Car Park – Cllr Bennett  
17/27.4B Recreation Ground and Play Area – Cllr Birkett – to arrange follow up to Playground Inspection Report  
17/27.5B Street Furniture – Cllr Peeks  
17/27.6B Grass Verges
- 17/28B Flooding Matters**  
17/28.1B To arrange the painting of, and a sign for the Flood Shed
- 17/29B (Item 17/13B) Village Information Board and Parish Guide - update**
- 17/30B (Item 17/14B) Highway Finger Posts - update**
- 17/31B To consider the following planning applications – Plans are available for inspection in the Parish Office**

Application No	Location	Description
3/39/17/013	27 Fore Street	Installation of refrigeration plant and pack units with louvres in the roof

- 17/32B Matters for the next meeting to be held on Monday 10<sup>th</sup> July 2017**