



# WILLITON PARISH COUNCIL

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Dear Councillor

3<sup>rd</sup> June 2015

You are hereby summoned to attend a meeting of the Environment and Planning Committee of the Williton Parish Council to be held on **Monday 8<sup>th</sup> June 2015**, at 7.15pm at the Parish Office, Williton for the purpose of transacting the following business. If there are no items from the public the meeting will commence at 7pm. **PLEASE ARRIVE 15 MINUTES EARLIER TO LOOK AT THE PLANS.**

**Members of the press and public are invited to address the Council 15 minutes prior to the commencement of the meeting at approximately 7.00pm, providing the notice period has been complied with. Please see Public Participation Notice.**

Yours sincerely  
Michelle Francis  
Clerk to the Council

## **A G E N D A**

- 15/01B Election of Chairman and Vice Chairman**
- 15/02B Election of Grounds Maintenance Officers**
- 15/03B To note apologies for absence and approve reason, where appropriate**
- 15/04B Declarations of Interest**
- 15/05B Minutes of the Environment and Planning Committee meeting held on 13<sup>th</sup> April 2015 for approval (attached)**
- 15/06B Matters to Report from the Minutes**
  - 15/06.1B (Item 14/121.1B) Pedestrian Routes
  - 15/06.2B (Item 14/121.2B) State of road at St Peter's Close – update
  - 15/06.3B (Item 14/121.3B) Village Information Board – update on research (Cllr McDonald)
  - 15/06.4B (Item 14/121.4B) Flooding Matters
  - 15/06.5B (Item 14/121.5B) Owl Boxes in village - update
  - 15/06.6B (Item 14/121.6B) Doniford Footpath
  - 15/06.7B (Item 14/121.7B) Clean-up Day
- 15/07B Correspondence**
  - 15/07.1B Environmental Maintenance Information 2015 (attached) Review frequency
  - 15/07.2B Letter from Simon Evans-White (forwarded 22/4 & 2/6)
- 15/08B Highways Matters**
  - 15/08.1B Overgrown Vegetation
- 15/09B Finance and Budget**
- 15/10B Items of Report from Grounds Maintenance Officers**
  - 14/10.1B Bridge Green (The Copse)
  - 14/10.2B Bellamy's Corner
  - 14/10.3B Doniford Car Park
  - 14/10.4B Recreation Ground and Play Area
  - 14/10.5B Street Furniture
  - 14/10.6B Grass Verges
- 15/11B A safe route to the shops**
- 15/12B Allocation of Areas for Responsibility (attached)**
- 15/13B Hanging Baskets**
- 15/14B Street Lighting at Blacksmiths Close and The Paddocks**
- 15/15B Union Lane**

15/16B

**To consider the following planning applications**

| <b>Application No</b> | <b>Location</b> | <b>Description</b>  |
|-----------------------|-----------------|---|
| 3/39/15/007           | 7A Long Street  | Proposed change of use from A1 (retail) and A3 (tearoom) as per 3/39/11/043 to a mixed use of A1 (retail) or A2 (financial and Professional services) or B1a (offices not within A2). |

15/17B

**To note the following planning decision**

| <b>Application No</b> | <b>Location</b>                | <b>Outcome</b> |
|-----------------------|--------------------------------|----------------|
| 3/39/15/002           | The Vicarage, 16 Bridge Street | Granted        |
| 3/39/14/036           | 26 Long Street                 | Granted        |

15/18B

**Matters for the next meeting to be held on Monday 13<sup>th</sup> July 2015**