

WILLITON PARISH COUNCIL

Minutes of the Environment and Planning Committee Meeting
held on 8th May 2017 at 7.00pm at The Parish Office, Killick Way, Williton.

Attendees:

Councillors: Birkett (Chairperson), Bennett, Denton and Peeks
Public: None
Other: Mrs Michelle Francis

Apologies:

Councillors: McDonald and Richards

17/01B The Chairman advised that the meeting would be recorded.

17/02B Election of Chairman and Vice-Chairman

After a proposal from Cllr Peeks, seconded by Cllr Bennett, Cllr Birkett was unanimously elected as Chairman and after a proposal by Cllr Bennett, seconded by Cllr Denton; Cllr Peeks was unanimously elected as Vice Chairman.

17/03B Election of Grounds Maintenance Officers

The following officers were elected

Responsibility for Bellamy's Corner	Denton
Responsibility for Doniford Car Park	Bennett
Responsibility for The Copse	Denton
Responsibility for Street Furniture	Peeks
Responsibility for Recreation Ground in relation to Contractors	Birkett
Responsibility for Sustainable Verges	McDonald

17/04B **Apologies as noted above.**

17/05B **There were no Declarations of Interest**

17/06B Minutes of the Environment and Planning Committee Meeting held on 10th April 2017

After a proposal from Cllr Peeks, seconded by Cllr Denton, it was unanimously **resolved** to approve the minutes.

17/07B Matters from the Minutes – for the purpose of report only

17/07.1B (Item 16/180.1B) Steps between Union Land and Long Lakes As there had been no further update, it was **resolved** the Clerk would write to Mrs Chandler, Wyndham Estate, and request assistance in trying to resolve the matter.

17/07.2B (Item 16/180.2B) The Clerk advised despite several letters, no response had been received from The Wyndham Arms regarding the request to install a cigarette disposal unit. After a proposal from Cllr Peeks, seconded by Cllr Bennett it was unanimously **resolved** the Clerk would write to Environmental Health.

17/08B Correspondence

17/08.1B It was **resolved** to note Somerset Remembers, commemorative events to mark the centenary of the end of the First World War. It was **resolved** to forward this item onto the Royal British Legion.

17/08.2B It was **resolved** to note the brochure of Fresh Air Fitness, outdoor gym equipment.

17/08.3B It was **resolved** to note the latest HAGS brochure.

17/09B Highway Matters

17/09.1B (Item 16/190B) It was **resolved** to reply to Sampford Brett Parish Council and suggest dates for a meeting to discuss the parking at the bottom of Tower Hill.

17/09.2B The Clerk advised she had been advised that the bus shelter and rubbish bin at Doniford had been vandalised. Due to there being no correspondence or evidence in the office, it was **resolved** that Cllr Denton would enquire through Paddy Gower if the Parish Council owned the bus shelter.

17/09.3B Notification had been received from West Somerset Council that the letter box litter bin in Fore Street had been set alight and therefore removed. It was **resolved** to reply to enquire when the bin would be replaced.

17/10B Finance and Budget

There was nothing to report.

17/11B Items to Report from Grounds Maintenance Officers

17/11.1B Bridge Green (The Copse) It was **resolved** the Clerk would again contact Wyndham Estate and West Somerset Council regarding the parking issue.

17/11.2B Bellamy's Corner It was **resolved** Cllr Denton would check whether it had been cut.

17/11.3B Doniford Car Park It was noted that the area looked tidy. Cllr Bennett advised the next Health and Safety meeting was due to be held in June. A reply had been received from Mr Clothiers solicitors and it was unanimously resolved that Cllr Bennett would write a response, including photographs that he would take.

17/11.4B Recreation ground and Play Area It was **resolved** the swing seat needed to be replaced. It was further **resolved** the Play Inspection report needed to be addressed as soon as possible.

17/11.5B Street Furniture There was nothing to report.

17/11.6B Grass verges It was noted that the verges had been cut.

17/12B Flooding Matters

Cllr Denton advised no address had been given regarding the report of grass clippings being disposed of within the river. It was **resolved** the Clerk would write to Magna to advise a report had been received and whilst the Parish Council were unsure of where the incident occurred and that it may not have been on their land, to request if they could bring it to the attention of their tenants.

17/13B (Item 16/186B) Village Information Board and Parish Guide

There had been no further update.

17/14B (Item 16/187B) Highway Finger Posts

The Clerk advised despite further requests, no further information had been received. It was **resolved** to enquire for the possibility of sleeves for diversion routes if necessary for times such as an accident.

17/15B Community Speed Watch

It was **resolved** to note the latest SID report. Cllr Bennett reported the speeds were alarming with the average speed being 36mph and continuing to be a problem. Volunteers were still required.

17/16B Planning Applications for consideration

Application No	Location	Details	Comment
3/39/17/011	Land at Larviscombe Road	Replacement of carport and store with the erection of detached double garage	No Objection
3/39/17/012	Wessex Water Reservoir, Grove Copse, TA23 0HW	Installation of 17.5m galvanised monopole mast, 3 No. antennas, 2 No. dishes, associated radio equipment cabinets and ancillary works	Object on the grounds that it is detrimental to the visual appearance due to being in a prominent position that can be viewed from a public footpath and surrounding land due to its height and appearance.

17/17B Matters for the next meeting to be held on Monday 12th June 2017 at 7.00 pm in Parish Office

Meeting closed at 8.10pm