

# WILLITON PARISH COUNCIL

Minutes of the Environment and Planning Committee Meeting  
held on 12<sup>th</sup> June 2017 at 7.00pm at The Parish Office, Killick Way, Williton.

## Attendees:

**Councillors:** Birkett (Chairperson), Bennett, Peeks and Richards (arrived at 7.05pm during item 17/23.1B)  
**Public:** None  
**Other:** Mrs Michelle Francis

## Apologies:

**Councillors:** Denton

17/18B The Chairman advised that the meeting would be recorded.

17/19B **Apologies as noted above.**

17/20B **Declarations of Interest**

Name	Agenda Item	Interest	Action
Cllr Peeks	17/31B	Pecuniary, WSC Employee	Informed meeting
Cllr Birkett	17/31B	Personal – live adjacent to rooftop where it is sitting	Informed meeting

17/21B Due to the resignation of Cllr McDonald, it was **resolved** at the June Parish Council meeting to remove the item 'Sustainable Verges'

17/22B **Minutes of the Environment and Planning Committee Meeting held on 8<sup>th</sup> May 2017**

After a proposal from Cllr Bennett, seconded by Cllr Peeks, it was unanimously **resolved** to approve the minutes.

17/23B **Matters from the Minutes – for the purpose of report only**

17/23.1B (Item 17/07.1B) Steps between Union Lane and Long Lakes The Clerk informed members that Wyndham Estate would be holding a site meeting tomorrow and would update the Clerk in due course.

17/23.2B (Item 17/07.2B) The Clerk advised a letter had been sent to Environmental Health regarding the installation of a cigarette disposal unit outside The Wyndham Arms; a response was awaited.

17/24B **Correspondence**

- An email had been received from Cllr Denton and Mrs Gibson advising a tree had blown down on the Copse. The Clerk advised a lengthsman had been instructed to remove the tree.
- Notification had been received from Sue Keal, Planning Officer, West Somerset Council, advising that application number 3/39/17/008, Erection of 10 dwellings on Former Tractor Display Site, Bank Street, had been withdrawn.

17/25B **Highway Matters**

17/25.1B (Item 17/09.1B) Cllr Bennett reported on the Sampford Brett Parish Council meeting that he had attended regarding the parking concerns at the bottom of Tower Hill; it was noted that outlying Parish Councils also had concerns. The Clerk advised a meeting had been confirmed with Jo Sharp, Traffic and Transport Development, SCC, for Wednesday 5<sup>th</sup> July at 9.30am. It was **resolved** to obtain evidence in the form of photographs, which Cllrs Bennett and Birkett would take; it was further **resolved** to ask for a letter from Sampford Brett, Bicknoller, Crowcombe and Stogumer Parish Councils detailing their concerns, which could be evidenced at the meeting on 5<sup>th</sup> July. The parking outside Sir Gilbert Scott was discussed, it was suggested that some parked cars may be workers going to Hinkley Point; it was **resolved** to write to Andrew Goodchild to enquire if the Railway Inn was a collection point. It was **resolved** to copy David Peake into correspondence.

17/25.2B Cllr Denton had advised the Clerk that he had been informed the Bus Shelter at Doniford had been donated by Haven, Doniford Bay Holiday Park; the Clerk advised she had been unable to clarify with paper evidence. It was **resolved** to write to Haven advising that the shelter had been vandalised by graffiti and ask if they could arrange to have the graffiti removed. It was further **resolved** to write to Mr Clothier, Doniford Farm, advising a complaint had been received regarding the overflowing bin and request that it is emptied.

17/25.3B It was **resolved** to note the response from Keith Richards, Technical Officer, WSC, that it was the policy of WSC that the bin, attached to the railings in Fore Street by the crossing, would not be replaced due to the vandalism. It was **resolved** to monitor the situation.

**17/26B Finance and Budget**

There was nothing to report.

**17/27B Items to Report from Grounds Maintenance Officers**

17/27.1B Bridge Green (The Copse) It had been reported that a tree had been blown/knocked over and that its removal had been requested. It was **resolved** the parking issues would be discussed at the meeting with Jo Sharp Traffic and Transport Development, SCC, on Wednesday 5<sup>th</sup> July.

17/27.2B Bellamy's Corner. It was **resolved** to note the area was tidy and well used.

17/27.3B Doniford Car Park Cllr Bennett advised this would be discussed at the Health and Safety meeting due to be held the following day. It was noted that Cllrs Bennett and Richards would take the photographs of the cliff, as previously **resolved**.

17/27.4B Recreation ground and Play Area After a proposal from Cllr Peeks, seconded by Cllr Richards, it was **resolved** to replace the broken seat from Wicksteed to a maximum cost of £300.00. Cllr Richards reported the gate by the fire beacon had been broken and that he had made the necessary repairs. The hedge by the bowling club had been cut.

17/27.5B Street Furniture There was nothing to report.

17/27.6B Grass verges It was noted that the north verge grass at North Croft had been missed by the contractors; however, this had now been rectified and a credit note had been requested.

**17/28B Flooding Matters**

It was **resolved** the Clerk would contact the suppliers of the shed to ask if a preserve paint treatment was needed. It was **resolved** not to erect a sign as members were concerned regarding possible theft of items. A discussion took place regarding sandbags, it was noted that the District Council would not supply free sandbags. It was **resolved** to store a dumpy bag of sand for Flood Warden use only, not for individual houses; Cllr Richards would look into the available space within the shed for the storage, obtain prices for the sand and 150 sand-bags and report to the next EPC meeting. It was further Cllr Richards would undertake an audit of equipment and advise the Clerk accordingly for the purpose of record keeping.

**17/29B (Item 17/13B) Village Information Board and Parish Guide**

It was **resolved** Cllr Richards would take on this project.

**17/30B (Item 17/14B) Highway Finger Posts**

The Clerk advised despite further requests, no further information had been received. It was **resolved** to await a response.

**17/31B Planning Applications for consideration**

Application No	Location	Details	Comment
3/39/17/013	27 Fore Street	Installation of refrigeration plant and pack units with louvres in the roof	No Objection.

**17/32B Matters for the next meeting to be held on Monday 10<sup>th</sup> July 2017 at 7.00 pm in Parish Office**

Meeting closed at 7.54 pm

Signed as a true and correct record .....

Date .....