

WILLITON PARISH COUNCIL

Minutes of the Environment and Planning Committee Meeting
held on 11th September 2017 at 7.00pm at The Parish Office, Killick Way, Williton.

Attendees:

Councillors: Burnett, Pearson and Peeks
Public: None
Other: Mrs Michelle Francis

Apologies:

Councillors: Bennett and Richards

Due to the absence of the Chairman and Vice Chairman, it was **resolved** by Councillors present that the meeting would be chaired by Cllr Peeks.

17/47B The Chairman advised that the meeting would be recorded.

17/48B **Apologies as noted above.**

17/49B **Declarations of Interest**

Name	Agenda Item	Interest	Action
Cllr Peeks	17/52.2B, 17/62B, 17/63B	Pecuniary, WSC Employee	Informed meeting
Cllr Pearson	17/53.1B, 17/60.1B, 17/60.2B, 17/62B, 17/63B	Personal	Informed meeting
Cllr Burnett	17/52.1B,	Personal	Informed meeting

17/50B **Minutes of the Environment and Planning Committee Meeting held on 10th July 2017**

As no Councillors who attended the July meeting were present, it was resolved to postpone the signing of the minutes until the October meeting.

17/51B **Matters from the Minutes – for the purpose of report only**

17/51.1B (Item 17/37.1B) Steps between Union Lane and Long Lakes Richard Wedgwood had forwarded the actual title plan which indicated that the steps were not within their boundary; further clarification was being sought. It was **resolved** the Clerk would write to Notaro Homes to enquire if they were the landowners.

17/51.2B (Item 17/37.2B) Cllr Pearson advised members that she had not seen any recent problem; it was therefore **resolved** to write to Mr Roche and advise that Councillors would inspect the area on a regular basis and that West Somerset Council had been notified. It was **resolved** to remove this item from the agenda.

17/52B **Correspondence**

17/52.1B Notification had been received from SCC Highways advising an order had been placed to raise the canopy of the trees on the junction of Long Street/Townsend.

17/52.2B It was **resolved** to hold a meeting with Mark Richards, Savills, regarding Williton Strategic Developments on Tuesday 19th September, 7pm in the Parish Office. It was **resolved** to invite all Councillors to attend.

17/52.3B It was **resolved** to display the Minehead Rail Link poster in the noticeboard.

17/52.4B It was **resolved** to note the End of Year Report from Somerset Rivers Authority.

17/53B **Highway Matters**

17/53.1B (Item 17/39.1B) The Clerk advised the letters regarding the proposed parking restriction had been distributed. Four replies in favour had been received to date.

17/53.2B (Item 17/39.2B) No response had been received from Haven Holidays regarding the bus shelter. It was **resolved** to write again. It was **resolved** to contact the new owner of Doniford Farm Park, Mr Pring, regarding the emptying of the rubbish bin.

17/53.3B It was **resolved** to note the temporary road closure of the A358 at Sampford Brett.

17/53.4B Due to the absence of Cllr Birkett, it was **resolved** to defer this item to the next meeting.

17/53.5B A dead tree had been reported at Pond Head Cross. It was **resolved** to write to Wyndham Estate to request the removal.

17/54B Finance and Budget

After a discussion, it was resolved the budget would remain the same, giving a total budget of £10,850.00 for EPC.

17/55B Items to Report from Grounds Maintenance Officers

17/55.1B Bridge Green (The Copse) It was **resolved** to check to see if the tree had recovered.

17/55.2B Bellamy's Corner It was **resolved** to note the area was being well used. Councillors acknowledged the good work undertaken from Mr Pitchers in keeping the area clean.

17/55.3B Doniford Car Park A site meeting had been arranged with the new owner, Mr Christopher Bagott, for Tuesday 12th September at 6.30pm.

17/55.4B Play Equipment in Recreation Ground The Clerk reported on the following items that needed to be addressed which had been reported upon during the recent DLO inspection.

- Loose bolts on flat swing – needed urgent attention
- Graffiti
- Rubber matting by cradle swing – 20mm gap
- Bottom post rotten on ramp
- Play in bottom post on other ramp
- Netted bridge has play in numerous anchoring points
- Netted climbing frame can spin square washers
- Wooden wobbly bridge repes under supports had screws loose, causing wear on the wooden support below.

Councillors agreed the flat swing needed urgent attention; it was resolved to request Pete Broadey or DLO to address by Wednesday. If this was not possible it was **resolved** to ask Cllr Denton to remove the swing.

Councillors considered the four quotations regarding the Annual Playground Inspection. After a discussion it was **resolved** to instruct The Play Inspection Company to carry out the inspection as a cost of £125.00 plus VAT; Councillors acknowledged that whilst this was not the cheapest quotation, they were happy with the service and previous report received.

17/55.5B Street Furniture There was nothing to report.

17/55.6B Grass Verges There was nothing to report.

17/56B Flooding Matters

17/56.1B (Item 17/42.2B) It was unanimously **resolved** to request Cllr Richards to purchase a heavy duty tarpaulin sheet, up to the value of £100.00.

17/56.2B (Item 17/42.2B) It was unanimously **resolved** to request Cllr Richards to purchase 2 tonne of sand and 150 sandbags, as **resolved** at the previous meeting, up to a value of £160.00.

17/56.3B (Item 17/42.3B) It was **resolved** the audit of equipment had been carried out by Cllrs Bennett and Birkett.

17/56.4B It was resolved the Clerk would liaise with Cllr Richards to organise a meeting of the Flood Wardens. It was further **resolved** to display posters around the village to advertise the meeting and request volunteers.

17/57B (Item 17/43B) Village Information Board and Parish Guide

It was **resolved** to ask Cllr Richards if this was a project he was still willing to undertake.

17/58B (Item 17/44B) Highway Finger Posts

The Clerk advised no date had been set for the training. It was noted that Mrs Myra Barratt and Cllrs Peeks and Burnett would be willing to undertake training when available.

17/59B Wheelie Bins on Long Street by Dovetons House Flats

It was resolved that Cllrs Peeks and Vaughan would monitor the situation and report to the next meeting.

17/60B Overgrown Footpaths

17/60.1B It was **resolved** to request Highways to cut the footpath around Williton Hospital around Shutgate Meadow.

17/60.2B It was **resolved** to request Highways to cut the footpath on Tower Hill.

17/60.3B It was **resolved** to ask residents of Dovetons House Flats to cut their hedge which was overhanging the footpath. It was further **resolved** to request Notaro Homes cut their conifers on Dovetons Drive.

17/60.4B It was **resolved** to request Wyndham Estate cut the vegetation on Union Lane, after which a Clean Up day would try and be organised.

17/61B Community Speed Watch

Volunteers were needed; members were encouraged to ask parishioners to join the scheme. Cllr Burnett volunteered to undertake the training, it was **resolved** the Clerk would forward the relevant information.

17/62B Planning Applications for consideration

Application No	Location	Details	Comment
EUA/39/17/001	Bowhayes Cross, Smithyard Lane	Erection of a 11KV switchroom	As long as environmental issues have been considered, then no further comment
3/39/17/016	31a Long Street	Conversion of flat into 2 No. two bedroom flats and 1 No. one bedroom flat with alterations to shop front and associated works (retention of works already undertaken)	All spaces to marked for parking. Bin Store – not acceptable on health grounds being close to boundary. Happy for 2 flats rather than 3 to give enough parking and amenity area. To note, Velux windows are not shown on front elevation.
ABD/39/17/001	Wibble Farm, Williton to Bridgwater road	Prior approval for proposed change of use from agricultural building to dwelling house (Class C3) and associated building operations	No objection on highway and flooding grounds. Happy is only one dwelling and not flats. Do not know that is was in agricultural use in March 2013

17/63B Notification of planning decisions

Application No	Location	Outcome
3/39/17/005	Gliddons, 2 Bank Street	Granted
3/39/17/006	Gliddons, 2 Bank Street	Granted
3/39/17/007	The Cottage, 7 Robert Street	Granted
3/39/17/009	Land at Larviscombe Road	Granted
3/39/17/010	West Somerset House, Killick Way	Granted
3/39/17/011	Land at Larviscombe Road	Granted
3/39/17/013	27 Fore Street	Granted
3/39/17/014	22 Whitecroft	Refused
RUD/39/17/001	Barn H, Doniford Farm	Refused
3/39/17/017	Tropiquaria	Granted
3/39/17/019	Treboro, 6 Catwell	Granted

17/64B Matters for the next meeting to be held on Monday 9th October 2017 at 7.00 pm in Parish Office

Cllr Peeks tendered her apologies for this meeting.

Meeting closed at 9.00 pm

Signed as a true and correct record Dated